

**Norton Public Library  
Meeting of the Board of Trustees  
Tuesday, May 8, 2018  
6:00PM**

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**Present:** Brian Stalters, Lisa Daly-Boockoff, Lee Parker, Carol Henson , Jill Mathieu, Robert Berg, Robert Keating and Patricia Binegar.

**Absent:** Herb Ellison, and Christine LeFort.

**Clerk's Report:** The minutes of the April meeting were reviewed. A motion to accept the minutes was made by Jill Mathieu seconded by Lisa Daly-Boockoff and unanimously approved.

**Treasurer's Report:** The Treasurer's Report was reviewed. A motion was made by Lisa Daly-Boockoff to accept the Treasurer's Report. This was seconded by B.Stalters and unanimously approved.

**Building Committee:** HVAC replacement project underway. Estimated completion date remains June 20.

**Director's & Youth Services Monthly Report:** Pop up library established with over 4000 books, audio books, movies, CDs, magazines and museum passes. 6,688 visitors to library in April. 14 Children's and teen type programs held with 191 in attendance. Escape room activity tested for summer program.

**Correspondence:** Notice of town meeting, May 14, 7:00 PM at the High School.

**Old Business:** Library park fountain repair and brick installation to be reviewed with Herb Ellison at a future date. The plan to repair the trellising in the library garden will need to be reassessed due to additional damage caused by a fallen tree limb. Leaning birch tree may need to be replaced or cut down .

**New Busines:** The original quote to replace lighting from Rise Engineering did not include the Library park and strip lighting. Amended quote \$40,137 with National Grid incentive of \$8,400 and 40% at 0 financing. Estimated savings estimated at \$6,000 annually. Brian Stalter motioned to proceed with the lighting updates and was unanimously approved.

**Bills:** Robert Berg made a motion to pay the bills. The motion was seconded by Lisa Daly-Boockoff and unanimously approved.

**Next meeting:** The next meeting is scheduled for Tuesday, June 12, at 6:00. The meeting was adjourned at 8:15.

**List of documents used at the meeting:**

Clerks Report  
Treasurer's Report  
Director & Youth Services Monthly Report  
State Aid to Public Libraries

Respectfully submitted,

Patricia Binegar, Clerk

Brian Stalters, President

