

**Norton Public Library
Meeting of the Board of Trustees
Tuesday May 8, 2012
7:00 PM**

Present: Brian Stalters, Lisa Daly-Boockoff, Herbert Ellison, Gail Robinson, Kenneth Perlow, Lee Parker, Marjorie Crowe

Absent: Carlton Moore, Robert Berg

Clerk's Report: Minutes from the April 10, 2012 meeting were reviewed and accepted.

Treasurer's Report: The Treasurer's Report was reviewed and accepted

Park Committee: Two students from Norton High School volunteered their services and ten volunteers from Norton Town Clean-up Day also helped with spring park work. K. Perlow put stonework in for the drainage. Water is to be turned on for the sprinklers.

Director's Report: L.Parker met with the Town Manager again to discuss the budget, and, along with representatives from staff, patrons and trustees, attended several Finance Committee meetings. She spoke concerning the library budget needs when she had the opportunity. The Finance Committee voted to recommend the library's original budget request which would allow the library to be open for six days a week and to move forward toward recertification.

Debby Hazlett has been hired to replace Candy Ferguson and is doing well.

The Library took part in Library Snapshot Day during National Library Week with a record 683 people visiting on that one day. Adult programs continue to do well with increasing attendance. Plans for fall programs are underway. The payroll training and switch is going well. The print/pc and coin management systems for public use have been set up and have been well received by the public already. Book and Writing groups are going well with the leadership of Amanda Viana, the Information Services Librarian.

Youth Services Librarian's Report: Activities this month included a Make-A-Puppet program followed by a showing of "The Muppets." Several YAs led the Book Explorers by reading aloud a "choose-your-own adventure" story about the Titanic with the children making the choices. This was followed by floating and sinking experiments and learning how to use Morse Code. The MOMS Club of Norton held their monthly storytime followed by "Animal World Experience" which teaches about animal habits and habitats, and also how to be a conscientious pet owner.

Correspondence: A letter of resignation from the Board of Trustees was received from Donna Summerfield, stating personal reasons.

Old Business: K. Perlow is working on arrangements to finish the work updating the Circulation Desk. Progress continues on getting the library computers updated.

New Business:

The following summer schedule was approved:

Monday, Tuesday, Thursday: 10 AM to 7 PM

Wednesday: 10 AM to 3 PM

Friday: 10AM to 2 PM

Closed Saturdays for the summer only

With the Board's unanimous approval, the Nominating Committee will request Jill Mathieu, a former Board member, to fill the term vacated by D. Summerfield. The term expires in 2014.

A motion to pay the bills made by L. Daly-Boockoff and seconded by K. Perlow was unanimously approved.

The meeting was adjourned at 8:30 PM until the next meeting on Tuesday, June 12 at 7:00 PM.

List of Documents used at the Meeting:

Director's Monthly Report

Youth Services Librarian's Monthly Report

Clerk's Report

Treasurer's Report

Respectfully submitted,

Marjorie Crowe, Clerk

Brian Stalters, President