

Norton Gold Star Committee

MSG Gregory Trent Memorial Dedication

Minutes

Meeting Date: January 5th, 2012 @ 8:30 AM

Members present: Chris Cox, Bill Novick, Bob Kimball, Bill Avril, John Danahey

Additional attendees: Tom Souza, John Ricker, Stephen Amort, Fred Williams, Jim Kelliher, Mike Johns, Donna Ross

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11:07

Reading of minutes from previous meeting

Motion to accept minutes as read, seconded and approved unanimously

Bob Kimball provided an update on the site, and status of the engineering work for the utilities poles on site

Bob Kimball provided an update on the donation and expense accounts

Bob Kimball has researched the acquisition rules as they pertain to the project and briefed the Committee procedural requirements

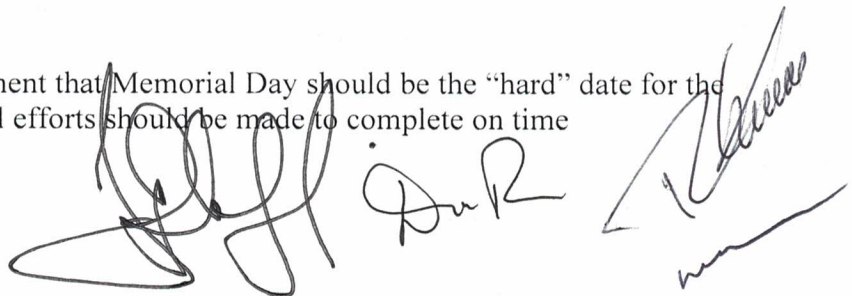
The Committee reviewed design suggestions for memorial monuments provided by Morse and Beggs

A discussion of the language preferences followed for the memorial monuments

John Danahey will provide for next meeting some suggestions to begin discussion around final copy of language for monuments, we will begin the voting process for the language at the next meeting

A suggestion was raised to establish a fall back date for the dedication of the park in the event that we experience any delays in construction due to weather etc., a discussion followed for potential dates

The Committee is in agreement that Memorial Day should be the "hard" date for the dedication ceremony and all efforts should be made to complete on time



Lee Amort Associates and Morse & Beggs will bring to the next meeting preliminary cost estimates and options for materials etc., for Committee review

The Committee reviewed the fund raising brochure; two minor edits were suggested for the final copy

A motion was raised, seconded, and unanimously approved to begin production of the edited fund raising brochure

A discussion around recognition of financial contributors to the project considered; online, dedication ceremony programs, and potential site opportunities (although majority opinion is that commercialization of the site should be avoided)

A discussion around fund raising activities was led by Bill Novick included silent auction, private label wine donations, locations, t-shirts, etc.

Bob Kimball took the action to speak with Town Counsel on wine donation activities

Motion was raised, seconded and unanimously approved artwork for the wine label

A discussion was led by Bill Avril for the fund raising letter, Bill provided a copy of the draft letter for approval at the next meeting, Donna Ross will work with Bill to finalize draft letter

Donna Ross provided an update on the design for t-shirts for fund raising, she has met with Norton High School staff to begin the design efforts from the students, she also provided an update on a local business willing to provide production support at cost

Bill Novick provided an update on the fund raising sign; the sign has been installed at the site

Bill Novick provided an update on the funds collected to date, approximately \$6K

A discussion around accounting and logging of donor information followed

Mike Johns provided information regarding a Veteran's issue which may have an impact on Memorial Day activities, a family member of COL Lincoln has made a request to have the bridge over the Snake River on Bay Rd dedicated to in his name, a discussion followed

A motion was raised, seconded, and unanimously approved to adjourn the meeting at 11:05 am

Next Meeting December 1, 2012 at 8:30 AM – At MSG Trent Memorial Site