

NORTON HOUSING AUTHORITY

MINUTES OF JANUARY 17, 2012

The Norton Housing Authority met in open session, regular meeting, in the Community Hall, Woodland Meadows, at 120 West Main Street, Norton, MA on Tuesday, January 17, 2012. The meeting was called to order at 6:00 P.M. Meeting posted according to law.

ROLL CALL	Fred Annas	Present
	Ralph Stefanelli	Present
	Stanley Medeiros	Present
	Robert Salvo	Absent

MINUTES OF DECEMBER 20, 2011: Mr. Stefanelli made a motion to approve the minutes of December 20, 2011. The motion was seconded by Mr. Annas. All were in favor.

TREASURER'S REPORTS: None

APPROVAL OF THE ACCOUNTS PAYABLE: Mr. Annas made a motion to approve the Accounts Payable as submitted for January, 2012. Mr. Medeiros seconded the motion and all were in favor. Roll Call: 3-0. Total Cash: \$54,844.98.

EXECUTIVE DIRECTOR'S REPORT

1. A packet was sent to the Housing Authority that provides the Board the process that the Commissioners should follow in its search for a new executive director.

1. Post ad in two newspapers and a minority newspaper.

2. Form a Committee.

3. Personal interviews in open meeting.

4. Rank qualified candidates and give reasons. Recommendations are to be made in open session.

2. SIGN EXECUTIVE DIRECTOR'S CERTIFICATION

3. SIGN BUDGET CERTIFICATION

NEW BUSINESS

Mr. Stefanelli would like to use some of the laundry money to improve the community hall. Such as a new tile floor and happy paint.

Vacancies: 667-0 705-0

Next Meeting: February 21, 2012

Adjournment at 6:30 pm

Respectively Submitted,

Marge Fricano, Secretary to the Board

Approved_____

