



## TOWN OF NORTON FINANCE COMMITTEE

MINUTES OF THE MEETING  
SEPTEMBER 7, 1994

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CALL TO ORDER: 7:35 p.m. by Jack Nicolas, Chair.

Attendance: Committee Members Jack Nicolas, Chair, Mike Fiore, Vice Chair, Tom Deluca, Tim Phelan, Donna Summerfield, Bill Gouveia, Julia Sweet, Michael Thomas, Paul Helmreich, and Jackie Desrochers.

### MINUTES

Fiore made a motion to approve the Minutes of July 14, 1994. Seconded by Phelan. Vote: 5 in favor and 3 abstentions (Summerfield, Thomas, and Sweet).

### NEW BUSINESS

Dues for Association of Town Finance Committees - \$190.00. The Association produces the booklets that the members receive, they print newsletters updating members on new legislation and they hold a seminar every year. They are a good resource for the Finance Committee. Gouveia made a motion to pay the dues. Seconded by Helmreich. Vote: unanimously in favor.

### ANNOUNCEMENTS

Mary Jo Hackett submitted her resignation at the July 14, 1994, meeting. The Chairman expressed his gratitude and thanked her for her years of service to the Town of Norton. Helmreich moved that the Chairman send a letter of thanks to Mary Jo and Phil Zawasky expressing their appreciation. Seconded by Gouveia. Vote: unanimously in favor.

Helmreich moved that the Chairman send a letter of appreciation to the family of Dick Ward for all the hard work he put forth during the years he served the Town. Seconded by Fiore. Vote: 9 in favor and 1 abstention (Desrochers).

Phil Zawasky submitted his resignation to the Finance Committee, effective immediately. He has accepted a new position at his work place and will no longer be able to commit time to the Finance Committee. Every one expressed their best wishes to Phil.

Gouveia made a motion to post meetings for September 12, 14, 19, 21, 26, and 28, 1994. Seconded by Fiore. Vote: unanimously in favor.

The Chairman recapped his goals for the FINCOM this year. One of his main goals is to look at a future plan for the town; look at a list of capital improvements needed, consider adding more teachers to the school system within the next few years, etc. Gouveia suggested that the committee meet with the Charter Committee to discuss such issues as warrant completion dates and the early closing dates for the October Town Meetings.

There was discussion as to whether or not the Finance Committee had any obligation to be sure that checks are being deposited in a timely manner by certain departments of the town. There was agreement that the FINCOM should voice its opinion on this issue because there should be a policy to follow.

#### NEXT MEETING'S AGENDA

Charter discussion.

Cash Management Policy for the town.

#### ADJOURNMENT

Fiore made a motion to adjourn. Seconded by Phelan. Vote: unanimously in favor. Meeting adjourned at 8:15 p.m.

Respectfully submitted,



Patricia C. Mello