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TOWN OF NORTON  
FINANCE COMMITTEE  
Board of Selectmen Room  
JULY 11, 2018  
7:00 P.M.

MINUTES

**I. 7:00 P.M. Call to Order**

The July 11, 2018 meeting of the Finance Committee was held in Board of Selectmen Meeting Room at the Town Hall and was called to order at 7:00 P.M., by Mr. Richard Dorney, Chairman.

Members Present: Mr. Thomas DeLuca, Mr. Walter Eykel, Mr. Stephen Evans, Mr. Paul Helmreich, Ms Aimee Sawyer, Mr. Aaron Smith, and Bonnie Yezukevich.

Absent: Mr. Peter Carignan, Mr. Michael Fiore, <sup>Ms</sup> Mr. William Rotondi

**II. New Business**

**A. Discussion with Town Moderator, William Gouveia**

A few things he wanted to clarify:

1. Even though the committee does have to stay within the budget, Town Meeting does not and can vote anyway they want which can push us over the limit. Things happened at the last town meeting that worried him including how he handled them. It is important to see how sometimes jumping to statements that are not relevant or evident can cause things to get out of control. He expects the Finance Committee to conform to the regulations of the state. He is extremely proud of this committee and wants it to stay that way. It is important that Finance Committee members speak to the town and give their opinions freely and professionally.
2. Mr. Gouveia thanked the committee for doing their job. More is expected from this committee than any others in the town. You represent the townspeople and flush out the details and questions they cannot ask over the year.
3. If there are any questions or concerns I am more than happy to meet with you. Any suggestions any of you have to make the town meeting run smoother please let me know.

**B. Review Discuss, and/or Vote Year End and/or Reserve Fund Transfers**

1. Legal request for \$500.00 additional funds.  
Mr. DeLuca made motion to move \$500.00 to acct.# 001-151-570-5300  
Ms Sawyer seconded  
Unanimous
2. Conservation Department request to return unused funds (\$455.37) to business accounts.  
Mr. DeLuca made motion to move \$455.37 to acct.# 001-171-570-5701  
Ms Sawyer seconded

Unanimous

3. Planning Department request \$484.00 for Advertising Costs

Mr. DeLuca made motion to move \$484.00 to acct.# 001-175-570-5302

Mr. Helmreich seconded

Unanimous

4. Communications Department request \$10,778 for overtime.

Mr. DeLuca made motion to move \$10,778.00 to acct.# 001-290-510-5131

Mr. Helmreich seconded

Unanimous

5. Dog Officer request \$1,748 for overtime

Mr. DeLuca made motion to move \$1,748.00 to acct.# 001-292-510

Mr. Helmreich seconded

Unanimous

6. Dog Officer request \$590 for Propane

Mr. DeLuca made motion to move \$590.00 to acct.# 001-292-570-5211

Mr. Helmreich seconded

Unanimous

7. Public Health Nurse Longevity calculation error request for \$100.00

Mr. DeLuca made motion to move \$100.00 to acct.# 001-522-510-5132

Mr. Helmreich seconded

Unanimous

8. Council on Aging request for \$119.00 for utilities

Mr. DeLuca made motion to move \$119.00 to acct.# 001-541-570-5211

Mr. Helmreich seconded

Unanimous

9. Gas and Diesel Account request for \$4,148.29

Mr. DeLuca made motion to move \$4,184.29 to acct.# 001-940

Mr. Helmreich seconded

Unanimous

**C. Review and Discuss Budget Presentation Workshop, Town Manager Michael Yunits**

Reviewed the Budget Presentation Meeting and thanked those that attended. This presentation explained the process of how we formulate the budget every year using the money we have to work with, how we stay under 2 ½ %, what the Cherry Sheet is, and when the numbers are presented to the Finance Committee.

**III. Old Business**

**IV. Open items**

**V. Minutes**

April 18, 2018 minutes reviewed and it was noticed that the vote counts were incorrect on a few lines and everyone tried to correct them. It was decided review with Mr. Carignan as he wrote this set of minutes. We'll vote on this later.

April 23, 2018 minutes After discussion, it was decided to table these minutes so that that more detail regarding the additional cost from Weston & Sampson could be added.

VI. Adjournment

Mr. Smith motioned to adjourn the meeting at 6:45 P.M.

Seconded by Mr. Helmreich

Unanimous

Respectively

Submitted by: Richard F. Dorney June 24, 2019  
Richard F. Dorney, Finance Committee Chair Date Approved

Patricia Tarantino  
Patricia Tarantino, Recording Secretary