



FINANCE COMMITTEE MEETING MINUTES

March 21, 1990

The meeting was called to order at approximately 7:30 pm.

Present: M. Brown, K. Eagan, M. Hackett, E. Hamilton, B. Kimball,
C. MacQuown, R. Nugent, D. Ward

Meeting minutes

D. Ward moved that the minutes of the meeting of 3-5-90 be accepted.

Seconded

Unanimous

D. Ward moved that the minutes of the meeting of 3-7-90 be accepted.

Seconded

Unanimous

D. Ward moves that the minutes of the meeting of 3-12-90 be accepted.

C. MacQuown seconded

Unanimous

PLANNING BOARD

expenses

Chairperson notes the the engineering account was not deleted per Town Counsel. The funds received and placed in the revolving account cannot be used for site plan review, therefore, some funds will be needed.

Advertising - level funded

Office supplies - increased 10%, includes map file cabinets, flat files

Planner's expenses - includes library, reference books for office

Planner's mileage - to attend meetings mostly in Boston area, and also anticipated an increase in outside work

Typewriter service - deleted Feels that there should be a Town-wide policy

Subscription/dues - increased joining Mass. Planning Officials and urban Land Institute

Board member notes need for subscription and reference materials due to new projects and problem that can arise within the Town.

Printing - subdivision regulations book; currently being rewritten.

Book has not been updated and printed since 1976. Book will be sold for cost of printing. Funds to return to E&D.

Engineering - \$60-70 per hour for new Engineer for site plan review. Some engineering fees will return to Town.

Planning Board will look into setting up account for printing.

Board will also discuss possibility of an October TM article.

P. Helmreich notes 28% increase of expenses and the need to justify.

Board member notes currently doing/redoin bad judgement for past 10 years which does not allow for planning. Board wishes to make some changes and to plan for the future.

Planner notes amount of funds that will return to the Town.
Chairman and Planner notes the Board would only use the
funds for site plan review.

M. Rousseau notes that he feels that he could work with a level
funded budget.

B. Kimball notes last year's expenditures.

Salaries

K. Zaroni notes amount of work and large burden placed on
Planner. Notes history of Town Planners.

Secretary under clerical contract for 53 weeks.

Overtime - deleted Planner taking up work without secretary
present at meeting.

Subdivision rule and regulations booklet is a major project.

Chapter 593 - includes additional duties for the Planner to
keep track of the revolving account.

Chairwomen notes apolitical objectivity; Planner finds things
that need to be addressed. And ability to correct mistakes.

Board members notes savings in legal expenses due to Planner's
ability to correct errors.

Articles - to be discussed next week

122-511

D. Ward moves to reconsider

K. Eagan seconds

Add 53 week payroll

D. Ward moves \$40,296

P. Helmreich seconds

Unanimous

141-510

P. Helmreich moves to reconsider

D. Ward seconds

Unanimous

Add 53 week payroll

D. Ward moves \$69,918

K. Eagan seconds

Unanimous

141-570

P. Helmreich moves to reconsider

K. Eagan seconds

Unanimous

delete ACONE-outside service

K. Eagan moves \$12,150

C. MacQuown seconds

Unanimous

147-579

J. Clark sent letter to Committee regarding disclosure costs.

B. Kimball moves \$6,000

147-570

P. Helmreich moves to reconsider

M. Hackett seconds

Unanimous

P. Helmreich moves \$72,964

D. Ward seconds

290-510

B. Kimball moves to reconsider.

C. MacQuown seconds

Unanimous

add longevity

B. Kimball moves \$134,668

P. Helmreich seconds

Unanimous

491-510

D. Ward moves to reconsider

K. Eagan seconds

Unanimous

Add longevity

K. Eagan moves \$48,513

D. Ward seconds

Unanimous

610-510

D. Ward moves to reconsider

K. Eagan seconds

Unanimous

Staff librarian - salary position

Remove Treasurer, Town accountant to take over duties

P. Helmreich requests checking with Library Board of Directors
notes that they may need their own corporate treasurer

B. Kimball moves \$105,331

K. Eagan seconds

M. Hackett moves \$106,564

C. MacQuown seconds

In favor: Ward, Helmreich, Eagan, Hackett, Brown

Opposed: Kimball

To request further information from the Board of Directors

433-510

P. Helmreich moves to remove from the table

D. Ward seconds

Unanimous

B. Nugent notes additional information from S. Lombard.

Review of budget. Review of information. Review of current year.

P. Helmreich moves to table

D. Ward seconds

Unanimous

To request further information from the Town Manager

300-571

K. Eagan moves \$9,764,557

B. Kimball seconds

Discussion of capital improvements.

D. Ward moves \$9,704,557

C. MacQuown seconds

In favor: Kimball, Hackett, MacQuown, Brown

Opposed: Ward, Halmreich, Eagan

To request Superintendent to place capital items on TM warrant.

Cafeteria

D. Ward moves to table

C. MacQuown seconds

Much discussion

In favor: Kimball, Ward, Hackett, Brown, MacQuown

Opposed: Helmreich, Eagan

Athletics

P. Helmreich moves \$47,761

D. Ward seconds

Discussion of officials

Unanimous

Police salaries

B. Kimball moves to remove from the table

D. Ward seconds

Unanimous

B. Kimball moves \$993,971

K. Eagan seconds

Unanimous

Expenses -

K. Eagan moves to remove from the table

P. Helmreich seconds

Unanimous

B. Kimball moves \$66,543

M. Hackett seconds

In favor: Kimball, Ward, Helmreich, Eagan, Hackett, MacQuown

Opposed: Brown

Out of State -

P. Helmreich moves \$1,000

Seconded

In favor: Kimball, Ward, Helmreich, Eagan, Hackett

Opposed: Brown, MacQuown

Fire Department salaries

B. Kimball moves to remove from the table

K. Eagan seconds

Unanimous

D. Ward moves \$959,063

Seconded

Unanimous

Call fire fighters -

B. Kimball moves 78,015

D. Ward seconds

Unanimous

Expenses -

D. Ward moves \$60,500

K. Eagan seconds

Unanimous

Out of State -

K. Eagan moves \$500

D. Ward seconds

Unanimous

In favor: Brown, Eagan, Hackett, Helmreich, Kimball, Ward

Opposed: MacQuown

Planning Board

salaries -

D. Ward moves \$45,406

Seconded

C. MacQuown moves \$48,855.15

K. Eagan seconds

Discussion

K. Eagan withdraws

C. MacQuown withdraws

In favor: Kimball, Ward, Helmreich, Hackett, Brown

Opposed: Eagan

Abstain: MacQuown

Expenses -

M. Hackett moves \$9,100

C. MacQuown seconds

Unanimous

The meeting was adjourned at approximately 10:45 pm until
3-26-90 at approximately 7:30 pm.