

FINANCE COMMITTEE MEETING MINUTES  
April 7, 1993



Present: T. DeLuca, J. Desrochers, M. Fiore, W. Gouveia, P. Helmreich, T. Phelan, D. Summerfield, P. Zawasky

Others Present: Acting Town Manager, Benton Keene, Jr.; Town Clerk, Diane Casagni

The meeting was called to order at 7:30 p.m.

Under Other Business, Chair Gouveia read a letter from the Acting Town Manager to the Fire Chief asking him what steps he plans to take to finish the fiscal year in the black. Acting Town Manager requested that the Fire Chief come up with a plan to stay within his budget. The Acting Town Manager informed the Finance Committee that the Fire Chief plans to take money out of the revolving ambulance account.

Chair Gouveia turned to the main order of business: deliberation of the Fiscal 1994 Budget.

141 - Assessors

510 - Personal Services (Salaries)

Motion was moved and seconded to recommend \$62,876. In Favor: unanimous

511 - Other Personal Services (Salaries)

Motion moved and seconded to recommend \$0 funding. In Favor: unanimous

520 - Purchase of Services

Motion moved and seconded to recommend \$31,000. In Favor: unanimous

570 - Other Expenses & Charges

Motion moved and seconded to recommend \$8,015. In Favor: unanimous

147 - Treasurer/Collector

510 - Personal Services (Salaries)

Motion moved and seconded to recommend \$40,000. In Favor: T. DeLuca, J. Desrochers, M. Fiore, P. Helmreich, T. Phelan, D. Summerfield, P. Zawasky  
Opposed: W. Gouveia

Motion carried.

511 - Other Personal Services (Salaries)

Motion moved and seconded to recommend \$68,088. In Favor: unanimous



**570 - Other Charges & Expenses**

Motion moved and seconded to recommend \$4,283. In Favor: unanimous

**575 - Payroll Services**

Motion moved and seconded to recommend \$0 funding. In Favor: unanimous

**576 - Tax Billing**

Motion moved and seconded to recommend \$5,132. In Favor: unanimous

**579 - Other Expenses**

Motion moved and seconded to recommend \$18,144. In Favor: unanimous  
Chair Gouveia to ask Jill Clark to provide information regarding this account.

**151 - Legal Services**

Motion moved and seconded to recommend \$60,000. Motion moved and seconded to amend figure to \$80,000. Vote on amended figure of \$80,000, In Favor: J. Desrochers, M. Fiore, W. Gouveia, D. Summerfield, P. Zawasky  
Opposed: T. DeLuca, T. Phelan, P. Helmreich  
Motion carried.

Vote on main motion to recommend \$80,000. In Favor: J. Desrochers, M. Fiore, W. Gouveia, D. Summerfield, P. Zawasky  
Opposed: T. DeLuca, T. Phelan, P. Helmreich  
Motion carried.

**155 - Data Processing**

**570 - Other Charges & Expenses**

Motion moved and seconded to recommend \$12,000. In Favor: unanimous

**158 - Tax Title Foreclosure**

Motion moved and seconded to recommend \$50,000. In Favor: unanimous

**161 - Town Clerk**

**510 - Personal Service (Salary)**

Motion moved and seconded to recommend \$21,308. In Favor: unanimous

**520 - Other Personal Services (Salaries)**

Motion moved and seconded to recommend \$18,730. In Favor: unanimous

**520 - Purchase of Services**

Motion moved and seconded to recommend \$500. In Favor: unanimous

**570 - Other Charges & Expenses**

Motion moved and seconded to recommend \$810. In Favor: unanimous



162 - Election & Registration

510 - Personal Services (Salary)

Motion moved and seconded to recommend \$350. In Favor: T. DeLuca, J. Desrochers, M. Fiore, P. Helmreich, T. Phelan, D. Summerfield  
 Abstention: W. Gouveia, P. Zawasky  
 Motion carried.

570 - Other Expenses & Charges

Motion moved and seconded to recommend \$7,750. In Favor: T. DeLuca, J. Desrochers, M. Fiore, P. Helmreich, T. Phelan  
 Abstention: W. Gouveia, D. Summerfield, P. Zawasky  
 Motion carried.

171 - Conservation

510 - Personal Services (Salary)

Motion moved and seconded to recommend \$26,273. In Favor: unanimous  
 (With understanding that \$2,000 will be transferred from wet lands fund into this account plus \$50 for longevity)

570 - Other Charges & Expenses

Motion moved and seconded to recommend \$4,000. Motion moved and seconded to amend figure to \$5,860. Vote on amended figure of \$5,860.

In Favor: T. DeLuca, J. Desrochers, M. Fiore, W. Gouveia, P. Zawasky

Opposed: P. Helmreich, T. Phelan, D. Summerfield

Vote on main motion of \$5,860. In Favor: T. DeLuca, J. Desrochers, M. Fiore, W. Gouveia, P. Zawasky

Opposed: P. Helmreich, T. Phelan, D. Summerfield

Motion carried.

175 - Planning Board

510 - Personal Services (Salary)

Motion moved and seconded to recommend \$25,000. Motion moved and seconded to amend figure to \$0. Vote on amended figure of \$0.

In Favor: T. Phelan, P. Zawasky

Opposed: T. DeLuca, J. Desrochers, M. Fiore, W. Gouveia, P. Helmreich, D. Summerfield

Vote on main motion of \$25,000. In Favor: unanimous  
 Motion carried.

Motion moved and seconded that Chair Gouveia write to the Planning Board and request that the Planning Board put in writing a concrete proposal that specifies a position and salary for that account. In Favor: unanimous





**570 - Other Expenses**

Motion moved and seconded to recommend \$4,000. In Favor: T. DeLuca, J. Desrochers, M. Fiore, P. Helmreich, T. Phelan, P. Zawasky

Opposed: W. Gouveia

Abstention: D. Summerfield

Motion carried.

**176 - Southeast Regional Planning (SERPEDD)**

**560 - Assessments**

Motion moved and seconded to recommend \$2,140. In Favor: unanimous

**177 - Zoning Board of Appeals**

**570 - Other Charges & Expenses**

Motion moved and seconded to recommend \$1,800. In Favor: unanimous

**192 - Municipal Building**

**510 - Personal Service (Salary)**

Motion moved and seconded to recommend \$14,560. In Favor: unanimous

**570 - Other Charges & Expenses**

Motion moved and seconded to recommend \$74,500. In Favor: unanimous

**195 - Town Reports**

**520 - Purchase of Services**

Motion moved and seconded to recommend \$1,000. In Favor: unanimous

**199 - Postage**

**520 - Purchase of Services**

Motion moved and seconded to recommend \$22,000. In Favor: unanimous

**210 - Police**

Acting Town Manager Keene recommends a budget cut of \$135,000, with \$10,000 cut from expenses and the rest cut from salaries: one sergeant retired and one early retirement, and cut \$49,000 from the overtime account.

The meeting adjourned at 10:15 p.m.