



TOWN OF NORTON

Norton Housing Authority (Committee)

MINUTES

Date: May 27, 2014 Time: 8:00 AM

Location: Woodland Meadows – Community Room
120 West Main Street, Norton, MA 02766

Members & Staff Present: Robert Salvo, Stephen Ceckowski, James Dinsel, Marlu Briggs & Andrea Downey

Members Not Present: Ralph Stefanelli

The meeting was called to order at: 8:00 AM

Porch Bid Tabulation – Woodland Meadows Health & Safety funding for porch repairs is nearing its funding deadline. The board made a motion to approve the lowest qualified bidder pursuant to DHCD's approval, along with alternate number 1, by Mr. Dinsel, seconded by Mr. Ceckowski; all in favor 4-0.

Generator – Woodland Meadows emergency generator work has begun. To date the excavation & underground wiring has been completed, the cement and asphalt has been removed and re-installed and the grade has been leveled off. The delivery of the generator is scheduled for June 17, 2014. The board approved the first payment in the amount of \$6106.00, motion made by Mr. Dinsel, seconded by Mr. Ceckowski; all in favor 4-0.

CIP Project Updates – The exterior siding work is moving along well. Some of the stairwell windows will require additional, unforeseen work. The price for each window will be forth coming. The board agreed to continue with the additional repair work as necessary in accordance with architectural recommendations. Full disclosure of costs will be available at the June meeting, as the contractor is expected to finish the first repair this week. I will touch base with the Chairman to alert him to the costs.

List of Documents:

- **Porch Bid Tabulation**
- **Application for Payment for the Generator**

Meeting was adjourned at 8:16 AM until the next meeting on Tuesday, June 17th at 6:00 PM at 120 West Main St., Norton, MA 02766.

Respectfully submitted,

Minutes Approved by Committee on: 6/12/14
(Date)

Signatures:

Executive Director:

Andrea Downey

Chairman:

Robert Salvo