



MINUTES

TOWN OF NORTON

Town Clerk Date/ Time Stamp

Board/ Committee: Norton Housing Authority

Meeting Date: February 4, 2016 Time: 10:00 AM

Meeting Location: Norton Housing Authority, 120 West Main Street, Norton, MA Woodland Meadows Community Room

Members & Staff Present: Robert Salvo, Ralph Stefanelli, James Dinsel, Marlu Briggs, Michael Young

Members Not Present: _____

The meeting was called to order at 10:00 AM and adjourned at 11:01 AM

Meeting Motions _____ */ Actions and Summary of Discussions:*

Solar Contract: Sevag Khatchadourian & Wendy from East Light Solar made a presentation to the board indicating they could offer 25% savings along with a 5% sign on bonus in cash, potentially in the amount of \$48,174.00 depending on the amount of KWH we purchase. East Light is negotiating the contract with DHCD as a few items contained in the contract do not pertain to their project. Additionally, and most importantly, East Light has a project with net metering credits ready to start this March in Halifax.

Smoking Area Canopy: The canopy I procured got stalled at the permit stage. The Building Inspector is requiring Massachusetts engineering plans which Collier does not have. Collier has plans stamped from the State of Ohio. Collier is not able to install their canopy until they obtain a set of MA Engineered plans. I will pursue other companies to see if we can get this taken care of with another vendor.

Plainville HA: Plainville HA is currently seeking an executive director or a management agent for their housing authority. The board indicated the last time they experienced this situation it was not a positive result for NHA. They are not interested in this type of arrangement particularly with the upcoming CDBG project and the potential for additional units at NHA.

Capital Improvement Plan: No updates to report.

List of Documents and Other Exhibits used at Meeting:

- Solar Contract information
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Minutes respectfully submitted by: Andrea Downey

Minutes Approved by Committee on: _____

Chairman Signature: _____