

**Norton Public Library
Meeting of the Board of Trustees
Tuesday, October 8, 2013
6:00 PM**

Present: Brian Stalters, Lee Parker, Robert Berg, Herbert Ellison, Ken Perlow, Gail Robinson, Robert Keating, Jill Mathieu

Absent: Lisa Daly-Boockoff, Carlton Moore

Clerk's Report: The minutes from the September 10, 2013 meeting were reviewed and accepted. A motion was made by H Ellison, seconded by K Perlow, and unanimously approved.

Treasurer's Report: The Treasurer's Report was reviewed and accepted. A motion was made by K Perlow seconded by H Ellison, and unanimously approved.

Reports of Special Committees:

Park Committee. B Stalters will secure the benches to concrete. The family of Pauline Solmonese chose a park bench and two bricks to be funded from donations in her name.

Trust Committee. R Berg will arrange for the Bank of America representatives for the Library Trust to be at the November meeting along with the Trust Committee Trustees.

Salaries Committee. The Salaries Committee will meet in November.

Director's Report: New carpeting was installed in September during the week SAILS migrated to a new server. During the installation process, the library was closed and some of the part-time staff and all the salaried staff worked behind the scenes cleaning, reorganizing and moving. K. Trepanier became Circulation Supervisor, and new library assistants were hired to fill those thirty hours. The Friends Flea Market raised \$449. There were 394 computer sessions and 5,474 people visited the library during September.

Youth Services Librarian's Report: Story times continue to be very popular and there will be either a storytime or another drop-in event scheduled most Wednesdays at 10:30 (except for book sale weeks, holidays or holiday eves). During September there were 2 story times with over 70 participants at each session.

Correspondence: L Parker has received two quotes for work to be done in the bathrooms.

Old Business: The compressor was approved at Town Meeting. The Family and Medical Leave Act has been updated.

New Business: None.

Bills: H Ellison made a motion to pay the bills which was seconded by K Perlow and unanimously approved.

The meeting was adjourned at 7:00 p.m. The next meeting will be held on Tuesday, November 12 at 7 p.m.

List of documents used at the meeting:

Clerk's Report

Treasurer's Report

Director's Monthly Report

Youth Services Librarian's Monthly Report

Respectfully submitted,

Jill J. Mathieu, Clerk

Brian Stalters, President