

## NORTON HOUSING AUTHORITY

### **MINUTES OF FEBRUARY 21, 2012**

The Norton Housing Authority met in open session, regular meeting, in the Community Hall, Woodland Meadows, at 120 West Main Street, Norton, MA on Tuesday, February 21, 2012. The meeting was called to order at 6:10 P.M. Meeting posted according to law.

#### **ROLL CALL**

Fred Annas	Present
Ralph Stefanelli	Present
Stanley Medeiros	Present
Robert Salvo	Pre sent

**MINUTES OF FEBRUARY 17, 2012:** Mr. Annas made a motion to approve the minutes of February 17, 2012. The motion was seconded by Mr. Annas. Three are in favor and one present.

**TREASURER'S REPORTS:** Mr. Stefanelli made a motion to approve the Treasurer's Report for January, 2012 as submitted. Mr. Medeiros seconded and all were in favor. Roll Call-4-0.

**APPROVAL OF THE ACCOUNTS PAYABLE:** Mr. Stefanelli made a motion to approve the Accounts Payable as submitted for February, 2012. Mr. Medeiros seconded the motion and all were in favor. Roll Call: 4-0. Total Cash: \$61,706.45.

### **EXECUTIVE DIRECTOR'S REPORT**

1. A packet was sent to the Housing Authority that provides the Board the process that the Commissioners should follow in its search for a new executive director.

1. Post ad in two newspapers and a minority newspaper.

2. Form a Committee.

3. Personal interviews in open meeting.

4. Rank qualified candidates and give reasons. Recommendations are to be made in open session.

**2. SIGN EXECUTIVE DIRECTOR'S CERTIFICATION**

**3. SIGN BUDGET CERTIFICATION**

### **NEW BUSINESS**

Mr. Stefanelli would like to use some of the laundry money to improve the community hall. Such as a new tile floor and happy paint.

Vacancies: 667-0 705-0

Next Meeting: February 21, 2012

Adjournment at 6:30 pm

Respectively Submitted,

Marge Fricano, Secretary to the Board

**Approved**\_\_\_\_\_

