

Finance Committee Meeting
April 9, 2014
7:00 PM
Municipal Center – Selectmen's Conference Room

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Present: Chair, Michael Flaherty; Vice-Chair, Peter Carignan; Thomas DeLuca; Jackie Desrochers; Richard Dorney; Michael Fiore; Paul Helmreich; William Rotondi.
Also present: Town Manager, Michael Yunits.

Absent: Stephen Evans; Lee Tarantino; Michael Thomas.

Call to Order

Meeting was called to order at 7:00 pm.

I. Approval of Minutes

Motion was made by Mr. Helmreich to approve the March 26, 2014 Finance Committee minutes as amended. Seconded by Mr. DeLuca. Vote: All in favor, with Ms. Desrochers abstaining. **Motion carries.**

Motion was made by Mr. Carignan to approve the April 2, 2014 Finance Committee minutes as written. Seconded by Ms. Desrochers. Vote: All in favor. **Motion carries.**

II. New Business

New business was not conducted at this meeting.

III. Old Business

FY15 Proposed (Fixed General Government) Departmental Budgets:

Elections #162 –

Motion was made by Mr. Carignan to recommend budget #162-510 (Personnel Service) in the amount of \$550. Seconded by Mr. DeLuca. Vote: All in favor. **Motion carries.**

Motion was made by Mr. Carignan to recommend budget #162-570 (Charges and Expenditures) in the amount of \$27,436. Seconded by Mr. DeLuca. Vote: All in favor. **Motion carries.**

FY15 Proposed (General Government) Departmental Budgets:

Board of Selectmen #122 –

Motion was made by Mr. Carignan to recommend budget #122-510 (Personnel Service) in the amount of \$51,503. Seconded by Mr. DeLuca. Vote: All in favor. **Motion carries.**

Motion was made by Mr. Carignan to recommend budget #122-570 (Charges and Expenditures) in the amount of \$1,885. Seconded by Mr. DeLuca. Vote: All in favor. **Motion carries.**

Town Manager #123 –

Motion was made by Mr. Carignan to recommend budget #123-510 (Personnel Service) in the amount of \$200,833. Seconded by Mr. DeLuca. Vote: All in favor. **Motion carries.**

Motion was made by Mr. Carignan to recommend budget #123-570 (Charges and Expenditures) in the amount of \$10,670. Seconded by Mr. DeLuca. Vote: All in favor. **Motion carries.**

Town Clerk #161 –

Motion was made by Mr. Carignan to recommend budget #161-510 (Personnel Service) in the amount of \$40,915. Seconded by Mr. DeLuca. Vote: All in favor. **Motion carries.**

Motion was made by Mr. Carignan to recommend budget #161-511 (Salary – Elected Official) in the amount of \$60,866. Seconded by Mr. DeLuca. Vote: All in favor. **Motion carries.**

Motion was made by Mr. Carignan to recommend budget #161-570 (Charges and Expenditures) in the amount of \$4,190. Seconded by Mr. DeLuca. Vote: All in favor. **Motion carries.**

Police Department #210 –

Mr. Yunits noted that this budget includes the addition of the School Resource Officer, but it also reflects the reduction in Overtime. He said that Chief Clark expressed his concern about the Overtime reduction.

Motion was made by Mr. Carignan to recommend budget #210-510 (Personnel Service) in the amount of \$2,471,216. Seconded by Mr. DeLuca. Vote: All in favor. **Motion carries.**

Motion was made by Mr. Carignan to recommend budget #210-570 (Charges and Expenditures) in the amount of \$184,623. Seconded by Mr. DeLuca. Vote: All in favor. **Motion carries.**

Fire Department #220 –

Mr. Yunits noted that this budget reflects a reduction in Overtime. He said that the Chief is trying to reduce Overtime expenses by hiring 2 new personnel mid-year.

Mr. Helmreich said that he is somewhat hesitant to vote on this budget until he sees how the School Department budget works out.

Motion was made by Mr. Carignan to recommend budget #220-510 (Personnel Service) in the amount of \$2,860,354. Seconded by Mr. DeLuca. Vote: All in favor. **Motion carries.**

Motion was made by Mr. Carignan to recommend budget #220-570 (Charges and Expenditures) in the amount of \$157,150. Seconded by Mr. DeLuca.

Mr. DeLuca noted that a full-time employee named "Open" has been budgeted for, and asked who this is. He asked that this be looked into.

Vote: All in favor. **Motion carries.**

Emergency Medical Service #230 –

Motion was made by Mr. Carignan to recommend budget #230-570 (Charges and Expenditures) in the amount of \$88,300. Seconded by Mr. DeLuca. Vote: All in favor. **Motion carries.**

Emergency Planning #240 –

Motion was made by Mr. Carignan to recommend budget #240-570 (Charges and Expenditures) in the amount of \$6,250. Seconded by Mr. DeLuca.

Mr. Helmreich asked why this budget is not just included in another budget, such as Police or Fire. Mr. Yunits explained that a big part of this budget is also taking care of storm planning/safety.

Vote: All in favor. **Motion carries.**

Communications #290 –

Mr. Yunits noted that his Town Manager recommendation reflects a reduction of the additional dispatcher that was requested by the department.

Motion was made by Mr. Carignan to recommend budget #290-510 (Personnel Service) in the amount of \$519,112. Seconded by Mr. DeLuca. Vote: All in favor. **Motion carries.**

Motion was made by Mr. Carignan to recommend budget #290-570 (Charges and Expenditures) in the amount of \$114,330. Seconded by Mr. DeLuca. Vote: All in favor. **Motion carries.**

Highway Department #420 –

Motion was made by Mr. Carignan to recommend budget #420-510 (Personnel Service) in the amount of \$611,539. Seconded by Mr. DeLuca.

Motion was made by Mr. Carignan to recommend budget #420-570 (Charges and Expenditures) in the amount of \$93,450. Seconded by Mr. DeLuca. Vote: All in favor. **Motion carries.**

Motion was made by Mr. Carignan to recommend budget #420-580 (Surface Treatment) in the amount of \$12K. Seconded by Mr. DeLuca. Vote: All in favor. **Motion carries.**

Motion was made by Mr. Carignan to recommend budget #420-581 (Repairs to Private Ways) in the amount of \$1K. Seconded by Mr. DeLuca. Vote: All in favor. **Motion carries.**

Highway Department #423 –

Motion was made by Mr. Carignan to recommend budget #423-570 (Charges and Expenditures) in the amount of \$80K. Seconded by Mr. DeLuca. Vote: All in favor. **Motion carries.**

Parks and Recreation Department #630 –

Mr. Yunits noted that the Select Board is in support of this budget. He also said that he would be the person in charge of hiring this position.

Motion was made by Mr. Carignan to recommend budget #630-510 (Personnel Service) in the amount of \$7,200. Seconded by Mr. DeLuca.

Motion was made by Mr. Carignan to recommend budget #630-570 (Charges and Expenditures) in the amount of \$10K. Seconded by Mr. DeLuca. Vote: All in favor. **Motion carries.**

FY15 Fixed and Shared Departmental Budgets:

Maturing Debt #711 –

Motion was made by Mr. Carignan to recommend budget #711 in the amount of \$1,778,845. Seconded by Mr. Helmreich. Vote: All in favor, with Mr. DeLuca abstaining. **Motion carries.**

Interest #750 –

Motion was made by Mr. Carignan to recommend budget #750 in the amount of \$637,564. Seconded by Mr. Helmreich. Vote: All in favor, with Mr. DeLuca abstaining. **Motion carries.**

Employee Benefits #910 –

Motion was made by Mr. Carignan to recommend budget #910-510 in the amount of \$2,084,055. Seconded by Mr. Helmreich. Vote: All in favor, with Mr. DeLuca abstaining. **Motion carries.**

Motion was made by Mr. Carignan to recommend budget #910-511 in the amount of \$7,137,000. Seconded by Mr. Dorney. Vote: All in favor, with Mr. DeLuca and Mr. Helmreich abstaining. **Motion carries.**

Motion was made by Mr. Carignan to recommend budget #910-570 in the amount of \$365K. Seconded by Mr. Helmreich. Vote: All in favor, with Mr. DeLuca abstaining. **Motion carries.**

Unemployment Compensation #911 –

Motion was made by Mr. Carignan to recommend budget #911-570 in the amount of \$80K. Seconded by Mr. Fiore. Vote: All in favor. **Motion carries.**

Miscellaneous #940 -

Motion was made by Mr. Carignan to recommend budget #940-540 in the amount of \$172K. Seconded by Mr. DeLuca. Vote: All in favor. **Motion carries.**

Motion was made by Mr. Carignan to recommend budget #940-570 in the amount of \$546,332. Seconded by Mr. DeLuca. Vote: All in favor. **Motion carries.**

Annual Town Meeting Warrant Articles:

Article 5 – Town Center Sewer Project – Mr. Yunits explained that the town is presently working with Wheaton College on this article. The cost would be \$2.7M. He said an easement would go onto the campus. Mr. Yunits said that the funding for the article would be paid by Wheaton but that the town would need to do the original borrowing. He said that he believes that this project would begin as soon as it could after Town Meeting approval.

Article 6 – Water Treatment Plant – This article is requesting \$8.9M for the financing, planning, design, and construction of the Water Treatment Plant on Plain Street behind the Town Forest. Mr. Yunits explained that this would be paid by the rate payers, not through taxes.

Mr. Helmreich said that he would like to know what stage the plan/project is in.

Mr. Carignan said that he would like to have some information on what exactly will improve as a result of this project. He said that he would like this information before voting on the article.

Article 2 – Chapter 90 Funding – **Motion** was made by Mr. Carignan to recommend Article 2, the town's Chapter 90 funding, in the amount of \$563,033. Seconded by Mr. DeLuca. Vote: All in favor. **Motion carries.**

Next Meeting

The next meeting is scheduled for April 16, 2014 at 7:00 pm.

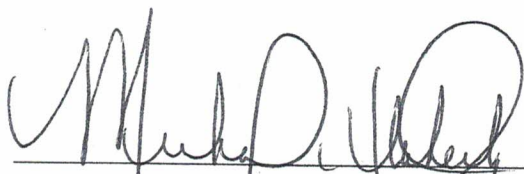
Adjournment

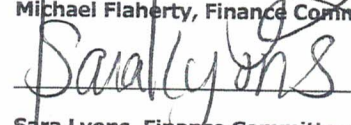
Motion was made by Mr. Carignan to adjourn at 8:15 pm. Seconded by Mr. DeLuca. Vote: Unanimous. **Motion carries.**

Documents Referenced:

Minutes of March 26, 2014
Minutes of April 2, 2014
Annual Town Meeting Warrant draft
FY15 Proposed budget #s 162, 122, 123, 161, 210, 220, 230, 240, 290, 420, 423, 630,
711, 750, 910, 911, 940
Sewer Budget
Water Budget

Respectfully Submitted by:



Michael Flaherty, Finance Committee Chair


Sara Lyons, Finance Committee Secretary

4/16/14

Date Approved