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NORTON TOWN CLERK

Norton Public Library
Meeting of the Board of Trustees
Tuesday, October 11, 2016
7:00PM

2016 NOV 16 A 11:34

Present: Brian Stalters, Lee Parker, Herb Ellison, Lisa Daly-Boockoff, Robert Berg, Carol Henson,, and Jill Mathieu

Absent: Christine LeFort, Ken Perlow, and Robert Keating

Clerk's Report: The minutes from the September 13 meeting were reviewed. A motion to accept the minutes was made by R Berg, seconded by H Ellison and unanimously approved.

Treasurer's Report: The Treasurer's Report for September was reviewed. A motion was made by H Ellison to accept the Treasurer's Report. This was seconded by C Henson and unanimously approved.

Reports of Special Committees:

Salaries Committee: The revised copy of the Director's Contract has been forwarded to L Parker for her review.

Park Committee: Nothing new to report.

Nominating Committee: C LeFort and C Henson will be the Nominating Committee for this term.

Director's Report: The Friends raised \$290 at the annual Flea Market in September and have several other fundraisers coming up before the end of the year. HVAC issues continue. Book groups began monthly meetings again.

Youth Services Librarian's Report: Fall programs have begun, and 121 people attended the first 2 storytimes. The Junior Friends redecorated the Children's Room back wall.

Correspondence: The Board received a thank you note from the staff.

Old Business: A CAD model is being developed for the "as built". L Daly-Boockoff gave an update regarding the possibility of applying for a Balfour Foundation Grant.

New Business: The annual meeting is scheduled for November 15 at 7 pm. The Board meeting will take place at 6:00.

Bills: H Ellison made a motion to pay the bills which was seconded by L Daly-Boockoff and unanimously approved.

Next Meeting: The next meeting will be held on Tuesday, November 15 at 6:00.

The meeting was adjourned at 8:25.

List of documents used at the meeting:

Clerk's Report

Treasurer's Reports for June, July and August

Director's Monthly Report for June, July and August

Youth Services Librarian's Report for June, July and August

Respectfully submitted,



Jill J. Mathieu, Clerk


Brian Stalters, President


Acting Clerk