

**Norton Public Library  
Meeting of the Board of Trustees  
Tuesday, May 12, 2015 7 p.m.**

**Present:** Brian Stalters, Lee Parker, Christine LeFort, Lisa Daly-Boockoff, Ken Perlow, Herb Ellison, and Robert Berg, Robert Keating

**Absent:** Jill Mathieu and Carol Henson

**Clerk's Report:** The minutes from the April meeting were reviewed. A motion to accept the revised minutes was made by H. Ellison. This was seconded by K. Perlow and unanimously approved.

**Treasurer's Report:** The Treasurer's Report was reviewed and accepted. We discussed staff development. H. Ellison moved to accept the Treasurer's Report. This was seconded by R. Keating and unanimously approved. Trust Fund: The market value of the Balfour Trust Fund increased during the month.

**Reports of Special Committees:**

**Park Committee:** H. Ellison picked up 18 engraved bricks to be installed in the library park. The price of engraving has increased to \$25 per brick. H. Ellison moved that as of July 1, we'll increase the price of memorial bricks to \$60 each. K. Perlow seconded the motion. It was unanimously approved. The Ellisons put flowers in pots in the front of the library. They will plant pots in the library park when wave petunias are available. It rained the day that Wheaton College students were scheduled to help clean up, so they did not come. The Ellisons cleaned up the park on another day.

**Director's Report:** L Parker reviewed her monthly report detailing the busy month of April - 9% more visitors. The insurance adjuster has not yet come in to determine the scope of repairs from the roof leaking.

**Youth Services Librarian's Report:** L. Parker reviewed the monthly report submitted by the Youth Services Librarian. All programs are going well, including the Lego Club.

**Correspondence:** None

**Old Business:** We discussed applying for the LG Balfour Foundation grant. A Fundraising and Grant Committee was formed. K. Perlow, L. Daly-Boockoff, R. Berg, and Christine LeFort will work on the committee. K. Perlow presented ideas for fund raisers for a Life-Long Learning Fund: a Library Fair and a mailing for donations. Prior to the mailing, the library fair could include: a storyteller, "meet the author," poetry readings, poster contest, costumed characters, bake sale, ice cream vendor, raffles, zoomobile, bookmarks, Kathy Mooney's books for sale, etc. We also discussed the idea of a casino night or a trivia night. We continued the discussion on the telescope policy. Lee presented the revised policy. R. Berg moved to approve the policy. K. Perlow seconded it. It was unanimously approved.

**New Business:** C. LeFort brought up the the summer reading program and the involvement of town schools in the program. L. Parker will look into the schools' involvement in greater detail. The Town Meeting approved a library budget of \$370,800. L. Parker discussed the state's House budget for the MBLC line items. Concerned library patrons are urged to contact their state senators regarding the proposed cuts in funding.

**Bills:** K. Perlow made a motion to pay the bills which was seconded by R.Keating and unanimously approved.

**Next Meeting:** The next meeting will be held on Tuesday, June 9 at 7 p.m. The meeting was adjourned at 8:49 p.m.

**List of documents used at the meeting:**

Clerk's Report

Treasurer's Report

Director's Monthly Report

Youth Services Librarian's Monthly Report

List of Paid Bills

Respectfully submitted,

Lisa Daly-Boockoff, Acting Clerk

Brian Stalters, President