

**Norton Public Library
Meeting of the Board of Trustees
Tuesday, December 13, 2016
7:00PM**

Present: Brian Stalters, Lee Parker, Robert Berg, Herb Ellison, Robert Keating, Christine LeFort, and Jill Mathieu

Absent: Carol Henson and Lisa Daly-Boockoff

Clerk's Report: The minutes of the November 15 meeting were reviewed. A motion to accept the minutes was made by R Berg, seconded by C LeFort and unanimously approved.

Treasurer's Report: The Treasurer's Report for November was reviewed. A motion was made by H Ellison to accept the Treasurer's Report. This was seconded by B Stalters and unanimously approved.

Reports of Special Committees: Nothing new to report from any of the Special Committees.

Director's Report: Events held in November included the Annual Meeting, cardmaking and the ever popular Gary Hylander who spoke about the electoral college before an audience of 92 people. The Veterans' display in both cases was a big hit. 6,043 people visited the library in November.

Youth Services Librarian's Report: Highlights in November include a Coding with Minecraft workshop for pre-teens led by Thi Sarkis from the Rhode Island Computer Museum. The LEGO Club has been so popular that two sessions per month are now being offered. There were 18 programs during the month with 450 in attendance.

Correspondence: L Parker received notice of the spring Town Meeting which will be held on May 8. The Board received a thank you from the staff for the Christmas lunch.

Old Business: C LeFort will followup with suggested candidates for Trustee to replace K Perlow. B Stalters met with 2 engineers to discuss HVAC plans for the Library. There are 4 phases: 1. Schematic, 2. Design and development, 3. Actual construction drawings, and 4. Monitoring during construction. H Ellison made a motion to follow the staged plan for replacing HVAC. This was seconded by R Keating and unanimously approved.

New Business: H Ellison put the wreath on the building and decorated the planter. The Board agreed to change the start time of the monthly board meetings to 6 p.m. from 7 p.m. A Blood Drive will be held at the Library on Dec. 19. Rep Joe Kennedy will hold office hours at the Library on Dec. 17 from 11:30-12:30. The Facebook fundraiser made \$1,445 and the Bill & Linda Gates Foundation will match part of these funds.

Bills: H Ellison made a motion to pay the bills which was seconded by R Keating and unanimously approved.

Next Meeting: The next meeting will be held on Tuesday, January 10 at 6:00.

The meeting was adjourned at 8:30.

List of documents used at the meeting:

Clerk's Report for November, Treasurer's Reports for November, Director's Monthly Report for November, and Youth Services Librarian's Report for November

Respectfully submitted,



Jill J. Mathieu, Clerk



Brian Stalters, President