



TOWN OF NORTON

Norton Housing Authority (Committee)

MINUTES

Date: August 6, 2012 Time: 8:00 AM

Location: Woodland Meadows – Community Room
120 West Main Street, Norton, MA 02766

Members & Staff Present: Robert Salvo, Fred Annas, Steve Ceckowski, & Andrea Downey

Members Not Present: Ralph Stefanelli and one vacancy

The meeting was called to order at: 8:05 AM

Meeting Motions / Actions and Summary of Discussions:

Lift Stations Buildings HJKLMN & E Tank As a result of the electrical storm on July 18th, these lift stations were compromised and completely out of service. We made arrangements to have two lift station pumps replaced. I alerted the insurance agent, obtained 3 bids, and received contract documents from DHCD. The lowest bidder was Bay State Sewage. A motion was made by Mr. Annas to contract Bay State Sewage to replace the pumps and both approve contracts prepared by DHCD, seconded by Mr. Ceckowski; all in favor, 3-0.

List of Documents and Other Exhibits used at Meeting:

- *Bids from 3 contractors for pumps*
- *Certificate of Insurance for Bay State Sewage*
- *Notice to Proceed*
- *Owner-Contract Agreement*

Meeting was adjourned at 8:10 AM until the next meeting on Tuesday, August 21st at 6:00 PM at 120 West Main St., Norton, MA 02766.

Respectfully submitted,

Minutes Approved by Committee on: 8/21/12
(Date)

Signatures:

Executive Director: Andrea Downey

Andrea Downey

Chairman: Robert Salvo

Robert Salvo

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