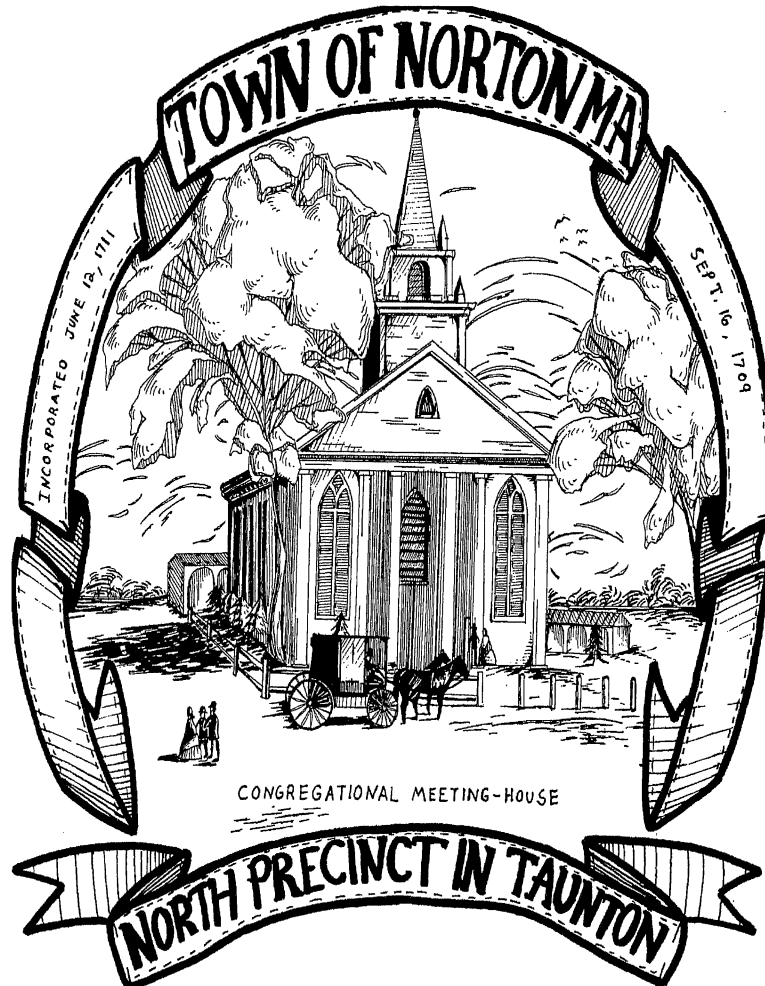


TOWN OF NORTON



WARRANT FOR THE FALL ANNUAL TOWN MEETING
WITH FINANCE COMMITTEE RECOMMENDATIONS

MONDAY, OCTOBER 17, 2022



**TOWN OF NORTON
WARRANT FOR THE FALL ANNUAL TOWN MEETING
OCTOBER 17, 2022**

To Michael J. Mayer, Sr., or any of the Constables of the Town of Norton:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Norton, qualified to vote in Norton affairs, to meet at the Norton High School, 66 West Main Street, in said Norton, on Monday, the 17th day of October, 2022, A.D., at seven o'clock in the evening, then and there to act on the following articles, viz.

ARTICLE 1

To see if the Town will vote to raise and appropriate and/or transfer and/or appropriate from available funds, a sum of money to pay unpaid bills for which obligation was incurred in prior fiscal years, or take any other action relative thereto.

(SELECT BOARD)

FINANCE COMMITTEE: Recommended to pay the following unpaid bills incurred in a prior fiscal year in the amount of \$5,993.83 from Free Cash:

Amount	Account	Vendor	Purpose
\$ 2,145.50	001-940-570	Sedgwick	Liability Deductibles - Argo/Trident
\$ 985.00	001-192-570	Ralco Electric, Inc.	Generator 2 Annual Service
\$ 250.00	001-192-570	BBE Corporation - Buckley Elevator	Maintenance - Police Department and Town Hall Elevators
\$ 2,613.33	001-162-570	Mass Mailers Plus, LLC	Town Clerk - Census
\$ 5,993.83	TOTAL PRIOR YEAR BILLS		

ARTICLE 2

To see if the Town will vote to raise and appropriate and/or transfer and/or appropriate from available funds, a sum of money to pay all outstanding separation expenses associated with the retirement of various employees from the Town of Norton and authorize the Town Accountant, in consultation with the Town Manager, to allocate amounts to appropriate departments, or take any other action relative thereto.

(SELECT BOARD)

FINANCE COMMITTEE: Recommended to transfer the amount of \$70,168.00 from Free Cash to pay all outstanding separation expenses associated with the retirement of various employees from the Town of Norton and to authorize the Town Accountant, in consultation with the Town Manager, to allocate amounts to appropriate departments as follows:

Account	Department	Use	Amount
001-147-510	Treasurer/Collector	Contractual Separation Expenses	\$ 11,110.00
001-220-510	Fire	Contractual Separation Expenses	\$ 59,058.00

TOTAL: \$ 70,168.00

ARTICLE 3

To see if the Town will vote to raise and appropriate and/or transfer and/or appropriate from available funds a sum of money to supplement, or otherwise change the funding sources for, the Fiscal Year 2023 operating budget appropriated under Article 6 of the June 7, 2022, Annual Town Meeting, or otherwise amend said vote, or take any other action relative thereto.

(SELECT BOARD)

FINANCE COMMITTEE: Recommended to amend the vote taken under Article 6 of the June 7, 2022, Annual Town Meeting Warrant by increasing appropriations for certain line items and, as funding therefor, to raise and appropriate the amount of \$298,318.00 and to transfer the amount of \$907,433.00 from Free Cash as follows:

FY23 Operating Budget Supplements			
Account	Department	Use	Amount
001-123-510	Town Manager	Salary	\$ 2,700.00
001-123-570	Town Manager	Expense	\$ 1,000.00
001-147-510	Treasurer	Salary	\$ 7,500.00
001-147-570	Treasurer	Expense	\$ 4,000.00
001-155-570	Data Processing	Expense	\$ 10,000.00
001-210-510	Police	Salary	\$ 44,000.00
001-210-570	Police	Expense	\$ 20,000.00
001-220-510	Fire	Salary	\$ 66,000.00
001-244-570	Sealer of Weights and Measures	Expense	\$ 7.00
001-300	Norton Public Schools	Budget Supplement	\$ 416,301.00
001-308-560	Bristol County Agricultural	Assessment	\$ 8,557.00
001-420-570	Highway	Expense	\$ 8,100.00
		\$255,640 Trane	
		\$ 68,567 Land Acquisition and Water Shed Plan	
		\$236,818 Senior/Community Support Center	
001-750-590	Long-Term Interest	and Athletic Fields	\$ 561,025.00
001-750-594	Short-Term Interest	Senior/Community Support Center and Athletic Fields	\$ 46,561.00
001-940-570	Miscellaneous	Insurance	\$ 10,000.00
TOTAL FY23 OPERATING BUDGET SUPPLEMENTS:			\$ 1,205,751.00

ARTICLE 4

To see if the Town will vote to raise and appropriate and/or transfer and/or appropriate from available funds a sum of money to supplement, or otherwise change the funding sources for, the Fiscal Year 2023 Water Enterprise operating budget appropriated under Article 4 of the June 7, 2022, Annual Town Meeting, or otherwise amend said vote, or take any other action relative thereto.

(WATER AND SEWER COMMISSIONERS)

FINANCE COMMITTEE: No action at this time.

ARTICLE 5

To see if the Town will vote to raise and appropriate and/or transfer and/or appropriate from available funds a sum of money to supplement, or otherwise change the funding sources for, the Fiscal Year 2023 Sewer Enterprise operating budget appropriated under Article 5 of the June 7, 2022, Annual Town Meeting, or otherwise amend said vote, or take any other action relative thereto.

(WATER AND SEWER COMMISSIONERS)

FINANCE COMMITTEE: No action at this time.

ARTICLE 6

To see if the Town will vote to raise and appropriate and/or transfer and/or appropriate from available funds a sum of money for the Capital Improvements Fund established by the By-Law entitled “Capital Improvements Fund,” from which appropriations may be made by a two-thirds vote at any Town Meeting, or take any other action relative thereto.

(SELECT BOARD)

FINANCE COMMITTEE: Recommended to transfer the amount of \$800,000.00 from Free Cash. The Capital Improvements Account is used for the purchase of equipment and the maintenance of the Town’s infrastructure. This will bring the balance in the Capital Improvements Account to \$969,420.00. Of this amount, \$158,500.00 will be used to fund Article 7 if approved, leaving a balance of \$810,920.00 in the account for future capital improvement needs.

ARTICLE 7

To see if the Town will vote to raise and appropriate and/or appropriate and/or transfer from available funds, including but not limited the Capital Improvements Fund, and/or borrow a sum of money to supplement the Fiscal Year 2023 capital improvements budget appropriated under Article 8 of the June 7, 2022, Annual Town Meeting to pay costs of purchasing, or leasing with an option to purchase for periods of time up to or in excess of three years, new and/or replacement capital items for various Town Departments and for the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, be authorized to borrow under and pursuant to Chapter 44, Sections 7 or 8 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; or take any other action relative thereto.

(SELECT BOARD)

FINANCE COMMITTEE: Recommended to transfer the amount of \$158,500.00 from the Capital Improvements Account and \$32,500.00 from the Ambulance Reserve Fund for a total of \$191,000.00 to purchase, or lease with an option to purchase for periods of time up to or in excess of three years, new and/or replacement capital items for various Town Departments as follows:

DATA PROCESSING - IT (155)	
25 Percent Annual Replacement Plan for Town	
Wide Obsolete, Unrepairable Equipment or	
Technology	\$ 35,000.00
POLICE DEPARTMENT (210)	
CEW Tasers (Year 2 of 5)	\$ 21,000.00
FIRE DEPARTMENT (220)	
Replace Pick-Up Truck (50/50):	
\$32,500 from Ambulance Account and \$32,500 from Capital	\$ 65,000.00
Replace Brush Fire Tank/Pump Skid	\$ 20,000.00
LIBRARY (610)	
Parking Lot Milling, Paving, and Parking Lines	\$ 50,000.00
TOTAL:	\$ 191,000.00

ARTICLE 7

PROPOSED FY23 CAPITAL BUDGET AMENDMENT

FISCAL YEAR 2023	SPRING DEPARTMENT REQUESTS	VOTED SPRING ATM MEETING	FALL ATM REQUESTS	FALL FY23 FUNDING RECOMMENDATIONS		
				TOWN MANAGER	CAPITAL IMPROVEMENTS COMMITTEE	FINANCE COMMITTEE
DATA PROCESSING - IT (155)						
25 Percent Annual Replacement Plan for Town						
Wide Obsolete, Unrepairable Equipment or						
Technology	\$ 35,000.00	\$ -	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
CONSERVATION (171)						
Camp Edith Read Hazard Lodge Renovations (Potential Partnership/Grant)	\$ 11,500.00	\$ 11,500.00	\$ -	\$ -	\$ -	\$ -
Survey and Monitor Boundaries of Conservation Restriction Land (Year 1)	\$ 16,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
POLICE DEPARTMENT (210)						
Police Line Cruiser Replacements (Three)	\$ 168,000.00	\$ 112,000.00	\$ -	\$ -	\$ -	\$ -
Portable Radios (5/Year)	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
CEW Tasers (Year 2 of 5)	\$ 21,000.00	\$ -	\$ 21,000.00	\$ 21,000.00	\$ 21,000.00	\$ 21,000.00
Lock-Up Facility - Violations Action Plan	\$ 14,830.00	\$ -	\$ -	\$ -	\$ -	\$ -
FIRE DEPARTMENT (220)						
Replace Staff Car 43 (80/20)* (Ambulance Share \$52,000; Capital Share \$13,000)	\$ 65,000.00	\$ 65,000.00	\$ -	\$ -	\$ -	\$ -
Replace Pick-Up Truck (50/50)*	\$ 65,000.00	\$ -	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00
Structural Firefighting Hose	\$ 19,000.00	\$ 19,000.00	\$ -	\$ -	\$ -	\$ -
Replace Brush Fire Tank/Pump Skid	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
Turnout Gear Replacement (80/20)*						
Ambulance Share \$11,200; Capital Share \$2,800)	\$ 14,000.00	\$ 14,000.00	\$ -	\$ -	\$ -	\$ -
Pumper Replacement (Year 5 of 5)	\$ 140,250.00	\$ 140,250.00	\$ -	\$ -	\$ -	\$ -
NORTON PUBLIC SCHOOLS (300)						
DISTRICT WIDE						
Minibus Purchase (Used) for Athletic Trips	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Minibuses Lease to Own, Replacement Cycle (Bus 2 Year 3 of 3 and						
Bus 3 Year 2 of 3)	\$ 44,983.00	\$ 44,983.00	\$ -	\$ -	\$ -	\$ -
Technology Displays	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Phone System	\$ 275,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
NMS						
Install New Fire Protection Devices	\$ 92,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
HAY						
Flooring Repairs	\$ 99,304.00	\$ -	\$ -	\$ -	\$ -	\$ -
JCS						
Partial Pavement of Parking Lot	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROPOSED FY23 CAPITAL BUDGET AMENDMENT							
FISCAL YEAR 2023	SPRING DEPARTMENT REQUESTS	VOTED SPRING ATM MEETING	FALL ATM REQUESTS	FALL FY23 FUNDING RECOMMENDATIONS			
				TOWN MANAGER	CAPITAL IMPROVEMENTS COMMITTEE	FINANCE COMMITTEE	
HIGHWAY (420)							
2022 Bobcat L28 Small Articulated Loader	\$ 50,758.00	\$ 50,758.00	\$ -	\$ -	\$ -	\$ -	
Peterbilt 348-473118 with Tank (Year 5 of 5)	\$ 36,000.00	\$ 36,000.00	\$ -	\$ -	\$ -	\$ -	
Peterbilt Dump Truck (Year 2 of 5)	\$ 28,150.00	\$ 28,150.00	\$ -	\$ -	\$ -	\$ -	
John Deere 5090M Utility Tractor Diamond Boom Mower (Year 3 of 4)	\$ 34,300.00	\$ 34,300.00	\$ -	\$ -	\$ -	\$ -	
TREE DEPARTMENT							
Bucket Truck (Year 4 of 5)	\$ 53,400.00	\$ 53,400.00	\$ -	\$ -	\$ -	\$ -	
LIBRARY (610)							
Parking Lot Milling , Paving, and Parking Lines	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	
SUBTOTAL:	\$ 1,473,475.00	\$ 609,341.00	\$ 191,000.00	\$ 191,000.00	\$ 191,000.00	\$ 191,000.00	
SEWER (440)							
Medium Duty Dump Truck (Retained Earnings)	\$ 90,000.00	\$ 90,000.00	\$ -	\$ -	\$ -	\$ -	
Cobb Street Sewer Station (Phase 3 Pumps and Motors) (Retained Earnings)	\$ 500,000.00	\$ 500,000.00	\$ -	\$ -	\$ -	\$ -	
SUBTOTAL SEWER PROJECTS:	\$ 590,000.00	\$ 590,000.00	\$ -	\$ -	\$ -	\$ -	
WATER (450)							
4x4 Pick Up with Utility Body	\$ 65,000.00	\$ 65,000.00	\$ -	\$ -	\$ -	\$ -	
Cottage Street Elevated Water Tank Replacement Phase I - Evaluation and Design (Retained Earnings)	\$ 185,000.00	\$ 185,000.00	\$ -	\$ -	\$ -	\$ -	
SUBTOTAL WATER PROJECTS:	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	
TOTAL CAPITAL REQUEST	\$ 1,377,775.00	\$ 546,141.00	\$ 158,500.00	\$ 158,500.00	\$ 158,500.00	\$ 158,500.00	
TOTAL AMBULANCE RESERVE FUND*	\$ 95,700.00	\$ 63,200.00	\$ 32,500.00	\$ 32,500.00	\$ 32,500.00	\$ 32,500.00	
TOTAL BORROWING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL SEWER "SURPLUS" (Retained Earnings)	\$ 590,000.00	\$ 590,000.00	\$ -	\$ -	\$ -	\$ -	
TOTAL WATER "SURPLUS" (Retained Earnings)	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	
TOTAL OTHER TRANSFER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL (INC. FROM ALL FUNDING SOURCES)	\$ 2,313,475.00	\$ 1,449,341.00	\$ 191,000.00	\$ 191,000.00	\$ 191,000.00	\$ 191,000.00	

ARTICLE 8

To see if the Town will vote to amend the vote taken under Article 12 of the May 9, 2016, Annual Town Meeting, to authorize the amount of \$34,800.00 appropriated to expand the Council on Aging parking lot on West Main Street to now be used to expand the parking lot area at the new facility to be located at 116-120 Mansfield Avenue, said funds to be in addition to the funds appropriated under Article 1 of the May 8, 2021, Special Town Meeting or any other meeting, or take any other action relative thereto.

(COUNCIL ON AGING)

FINANCE COMMITTEE: Recommended.

ARTICLE 9

To see if the Town will vote to amend the vote taken under Article 1 of the May 8, 2021, Special Town Meeting by deleting the following phrase:

that the amount of borrowing authorized pursuant to this vote shall be reduced by the amount of any gifts or grants received for such purposes prior to the issuance of the bonds or notes authorized hereunder; and, further,

or take any other action relative thereto.

(COUNCIL ON AGING AND SELECT BOARD)

FINANCE COMMITTEE: Recommended.

ARTICLE 10

To see if the Town will vote to raise and appropriate, and/or appropriate, and/or transfer from available funds, and/or borrow a sum of money in settlement of the Shpack Landfill Superfund Site natural resource damages claims, and further vote to authorize the Select Board and/or Town Manager to execute any and all documents, including but not limited to a consent decree, and to take any further action necessary to effectuate this vote, or take any other action relative thereto.

(SELECT BOARD)

FINANCE COMMITTEE: Recommended, and to do so, to authorize a transfer in the amount of \$28,560.00 from Free Cash.

ARTICLE 11

To see if the Town will vote to amend Chapter 110, Article III, §110-11, of the Town's Bylaws, as on file with the Town Clerk, by making the following adjustments to the salary plan:

SALARY PLAN					
	CURRENT			PROPOSED	
Office Administrator	\$ 60,000	\$ 71,000	to	\$ 62,727.00	\$ 77,677.00
Assistant to the Town Manager	\$ 72,250	\$109,500	to	\$ 75,534.00	\$119,236.00
Highway Superintendent	\$ 77,000	\$120,750	to	\$ 80,500.00	\$131,618.00
Assistant Town Accountant	\$ 56,280	\$ 72,000	to	\$ 58,838.00	\$ 78,754.00
Water & Sewer Superintendent	\$ 89,000	\$118,906	to	\$ 93,046.00	\$129,000.00
Asst. Water & Sewer Superintendent	\$ 73,000	\$ 87,000	to	\$ 76,318.00	\$ 94,830.00
Information Technology Director	\$ 66,000	\$ 91,054	to	\$ 69,000.00	\$ 99,498.00
Tax Collector-Treasurer	\$ 77,000	\$104,750	to	\$ 80,500.00	\$120,393.00
Public Health Nurse	\$ 24.11	\$ 36.42	to	\$ 25.21	\$ 39.69
Custodian - Municipal	\$ 16.39	\$ 21.42	to	\$ 17.13	\$ 23.40
Town Clerk	\$ 67,000	\$ 81,500	to	\$ 70,046.00	\$ 88,835.00
Outreach Counselor	\$ 19.14	\$ 25.28	to	\$ 20.01	\$ 27.61
Director of Parks and Recreation	\$ 19.14	\$ 22.50	to	\$ 20.01	\$ 24.43
Payroll and Benefits Administrator	\$ 42,000	\$ 58,000		\$ 43,909.00	\$ 63,379.00

(TOWN MANAGER)

FINANCE COMMITTEE: Recommended.

ARTICLE 12

Proposed Creation of Finance Appointing Committee

Charter Change Proposed

To see if the Town will, pursuant to G.L. c. 43B, §10, vote to amend the Town Charter by creating a "Finance Appointing Committee" to appoint members of the Finance Committee, by inserting the underlined text and deleting the strike through text, as follows:

1. Chapter C, Article 2, Section 2-3 Committees:

(b) Finance Committee. There shall be a Finance Committee, the members of which shall be appointed by the Finance Appointing Committee ~~Moderator~~. The number of members on the committee, the term of office and any other conditions of appointment or service as may be deemed necessary or desirable shall be established by bylaw. The subject matter of all proposals to be submitted to a Town Meeting by warrant articles shall be referred to the Finance Committee by the Select Board within five business days following their receipt by the Select Board. The Finance Committee shall report its recommendations on every article contained in a Town Meeting warrant, in writing. Provisions for the distribution of such report shall be made by bylaw. Before preparing its recommendations, the Finance Committee shall hold one or more public hearings to permit public discussion of the subject matter of all articles contained in the warrant, excepting the election of officers, if applicable. The Finance Committee shall have such additional powers and duties as may be provided by general law or by bylaw.

2. Chapter C, Article 3, Section 3-5 Town Moderator:

(b) Powers and duties. The Town Moderator shall be the presiding officer of the Town Meeting, as provided in Section 2-2, regulate its proceedings and perform such other duties as may be provided by general law, by Charter, by bylaw or by other Town Meeting vote.

The Moderator shall ~~appoint~~ will serve as the chair of the Finance Appointment Committee and shall appoint all other standing committees of the Town Meeting, and all committees authorized by the Town Meeting for a primarily legislative purpose.

Bylaw Change Proposed

To see if the Town will vote to amend the Town Bylaws, Chapter 20, Article II, §20-8 Appointment; Vacancies, by deleting the existing language in its entirety and replacing it with the following:

- A. There shall be a 5-member Finance Appointing Committee, with the Town Moderator serving as Chair, and four additional members, each to be a member of, and designated by, respectively, the following boards: Select Board, School Committee, Planning Board, and Board of Assessors. No later than May 15, in any year, each such board must file with the Town Moderator and Town Clerk the name of their respective designee; notwithstanding any provision of this section to the contrary, however, if, by the close of business on May 15 in any year the boards listed herein fail to designate a member to serve on the Finance Appointing Committee, or fail to file such designation with the Town Clerk, the remaining members of the Finance Appointing Committee may appoint any registered voter of the Town to serve as a member of the Finance Appointing Committee for a period of one-year, at which time, the respective board can designate one of its members to serve for the remainder of the unexpired term.
- B. Finance Committee members shall be appointed for rotating terms of three years, with such terms beginning on July 1 and expiring on the 30th day of June three years later. The Finance Appointing Committee shall, in addition to making appointments to fill expired terms, fill any vacancy for the remainder of the unexpired term.

And, to implement the vote taken hereunder, the Finance Appointing Committee shall appoint Finance Committee member(s) to fill any terms expiring on June 30, 2022, and any vacancies arising following the effective date of this act.

(PETITION OF MARK SWEENEY)

FINANCE COMMITTEE: Not recommended.

ARTICLE 13

To see if the Town will vote to allow large-scale, ground-mounted solar photovoltaic installations in the Residential 40 Zoning District by special permit by amending the Norton Zoning By-Law Article XXII §175-22.3(A) as follows:

By the addition of the words "*Residential 40*" after the words "*within the*" and before the words "*Residential 60*" in line two of said §175-22.3(A);

And by amending § 175-22.2(E) by adding the words "*Residential 40*" after the words "*within the*" and before the words "*Residential 80*" in line one of said section;

And by amending Subsection (B) of said §175-22.3 by adding a subsection "*(B)(1)(e) Residential 40 Zoning District; 75 feet*"; by adding a subsection "*(B)(2)(e) Residential 40 Zoning District; 50 feet*"; and by adding a subsection "*(B)(3)(e) Residential 40 Zoning District; 50 feet*".

(PETITION OF RANDY FOGERTY)

FINANCE COMMITTEE: Not recommended.

ARTICLE 14

To see if the Town will vote to raise and appropriate and/or transfer and/or appropriate from available funds a sum of money to the "Other Post-Employment Benefits Liability Trust Fund" established to cover the unfunded actuarial liability for retirees' health care and life insurance benefits, or take any other action relative thereto.

(TOWN MANAGER)

FINANCE COMMITTEE: Recommended to transfer the amount of \$115,000.00 from Free Cash to the Other Post-Employment Benefits Liability Trust Fund established to cover the unfunded actuarial liability for retirees' health care and life insurance benefits.

ARTICLE 15


To see if the Town will vote to raise and appropriate and/or transfer and/or appropriate from available funds, a sum of money to the Stabilization Fund, in accordance with G.L. c. 40, §5B, or take any other action relative thereto.

(SELECT BOARD)

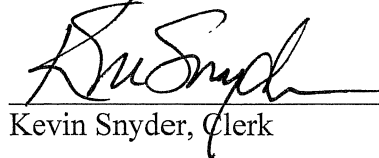
FINANCE COMMITTEE: Recommended to transfer the amount of \$200,000.00 from Free Cash to the Stabilization Fund.

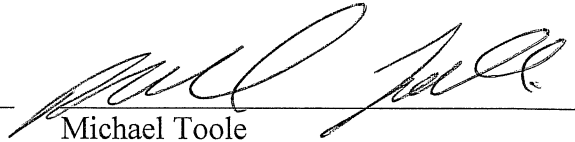
And you are hereby directed to serve this Warrant by posting attested copies of the body of same at Chartley Post Office, Norton Post Office, Norton Municipal Center, Norton Public Library, and three (3) other public places within the limits of said Town, seven (7) days at least, before the time of holding said meeting. Hereof, and fail not and make due return of this Warrant with your doings thereon to the Town Clerk at the time and place of holding said meeting. Given under our hands and seals this 5th day of October in the year Two Thousand Twenty-Two.

TOWN OF NORTON SELECT BOARD, BY:


Megan Artz, Chair

Christine Deveau, Vice Chair


Kevin Snyder, Clerk


Michael Toole


Steven Hornsby

Norton, Massachusetts

I have served this Warrant by posting attested copies at Chartley Post Office, Norton Post Office, Norton Municipal Center, Norton Public Library, and three (3) other public places within the limits of said Town, seven (7) days at least before the time of holding said Meeting.

ATTEST  CONSTABLE Norton DATE October 6, 2022