

Norton Public Library
Meeting of the Board of Trustees
Tuesday, February 13, 2018
6:00PM

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Present: Brian Stalters, Lee Parker, Robert Berg, Herb Ellison, Christine LeFort, Carol Henson, Jill Mathieu and Patricia Binegar.

Absent: Lisa Daly-Boockoff and Robert Keating

Clerk's Report: The minutes of the January 9 meeting were reviewed. A motion to accept the minutes was made by H.Ellison, seconded by R.Berg and unanimously approved.

Treasurer's Report: The Treasurer's Report was reviewed. A motion was made by H.Ellison to accept the Treasurer's Report. This was seconded by C. Henson and unanimously approved.

Building Committee: Coldmasters Temperature Controls is amending the schedule for the HVAC replacement. Project funding will be discussed with Finance Committee. Additional quote for lighting replacement will be obtained. Discussed heating wire as possible resolution of roof leak.

Director's & Youth Services Monthly Report : In January, 10 adult programs were held with 122 in attendance. 12 Children and teen programs were held with 501 in attendance. January had 5,417 visitors. Preparation underway for HVAC work. Meetings and schedule changes were held with various groups. Facility issues continue to be addressed.

Correspondence: Notice of special town meeting to be held on April 11 at 7pm at Norton High School.

Old Business: Library park fountain does not operate but cannot be addressed until the spring.

New Business: Circulation desk computers are 11 years old and need replacement as soon as possible. C. Henson motioned that they be replaced. This was seconded by J.Mathieu and unanimously approved. Board of Trustees to meet with a representative of Bank of America to review Balfour Trust at next month's Board meeting.

Bills: H. Ellison made a motion to pay the bills. The motion was seconded by C. Lefort and unanimously approved.

Next meeting : The next meeting is scheduled for Tuesday, March 13, at 6:00. The meeting was adjourned at 8:00.

List of documents used at the meeting:

Clerks Report
Treasurer's Report
Director's & Youth Services Monthly Report
Rise LED Lighting energy Efficiency proposals

Respectfully submitted,

Patricia Binegar
Patricia Binegar, Clerk

Brian Stalters
Brian Stalters, President

Lisa Daly-Boockoff
Acting President