

**Norton Public Library
Meeting of the Board of Trustees
Tuesday, April 10, 2012
7:00 PM**

Prior to the business of the evening a Celebration was held to honor Herb Ellison for his 50 years of service as a Trustee of The Norton Public Library. Herb received three citations: from Governor Patrick and Lt. Governor Murray; from Senator Kerry; and from the Norton Board of Selectmen. He was presented with a gold Library card and a framed expression of appreciation for his many years of dedication and service to the Library from the Trustees. The Town Manager and Chairperson of the Board of Selectmen extended congratulations, among other well-wishers.



Present: Brian Stalters, Carlton Moore, Kenneth Perlow, Herbert Ellison, Lee Parker, Marjorie Crowe, Jane Ellison,

Absent: Lisa Daly-Boockoff, Gail Robinson, Donna Summerfield, Robert Berg

Clerk's Report: Minutes from the March 13, 2012 meeting were reviewed and accepted.

Treasurer's Report: The Treasurer's report was reviewed and accepted.

Park Committee: Jane Ellison reported that she would be contacting Matthew Crowe of Chartley Landscape Management Corp. about spring upkeep work. The date has not yet been set for Wheaton student volunteers and Norton Public School volunteers to come.

Director's Report: Staff member Candy Ferguson will be leaving at the end of April, but will be available as a substitute when one is needed. Paula Calhoun, the page, resigned and has been replaced by an experienced library volunteer, Janet Linehan. The home theater system is finished and in use. Adult programs and book discussion groups continue to be popular and are going well. B. Stalters, R. Berg and L. Parker met with the Finance Committee and the Capitol Improvement Committee in March.

Youth Services Librarian Report: Two programs coincided with popular movies "The Lorax" for children ages 5 to 9, and "The Hunger Games" for teens. The library is thankful to the Land Preservation Society, the Norton MOMS Club and CFCE for continuing to provide programming for the library. The teen book club shared reviews of their recent reading with one another. In commemoration of the 100th anniversary of Girl

Scouts, Daisy Girl Scouts were given a tour of the library and shared reading a picture-book biography of Juliet “Daisy” Lowe, the organization’s founder.

Old Business: H. Ellison said that all legal requirements of the updated Constitution have been fulfilled. He is considering producing an updated booklet, which would include a history of the library, to be completed for distribution at the annual meeting.

The planned technology updates have been completed for a total cost of \$19,000.75. This included funds from the Community Fund Grant awarded by the Norton Community Access Board.

The transition of payroll service to Harper’s Payroll Service began this month, and is progressing well.

If the budget continues at level funding in the new fiscal year, it will not be possible to keep the library open for six days a week.

New Business:

The summer schedule will be determined at the next meeting.

A motion to pay the bills made by C. Moore and seconded by K. Perlow was unanimously approved.

The meeting was adjourned at 9:00 PM until the next meeting on Tuesday June 8 at 7:00 PM.

List of Documents used at the Meeting:

Director’s Monthly Report
Youth Services Librarian’s Monthly Report
Clerk’s Report
Treasurer’s Report

Respectfully submitted,

Marjorie Crowe, Clerk

Brian Stalters, President