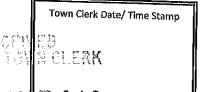


MINUTES

TOWN OF NORTON



Norton Housing Authority 2021 JAN 19

Meeting Date: December 29, 2020

Time:

4:00 PM

Meeting Location:

Norton Housing Authority, 120 West Main Street, Norton, MA

Woodland Meadows Community Room

Members & Staff Present:

Robert Salvo, Ralph Stefanelli, Michael Young

Members Not Present:

Marlu Briggs

The meeting was called to order at

4:06 PM

and adjourned at

5:17 PM

EXECUTIVE SESSION

Meeting Motions / Actions and Summary of Discussions:

Treasurer's Report: NONE

Executive Director's Report: NONE

- Resume Review: The board reviewed 7 resumes of candidates for the executive director's position available at the housing authority, discussing at length which candidates would be interviewed and why they were selected.
 - Review Interview Questions: We reviewed potential questions for the interview, deciding on 11 questions.
 - Interview Scheduling: We reviewed how the interviews would be scheduled and the virtual format for the evening.
 - Other Business: Topics not reasonably anticipated 48 hours in advance.
 - 5. Adjourn

List of Documents and Other Exhibits used at Meeting:

- Minutes, Treasurers Report and Year End Reports, Budgets
- All payments, agreements, documentation & policies

Minutes respectfully submitted by:

Minutes Approved by Committee on:

Chairman Signature:

Andrea Downey