

NORTON HOUSING AUTHORITY

MINUTES OF MARCH 15, 2011

The Norton Housing Authority met in open session, regular meeting in the Community Hall, Woodland Meadows, and 120 West Main Street, Norton, MA on Tuesday, MARCH 15, 2011. The meeting was called to order at 6:07 P.M. Meeting posted according to law.

**ROLL CALL**

Fred Annas	Present
Dina Warchal	Present
Ralph Stefanelli	Present

Robert Salvo                      Absent

**MINUTES OF FEBRUARY 15, 2011:** Mr. Annas made a motion to approve the minutes of February 15, 2011. The motion was seconded by Ms. Warchal and all were in favor. Roll Call: 3 - 0.

**TREASURER'S REPORTS:** Mr. Annas made a motion to accept the Treasurer's report for February 28, 2011, as submitted. The motion was seconded by Ms. Warchal and all were in favor. Roll Call: 3-0. Total Cash and Bank Balances \$344,750.03. Roll Call: 3-0

**APPROVAL OF THE ACCOUNTS PAYABLE:** Mr. Stefanelli made a motion to approve the Accounts Payable from 3/1/2011 to 3/15/2011, as submitted. The motion was seconded by Ms. Warchal and all were in favor. Roll Call: 3-0. Total Cash: \$215,017.88.

**EXECUTIVE DIRECTOR'S REPORT**

1. **HEATING UPGRADE:** Only 20 units left.
2. **HEATING REPLACEMENT JOB AT JACOBS WAY:** The job has been started.
3. **ROCKLAND FEDERAL CREDIT UNION.** Is all set up. Made our first deposit.

Vacancies: 667-0, 705-0

Next Meeting: April 19, 2011

**NEW BUSINESS**

Board Vote: **CONSTRUCTION CHANGE DIRECTIVE for Fall River Electrical:** Mr. Annas made a motion to approve the Directive for **\$200.00** and was seconded by Ms. Warchal. All were in favor. Roll Call: 3-0

**CHANGE ORDER NUMBER 2 FOR FALL RIVER ELECTRICAL:** Mr. Annas made a motion to approve the Change Order in the amount of **\$5,764.71** and was seconded by Ms. Warchal. All were in favor. Roll Call: 3-0

**APPLICATION AND CERTIFICATE FOR PAYMENT FOR FALL RIVER ELECTRICAL IN THE AMOUNT OF \$165,712.00.** Mr. Annas made a motion to approve the Payment and was seconded by Ms. Warchal. All were in favor. Roll Call: 3-0.

**APPLICATION AND CERTIFICATE FOR PAYMENT FOR ATLAS CONTRACTING SERVICE NUMBER 2:** Mr. Annas made a motion to approve the Application and Certificate

for Payment in the amount of **\$3,794.00** and was seconded by Ms. Warchal. All were in favor. Roll Call: 3-0.

**CHANGE ORDER NUMBER ONE FOR ATLAS CONTRACTING SERVICES:** Mr. Annas made a motion to approve the Change Order in the amount of **\$2,100.00** and was seconded by Ms. Warchal. All were in favor. Roll Call: 3-0

**CERTIFICATE OF SUBSTANTIAL COMPLETION FOR ATLAS CONTRACTING SERVICES:** Mr. Annas made a motion to approve the Certificate of Substantial Completion and was seconded by Ms. Warchal. All were in favor. Roll Call: 3-0

**CERTIFICATE OF FINAL COMPLETION FOR ATLAS CONTRACTING SERVICES:** Mr. Annas made a motion to approve the Certificate of Final Completion in the amount of **\$3,794.00** was seconded by Ms. Warchal. All were in favor. Roll Call: 3-0

**CHANGE ORDER NUMBER ONE FOR MM ENVIRONMENTAL ENGINEERING TO INSTALL, AT JACOBS WAY, NEW CIRCULATING PUMPS:** Ms. Walchal made a motion to approve the Change Order Number 1 and was seconded by Ms. Annas. All were in favor. Roll Call: 3-0.

**CERTIFICATION OF HANDICAPPED STATUS FOR STATE-AIDED ELDERLY/HANDICAPPED HOUSING:** DHCD sent us a new form to use for documenting a handicapped applicant. The Form is sent to the doctors to fill out and send back to the housing authority. Mr. Annas made a motion to adopt the new form and was seconded by Ms. Walchal. All were in favor. Roll Call 3-0.

Adjournment: 6:30 P.M. motioned by Ms Warchal

Respectively Submitted,

Marge Fricano, Secretary to the Board

Approved \_\_\_\_\_