

**Norton Public Library
Meeting of the Board of Trustees
Tuesday, March 11, 2014
7:00 PM**

Present: Brian Stalters, Lee Parker, Lisa Daly-Boockoff, Robert Berg, Ken Perlow, Robert Keating, Jill Mathieu

Absent: Gail Robinson, Carlton Moore, Herbert Ellison

Clerk's Report: The minutes from the February 11, 2014 meeting were reviewed and accepted. A motion was made to accept the minutes by R Keating. This was seconded by K Perlow and unanimously approved.

Treasurer's Report: The Treasurer's Report was reviewed and accepted. A motion was made by L Daly-Boockoff to accept the minutes. This was seconded by K Perlow and unanimously approved.

Reports of Special Committees:

Salaries Committee. The Salaries Committee met with the Town Manager regarding our FY15 budget and suggested steps. The Committee will be meeting in the next few weeks.

Director's Report: R Berg, A Viana, and L Parker attended the Legislative Breakfast with SAILS, and L Parker and R Keating attended a Library Trustee Focus workshop. The restroom repairs were finished. Baseboard heating was installed in the women's restroom and the janitor's closet. There were 565 computer sessions in February and 6,870 people visited the Library this month.

Youth Services Librarian's Report: Leslieanne had her baby boy Robin on March 5 and will be out until June 1. There were 62 participants for the Take Your Child to the Library Day. CFCE ran a program for K-3rd graders about the story of Rosa Parks and the Montgomery bus boycott and then put together a reader's theater performance with the kids.

Correspondence: A letter of resignation was received from G Robinson. The nominating committee will be calling a potential candidate to fill Gail's position. A card will be sent to G Robinson thanking her for her work on the Board. L Daly-Boockoff made a suggestion that we ask Board members to commit to attending a minimum number of meetings each year. After some discussion, K Perlow made a motion that Board members commit to attending at least 7 of the 10 monthly meetings per year, barring unforeseen circumstances, or be asked to step down. The motion was seconded by R Keating and approved unanimously.

Old Business: There was no old business.

New Business: L Parker, B Stalters, and R Berg presented the FY2015 budget at FinCom last week. The Town Manager requested a level service budget from all town departments; the Finance Committee asked what the minimum the Library needed to stay certified and receive partial State Aid. That budget was reviewed.

Kristen Miller, President of the Friends for many of the past 15 years, announced at the Friends' Meeting that she will be stepping down.

Bills: L Daly-Boockoff made a motion to pay the bills which was seconded by K Perlow and unanimously approved.

The meeting was adjourned at 8:35 p.m. The next meeting will be held on Tuesday, April 8 at 7 p.m.

List of documents used at the meeting:

Clerk's Report

Treasurer's Report

Director's Monthly Report

Youth Services Librarian's Monthly Report

Revised FY2015 budget

Respectfully submitted,

Jill J. Mathieu, Clerk

Brian Stalters, President