

**Norton Public Library
Meeting of the Board of Trustees
Tuesday, January 14, 2014
7:00 PM**

Present: Brian Stalters, Lisa Daly-Boockoff, Lee Parker, Robert Berg, Herbert Ellison, Ken Perlow, Jill Mathieu

Absent: Gail Robinson, Carlton Moore, Robert Keating

Clerk's Report: The minutes from the December 10, 2013 meeting were reviewed and accepted. Motioned by H Ellison, seconded by K Perlow. It was unanimously approved.

Treasurer's Report: The Treasurer's Report was reviewed and accepted. Motioned by H Ellison, seconded by K Perlow. It was unanimously approved.

Reports of Special Committees:

Park Committee. H Ellison received an inquiry regarding a wedding in the fall. L Parker has given keys for the Park to the electrician to complete some work.

Trust Committee. Prior to the meeting, Bank of America representatives gave a presentation to the Board and the Trust Committee members about the Library endowment.

Salaries Committee. The Salaries Committee will be meeting next Tuesday at 6 pm.

Director's Report: State aid of \$6,480.22 was received in December. The Red Cross Blood Drive in December was a success and they will be back in March to do another one. Registration began last month for Great Decisions. There were 92,305 checkouts in 2013 and there are 58,770 items in the collection with 3,660 added last year.

Youth Services Librarian's Report: Leslie Costello has been finalizing the children's program schedule for when she is out on maternity leave. New research materials on the US States and a new series of book on countries have been added to the Juvenile Nonfiction collection.

Correspondence: A new contract with Waste Management has been negotiated and will cut the cost of their service from \$170.34 a month to \$90 a month.

Old Business: The restrooms are being updated. Hand dryers have been installed in both the men and women's rooms. The men's room walls have been primed and will be painted shortly and the new toilet partitions will be installed. The water damage to the Hiltz room should be covered by insurance.

New Business: No new business.

Bills: L Daly-Boockoff made a motion to pay the bills which was seconded by K Perlow and unanimously approved.

The meeting was adjourned at 9:20 p.m. The next meeting will be held on Tuesday, February 11 at 7 p.m.

List of documents used at the meeting:

Clerk's Report

Treasurer's Report

Director's Monthly Report

Youth Services Librarian's Monthly Report

Respectfully submitted,

Jill J. Mathieu, Clerk

Brian Stalters, President