

Norton Public Library
Meeting of the Board of Trustees
Tuesday, November 13, 2012
6:00 PM

Present: Brian Stalters, Lisa Daly-Boockoff, Herbert Ellison, Kenneth Perlow, Robert Berg, Jill Mathieu, Gail Robinson, Marjorie Crowe, Lee Parker

Absent: Carlton Moore

Clerk's Report: Minutes from the October 9, 2012 meeting were reviewed and accepted.

Treasurer's Report: The Treasurer's Report was reviewed and accepted.

Director's Report: Molly Klenowski gave her notice and left to join the Brockton Public Library. Interviews have begun for the Circulation Supervisor position as well as advertisement for a Circulation assistant. The Public Library float in the Halloween parade was successful with library staff and Jack Conway staff (who sponsored the float) participating.

Youth Services Librarian's Report: This October the library held the most Youth programs and had the highest attendance of any October since 2008. This included an illustration class focusing on comic books in the Japanese Manga style which teens particularly enjoyed. A storytime series "Twice-as-Nice" was begun. The storytimes are repeated twice during the morning in order to give the parents flexibility for a time when they can bring preschoolers to the library.

Old Business: Proposals have been received for laminating and finishing the Circulation Desk. H. Ellison proposed, R. Berg seconded and the motion carried that we proceed with the refurbishing of the Circulation Desk with money coming from the Building Fund.

A proposal for has been received from Strojny Glass Co., Inc. for insulating units with 1" tempered insulating glass for the door. L. Parker will look into the advisability of waiting until the door is made handicap accessible if that means the same work would have to be done again.

Possible use of solar energy will be studied further. K. Perlow is waiting for a library energy audit to be sent.

The Nominating committee proposed that B. Stalters and R. Berg be nominated for a new term of service. Both are willing to serve. M. Crowe has reluctantly declined to serve for another term at this time. The committee is seeking a third candidate.

J. Mathieu has agreed to serve as Clerk.

Updating the Nepotism Policy and the Family and Medical Leave Policy was discussed. H. Ellison proposed that the amendments be adopted as presented by L. Parker, which was approved by the Board.

A motion to pay the bills made by H. Ellison and seconded by J. Mathieu was unanimously approved.

The meeting was adjourned at 7:00 p.m. until the next meeting on Tuesday, December 11 at 7:00 p.m.

List of Documents Used at the Meeting:

Director's Monthly Report

Youth Services Librarian's Report

Clerk's Report

Treasurer's Report

Family and Medical Leave Policy

Nepotism Policy

Respectfully submitted,

Marjorie Crowe, Clerk

Brian Stalters, President

