

**Norton Public Library  
Meeting of the Board of Trustees  
Tuesday, April 10, 2018  
6:00PM**

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NORTON TOWN CLERK  
2018 JUN 25 P 2:00

**Present:** Brian Stalters, Lisa Daly-Boockoff, Lee Parker, Carol Henson , Jill Mathieu and Patricia Binegar.

**Absent:** Herb Ellison, Robert Berg and Robert Keating

**Clerk's Report:** The minutes of the March meeting were reviewed. A motion to accept the minutes was made by Jill Mathieu seconded by Lisa Daly-Boockoff and unanimously approved.

**Treasurer's Report:** The Treasurer's Report was reviewed. A motion was made by Lisa Daly-Boockoff to accept the Treasurer's Report. This was seconded by C.LeFort and unanimously approved.

**Building Committee:** Funding for the HVAC replacement project to be recommended by Town Manager and Finance Committee at the Special Town meeting April 11.

**Director's & Youth Services Monthly Report :** Significant planning took place to minimize disruption caused by the HVAC replacement. POP up library will be established and various outreach programs for the community. February attendance in adult programs was 106. 23 children and teen programs were held with 344 in attendance. There were 6,026 visitors.

**Correspondence:** Finance Committee recommendation for 2.5 percent increase in the library budget in the amount of \$409,089

**Old Business:** Library park fountain does not operate but cannot be addressed until the spring as well as brick installation. The plan to repair the trellising in the library garden will need to be reassessed due to additional damage caused by a fallen tree limb. A Scout approached the Park Committee about a possible Eagle scout project assisting with park repair project.

**New Business:** Bids to replace lighting to be obtained. Cost estimated at 20,000-25,000 with return on investment within 2 years. Upon completion of HVAC installation a thorough cleaning including rugs will be done.

**Bills:** Lisa Daly-Boockoff made a motion to pay the bills. The motion was seconded by Christine LeFort and unanimously approved.

**Next meeting:** The next meeting is scheduled for Tuesday, May 8th, at 6:00. The meeting was adjourned at 7:15.

**List of documents used at the meeting:**

Clerks Report  
Treasurer's Report  
Director & Youth Services Monthly Report  
Financial Committee Budget approval

Respectfully submitted,

Patricia Binegar, Clerk

Brian Stalters, President

