



FINANCE COMMITTEE MEETING MINUTES

June 25, 1990

The meeting was called to order at approximately 7:30 pm.

Present: M. Brown, J. Desrochers, K. Eagan, W. Gouveia,
E. Hamilton, P. Helmreich, B. Kimball, C. MacQuown,
R. Nugent, D. Ward

S. Lombard requests a transfer for Municipal Building expense of \$8,673. He will not be topping off fuel tanks. Review of expenditures.

S. Lombard provides information on transfer request for Town Insurance. Breakdown of request, increase due to premium increase, \$3,583.06 Taylor Risk and \$4,273 Shea Financial. Account balance \$182.

S. Lombard notes salary employee's last few days for F89 was not accrued, therefore, requesting funds to bring accounting up to date. Review of procedures.

S. Lombard notes request from the Town Accountant for \$3,300 transfer to the Medicare expense account.

S. Lombard notes request by Building Inspector for \$100 for mileage due to increase.

Review of Municipal Building expenses. Review of previous year expenditures and transfers.

S. Lombard notes Blue Cross/Blue Shield shortfall of \$20,027.80 can be added onto recap sheet.

B. Nugent notes air conditioning problem with Municipal Bldg. S. Lombard notes breakdown of unit in Winter and need to be fixed in F91.

Review of letter regarding closing of building.

Review of level funded budgets and budget expenditures.

Reading of complaints regarding heat problems.

B. Nugent notes requests of Police department including hospital bills - \$2,251.71.

J. Clark notes concern with Bay Bank - \$979 for June and the Town owes State Street - \$4,000. She can meet the expenses if there is no increase.

She requests review for purchase of adding machine. cash register



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Fire Chief requests transfers:
\$2,290 for department expenses for medical bills
\$745.81 for call firefighters
\$7,232.27 for department salaries. The Chief notes
one employee suspended, one employee injured and call back
costs of \$31,000/\$15,000 over budget.
Discussion of budget reductions.
Review of policies.

The Dog Officer requests \$150 for Care and Custody for
care of 4 dogs in kennel this month.

Finance Committee Reserve balance - \$50,317

K. Eagan moves to transfer from the Finance Committee
Reserve to the Municipal Building expense, 192-570, the
sum of \$8,673.

P. Helmreich seconds
Review
Unanimous

P. Helmreich moves to transfer the sum of \$7,674 from the
Finance Committee Reserve to Town Insurance expense, 940-570.
K. Eagan seconds
Unanimous

P. Helmreich moves to transfer the sum of \$4,836.71 from
the Finance Committee Reserve to the various salary account
as specified by S. Lombard.
W. Gouveia seconds
Unanimous

E. Hamilton moves to transfer the sum of \$3,300 from the
Finance Committee Reserve to Medicare expense, 910-570
P. Helmreich seconds
Unanimous

E. Hamilton moves to transfer the sum of \$100 from the Finance
Committee Reserve to Building Inspection expense, 241-570.
K. Eagan seconds
Discussion
In favor - Ward, Kimball, Hamilton, Eagan, Gouveia, Helmreich,
Desrochers, Brown
Opposed - MacQuown

~~D. Ward moves to transfer the sum of \$2,252 from the Finance
Committee Reserve to Police Dept expenses, 210-570.~~

~~K. Eagan seconds
Discussion
B. Kimball amends to \$1,252
W. Gouveia seconds
Discussion
Discussion of executive session.
In favor: Kimball, MacQuown, Brown
Opposed: Ward, Hamilton, Eagan, Gouveia, Helmreich, Desrochers
In favor: Ward, Hamilton, Eagan, Gouveia, Helmreich, Desrochers~~



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P. Helmreich moves to make a resolution that the Finance Committee wishes to express its rejection of use of expense account monies to pay legal expenses which should have been paid out of the legal account.

D. Ward seconds
Unanimous

D. Ward moves to transfer the sum of \$2,290 from the Finance Committee Reserve to Fire Dept expenses, 220-570

P. Helmreich seconds
Unanimous

D. Ward moves to transfer the sum of \$746 from the Finance Committee Reserve to Fire Dept Call Firefighters, 220-511

B. Kimball seconds
Unanimous

W. Gouveia moves to transfer the sum of \$150 from the Finance Committee Reserve to Dog Officer Care and Custody expenses, 292-571

Seconded
Unanimous

D. Ward moves to transfer the sum of \$7,233 from the Finance Committee Reserve to Fire Dept salaries

B. Kimball seconds

Discussion

Review of figures

Discussion of account history

Review of reductions

Discussion of Reserve Fund

In favor: Kimball, Ward, Hamilton, Eagan, Desrochers, Brown

Opposed: Gouveia, Helmreich, MacQuown

D. Ward moves to transfer the sum of \$13,062.29 from the Finance Committee Reserve to Medical Insurance, 910-511

Seconded

Unanimous

B. Nugent notes warrant closing on July 3rd.

Warrant to include 11 articles from the Charter Bylaw Study Committee.

~~B. Nugent notes reorganization of Committee during August meeting.~~

~~The meeting was adjourned at approximately 10:30 pm until 8-13-90 at approximately 7:30 pm.~~