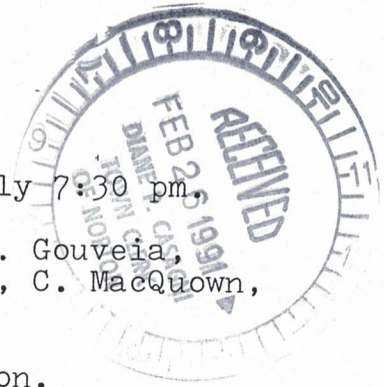


Town Clerk

Finance Committee Meeting Minutes  
January 7, 1991



The meeting was called to order at approximately 7:30 pm.

Present: M. Brown, J. Desrochers, K. Eagan, W. Gouveia,  
M. Hackett, P. Helmreich, B. Kimball, C. MacQuown,  
R. Nugent

P. Helmreich welcomes new secretary Susan Colson.

Town Clerk

Transfer request - \$760.70

Due to special recount of election of State Representative.  
\$521.73 for salaries of election workers and \$36.14 for  
supplies for recount.

\$202.83 for repair of card reader and one punch for election  
cards. The Town Clerk notes that the election card reader  
is currently 6 years old and this is the first repair needed.  
Account balance of \$8,655 of which \$6,621 is encumbered for  
purchase orders for upcoming expenses such as ballot cards  
etc.

The Town Clerk notes the need for the funds and notes the  
tight budget for this year.

Mr. Winn, Dean Street resident, requests Committee to place  
an article on the warrant to allow the Town to keep fees that  
currently elected officials receive. He notes that the fees  
in FY '89 were almost \$20,000. He feels that the Town can  
best use the funds for the salaries of a police officer,  
fire fighter and/or teacher rather than layoffs.

P. Helmreich notes appropriate steps for petition article to  
be placed on the warrant.

S. Lombard notes that he has negotiated with the Tax Collector  
Town Clerk and has placed an article on the warrant.

B. Kimball notes his agreement.

This article will become a Town bylaw.

Discussion of different Communities and how they deal with  
fees.

Municipal Building Maintenance

Transfer request - \$12,707

Due to payment of bills for Emergency repairs:

1-repair by Low Temp

2-replace boiler

3-repair of hot water heater

S. Lombard notes that all funds in the account are encumbered  
under the purchase order system.

Review of bills.

P. Helmreich requests preliminary budget from S Lombard on  
February 11, 1991.

Discussion

Financial Advisory Committee meeting will be Wednesday night.

S. Lombard notes  
-Revenues of \$1.5M less  
-Reorganization of Departments  
-Increase in fixed costs  
S. Lombard notes he feels that the Town will be facing some type of override questions.  
Discussion of types of overrides.  
S. Lombard notes that the budgets are level funded but seven contracts are to be negotiated.

J. Clark discusses Town's funds and banking used.  
Discussion of Town's people's banking problems with RI banks.

S. Lombard notes that the Town in February will start generating the payroll and the tax bills.

W. Gouveia notes bulk postage rates and the need to have envelopes printed with the Town stamp.

#### Communications Center

Discussion of replacing Bay station radio used since 1979 and is transmitted from the water tower. When radio was last repaired, it was stated that it may not be able to be repaired again. Radio used for communications for school buses (special needs buses), Highway dept, Cemetery dept, and Water department. Used in emergencies such as water main breaks. The radio has been down four times in the past year.

W. Gouveia questions public safety need.

B. Kimball notes departments such as Water and School may be able to fund the purchase.

Discussion of policy for filling open positions.

P. Graney notes real need to fill Communications Center's opening if they occur. She states that the use of part timers may be appropriate.

#### Meeting Minutes

B. Nugent moves the minutes of the meeting of November 5, 1990.

K. Eagan seconds

correction - Water Department vehicle costs of \$17,000

Unanimous

#### Dog Officer

P. Helmreich notes conversion costs of cruiser of \$7.74.  
He also notes the need for tires.

Review of mileage vouchers, detail descriptions, no odometer readings.

Discussion of mileage policy.

B. Nugent moves \$872 to be transferred from the Finance Committee reserve to 292-570, Dog Officer's expense.

B. Kimball seconds

Unanimous



Review of Finance Committee reports and October Warrant printing costs. Printing costs of \$1,425 for annual and special.

Discussion of breakdown

B. Kimball moves to authorize \$715 for printing costs from the Finance Committee expense account

C. MacQuown seconds

Unanimous

B. Kimball moves to table the Town Clerk's request.

B. Kimball withdraws motion

B. Nugent moves \$761 to be transferred from the Finance Committee reserve to Election and Registration

W. Gouveia seconds

Opposed-Unanimous

W. Gouveia notes that the Committee is not against the request but when funds are necessary to run the department, the request can be reconsidered.

Municipal Building Maintenance

B. Nugent moves to transfer \$12,708 from the Finance Committee reserve to Municipal Bldg Maintenance Expense, 192-570

B. Kimball seconds

Review of history of account

In favor - Nugent, Hackett, Eagan

Opposed - Kimball, Desrochers, Gouveia, Brown, MacQuown

Review of transfer policy

Discussion of unforeseen and emergency expenditures.

B. Kimball questions encumbered funds.

P. Helmreich notes receipt of recap and balance sheet.

P. Helmreich notes receipt of Planning Board letter regarding hearing on article 2 replacement.

P. Helmreich notes receipt of SE Regional noting State Aid which cannot go back to the school and assessment triples due to the passage of question 5.

P. Helmreich notes SRPED requested to do traffic study for Norton Center.

P. Helmreich notes Stone Hill College seminar on 2-6-91 regarding Underground storage tanks and leaking underground storage tanks.

P. Helmreich notes receipt from Superintendent that the final insurance reimbursement was \$776,900.

P. Helmreich notes receipt of health insurance letter from Town Counsel.

P. Helmreich notes receipt of multipage memorandum regarding Prop 2 $\frac{1}{2}$  and overrides.

P. Helmreich notes receipt of memo regarding Conservation area.

Review of Finance Committee's role during override situation.  
Discussion

P. Helmreich notes currently Fire Dept. is reduced by 3 fire fighters.

The meeting was adjourned at approx. 10:30 pm until 2-4-91 at approximately 7:30 pm.