

**Norton Public Library
Meeting of the Board of Trustees
Tuesday, February 12, 2013
7:00 PM**

Present: Brian Stalters, Lee Parker, Robert Berg, Herbert Ellison, Lisa Daly-Boockoff, Gail Robinson, Robert Keating, Jill Mathieu

Absent: Carlton Moore, Kenneth Perlow

Clerk's Report: The minutes from the January 8, 2013 meeting were reviewed and accepted.

Treasurer's Report: The Treasurer's Report was reviewed and accepted.

Reports of Special Committees:

Park Committee. H. Ellison would like to recruit people with horticulture experience to work on the Library Park. L. Daly-Boockoff will write a press release requesting that anyone interested in working on the Library Park contact H. Ellison.

Salaries Committee: K. Perlow and J. Mathieu met with L. Parker January 28 to review salaries here compared to other libraries in Southeastern Massachusetts with a similar population. Norton ranked as one of the lowest or the lowest paid for all job categories except the page. Because the salaries are so low, the committee did not consider steps yet, but instead recommended the board increase salaries that would bring us almost halfway to the average of all 2010 salaries for each job category. The board approved it to start the process of bringing salaries up to a more equitable level.

Director's Report: Circulation is up 30% from last month. Gary Hylander will be giving a 6 week class through NICE in the Community Room and the Library will receive \$100 a session. The Cultural Council is providing partial funding for a number of programs including a historical presentation of Abigail Adams, Gravestone Girls, and a Dinosaur Dig. 6,253 people visited the Library in January. The Eliza Wheaton painting has been moved out of the Community Room into the main Library above the computers.

Youth Services Librarian's Report: The Board reviewed the Youth Services Librarian's report. The Youth Services Librarian is running an all age "Sock Hop Storytime" January – February and L Parker is doing a once a month storytime. The family restroom was opened in the Youth Services area.

Correspondence: L. Parker received a request from the Norton High School English Honor Society to have an Arts Night Fundraiser in the Community Room on March 28. The board voted to approve this as it was a request to use the community room as a fundraiser.

Old Business: The circulation desk remodeling has been completed and the Library was only closed 3 hours while the updates were made. The information for the Town Manager was reviewed and included the detailed budget along with other schedules requested by the town. The Capital Improvements meeting is scheduled for March 4 at 6:30 and the FinCom meeting will be at 7pm.

New Business: B. Stalters and H. Ellison will install the Library plaque that was found at Town Hall. The library will be hosting the Massachusetts Library System's Library Directors Roundtable on Feb. 28 to discuss incorporated libraries. B. Stalters made a motion to provide \$75 a month to the Library staff for pizza party/lunches. The motion was seconded by J. Mathieu and unanimously approved.

Bills: H. Ellison made a motion to pay the bills which was seconded by L Daly-Boockoff and unanimously approved.

The meeting was adjourned at 8:45 p.m. The next meeting will be held on Tuesday, March 12 at 7 p.m.

List of documents used at the meeting:

Clerk's Report

Treasurer's Report

Director's Monthly Report

Youth Services Librarian's Monthly Report

Budget Package

Respectfully submitted,

Jill J. Mathieu, Clerk

Brian Stalters, President