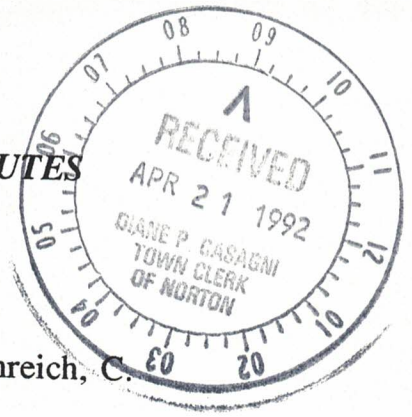


# FINANCE COMMITTEE MEETING MINUTES

DECEMBER 4, 1991



PRESENT: M. Brown, W. Gouveia, M. Hackett, P. Helmreich, C. MacQuown, D. Summerfield, D. Ward, P. Zawasky.

The meeting was called to order at 7:37 p.m.

The first item of business was the Board of Health Transfer Request dated October 30, 1991, in the amount of \$1,200 to be used for the purposes of salary for the Animal Inspector. Currently, there is \$500 budgeted for the salary of the Animal Inspector. A member of the Board of Health presented the case on behalf of the Animal Inspector, Mr. Plante. Based on Mr. Plante's analysis on compensation of surrounding towns, it appears that Mr. Plante's salary is well below that of other towns. Mr. Plante has done a commendable job and his abilities are not in question.

Chair Hackett opened the floor for discussion. It was then decided that the Board of Health would seek the counsel of the Town Manager as to transferring the sum requested from the Board of Health's Reserve Account to the Salary Account as opposed to increasing his salary. The Board of Health will report its findings back to the Finance Committee.

Old Business: Mr. Helmreich moved to recommend a level funded budget (from last year) for the Finance Committee, seconded by Mr. Ward. In favor: Unanimous. Motion carried. Chair Hackett will submit the Finance Committee's budget for FY'92.

Chair Hackett then opened for discussion future Finance Committee meetings being televised. Mr. MacQuown stated that currently, from a technological point of view, the televised meetings are ineffectual. There are not enough microphones and not all members (i.e., Planning Board) can be seen or heard. A member of the community suggested we ask Wheaton College for assistance in broadcasting. However, this is not possible, as Wheaton has the capability for videotaping only.

Chair Hackett stated that televised meetings encourage more townspeople to get involved. Mrs. Summerfield also noted that this is especially important now that the budgets are coming up for review. Two members of the FinCom voiced their reluctance for having the meetings televised.

Chair Hackett then asked the FinCom to consider having the meetings at the Norton Public Library. The Middle School facilities were also discussed.

Mr. Gouveia then moved that the FinCom send a letter to the Town Manager stating that the majority of the Finance Committee has voted that it has no objection to its meetings being televised, provided it is done in a proper and professional manner. Seconded by Mr. Helmreich. In favor: Zawasky, Helmreich, Gouveia, Summerfield, MacQuown. Opposed: Ward, Brown. Motion carried.

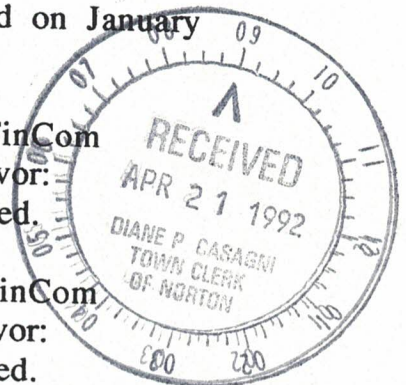
New Business: The next Finance Committee will be held on January 8, 1992. Location to be determined.

Mr. Ward then moved that the minutes of the 9/16/91 FinCom meeting be accepted. Seconded by Mr. MacQuown. In favor: Unanimous (with Mr. Zawasky abstaining). Motion carried.

Mr. Ward then moved that the minutes of the 9/18/91 FinCom meeting be accepted. Seconded by Mr. MacQuown. In favor: Unanimous (with Mr. Zawasky abstaining). Motion carried.

Mr. Gouveia then brought up for discussion the salary increases for certain members of the school staff. Chair Hackett stated that it is important that all contracts of the Town Departments be submitted to the FinCom if there is a financial impact to the Town.

M. Brown then brought to the attention of the Chair certain bills paid, not previously submitted to the Finance Committee, for the Norton Police Department. Chair Hackett then read a letter to the FinCom addressed to Chief Keene which read, in part, ...a court judgement was made against two persons to make restitution for the purpose of installing anti-theft devices because they stole two police cruisers... After discussion, it was then concluded that these bills were legitimate and were funded out of the Restitution Account.





W. Gouveia and M. Brown then informed the Committee of receiving an anonymously delivered packet of materials regarding the Jordan/Cheeetham petition. M. Brown submitted her set to the Committee.

There being no further business, Mr. Ward moved that the meeting adjourn. Seconded by Mr. Helmreich. In favor: Unanimous. Motion carried.

Meeting adjourned at 9:30 p.m.

