

Norton Public Library
Meeting of the Board of Trustees
Tuesday, October 9, 2012
7:00 PM

Present: Brian Stalters, Lee Parker, Lisa Daly-Boockoff, Herbert Ellison, Kenneth Perlow, Robert Berg, Carlton Moore, Marjorie Crowe

Absent: Jill Mathieu, Gail Robinson

Clerk's Report: Minutes from the September 11, 2012 meeting were reviewed and accepted.

Treasurer's Report: The Treasurer's report was reviewed and accepted.

Director's Report: Circulation Librarian Molly Klenowski has given notice of resignation in order to take a new position at Brockton Public Library. Patrons like the extended fall hours which include being open on Saturdays. Roche Brothers collected and donated 1,289 books. Information Services Librarian Amanda Viana is giving e-lessons to access library information to interested patrons.

Youth Services Librarian's Report: Several successful guest programs were held with music themes at no cost to the library or Friends. All the Work-Study Youth Services assistants from last year have returned. As part of a long term plan, various sections of the collection have been shifted to make displays and special areas more accessible and welcoming.

Old Business: Work continued on preparation of the annual budget. The proposal for the Circulation Desk has not been received and a new proposal request may be necessary. The quote is the same for the HVAC system. Lee will verify the current carpet quote.

2013 Holiday Schedule:

Thanksgiving: the library will close 1:00 p.m. Wednesday, all day Thursday, all day Friday

Christmas: the library will close all day Christmas Eve, all day Christmas

New Year's Eve: the library will close 1:00 p.m. if it falls on work day

It was decided not to pursue holding an Art Festival in spring 2013 as previously discussed.

New Business: The following nominating committee was formed to propose Directors for the three year term beginning 2013: Kenneth Perlow, Lisa Daly-Boockoff, Jane Ellison.

C. Moore pointed out that the south-facing library building lends itself to solar energy and discussed its advantages. K. Perlow and B. Stalters will explore possible solar power for the library.

A motion to pay the bills made by C. Moore and seconded by H. Ellison was unanimously approved.

The meeting was adjourned at 9:00 p.m. until the next meeting on Tuesday, November 13 at 6:00 p.m. The annual meeting will be held on Tuesday, November 13 at 7:00 p.m.

List of Documents Used at the Meeting:

Director's Monthly Report

Youth Services Librarian's Monthly Report

Clerk's Report

Treasurer's Report

Respectfully submitted,

Marjorie Crowe, Clerk

Brian Stalters, President