

Finance Committee Meeting
March 9, 2016
7:00 PM
Municipal Center – Selectmen’s Conference Room

Present: Chair, Stephen Evans; Vice-Chair, Michael Fiore; Peter Carignan; Thomas DeLuca; Richard Dorney; Michael Flaherty; Paul Helmreich; William Rotondi; Lee Tarantino; Michael Thomas.
Also present: Town Manager, Michael Yunits.

Absent: Jackie Desrochers.

Call to Order

Meeting was called to order at 7:00 pm. The meeting began with the Pledge of Allegiance.

I. Approval of Minutes

Motion was made by Mr. Flaherty to approve the March 2, 2016 Finance Committee minutes as amended. Seconded by Mr. Helmreich. Vote: All in favor. **Motion carries.**

II. New Business

FY17 Departmental Budget proposals were reviewed and discussed as follows:

#175 – Planning

Ms. Beth Wierling, Town Planner, stated that the increase in Salaries to \$88,029.06, is due to contractual increases as well as the addition of hours for the Planning Board Secretary to go from part-time to full-time. She explained that the current secretary is retiring and she would like to replace her with a full-time position as the needs of the department have grown. Mr. Yunits agreed and said that if this position is staffed as full-time the department would not need to hire out consultants as is done presently.

Ms. Wierling stated that Charges and Expenditures are level-funded.

#177 – Zoning

Ms. Wierling said that this budget is level-funded at \$300.

#135 – Town Accountant

Mr. James Puello, Town Accountant, pointed out that the slight increase in Salaries to \$181,750 is due to contractual increases. The Annual Audit is \$24,500, and Charges and Expenditures are up slightly at \$4,195 because of an increase in the costs of conferences and dues.

#122 – Selectmen

Mr. Yunits noted that the slight increase in the Secretary’s salary line is aligned with the other contractual increases in town positions. Charges and Expenditures, at \$2,165, is up slightly for advertising.

#123 – Town Manager

Mr. Yunits stated the increase in Salaries is contractual. The line total is \$216,867. He also stated the Charges and Expenditures, at \$14,350, is a slight increase of \$130.

#131 – Finance Committee

Mr. Yunits explained that this budget is level-funded at \$1,710.

#151 – Legal Services

Mr. Yunits stated that this budget is level-funded at \$80K.

III. Old Business

Recap of the Joint Meeting with the Select Board and the School Committee: Mr. Yunits said, regarding the possible 2 ½ override, that the consensus was to have the election on it first and then the vote at town meeting. He also mentioned that he has asked town counsel for guidance on this. Mr. Helmreich reminded everyone that the override would be for funding for all town departments, not just the School department.

Mr. Yunits provided FinCom members with the Public Nurse Job Requirements as requested.

When asked, Mr. Yunits guessed that presently there are about 440-500 town employees on health insurance.

Next Meeting

The next meeting is scheduled for March 15, 2016 at 7:00 pm.

Adjournment

Motion was made by Mr. Flaherty to adjourn at 7:35 pm. Seconded by Mr. Helmreich. Vote: Unanimous. **Motion carries.**

Documents Referenced: Minutes of March 2, 2016
FY17 Departmental Budget Proposals

Respectfully Submitted by: _____

Stephen Evans, Finance Committee Chair

Date Approved

Sara Lyons, Finance Committee Secretary