

# FINANCE COMMITTEE MEETING MINUTES

January 10, 1990

The meeting was called to order at approximately 7:30 pm.

Present: M. Brown, J. Desrochers, K. Eagan, M. Hackett,  
P. Helmreich, B. Kimball, R. Nugent, D. Ward

Agenda changes -

Moderator rescheduled until 1-17-90 to discuss budget and warrant article regarding quorum for Town Meetings.

## PLANNING BOARD

### STM # 6

K. Zaroni notes trying to set up revolving account to pay for hydrogeological studies, engineering costs.

Board plans to put a cap on fees and funds to be placed in account. Monies will come from developers in conjunction with submitting plans. Funds will be spent on engineering, advertising and professional planning.

K. Zaroni notes new legislation which may set up this type of account and solve the problems now seen by Planning Board. Therefore, unable to state if articles will be needed at the STM.

### STM # 7

Request \$1,000 transferred to revolving account to start up. To be transferred from Engineering services.

### STM # 9

To transfer sum of monies from revolving account. Discussion if needed.

### STM # 8

To set up separate process for special permits.

The Planning Board has not had time to review legislation. Cap will be set up by the Board on amount of funds paid out. Fees are to strickly cover costs.

Review of revolving account.

B. Kimball notes 'all other expenses' needs to be more specific and also the STM on January 31st.

Board notes that budget will be reduced. Revolving account will pay for services which will be paid for by the Developer.

R. Nugent questions need for January 17th meeting once legislation is reviewed.

Planning Board notes that the Planner will be running the account.

P. Helmreich notes need for changes in fee schedule by Planning Department prior to instituting account.

Fees will not pay for personnel.

Review of Overlay account.

P. Helmreich notes overlay account which is controlled by the Assessors is equal to uncollected back taxes. A reserve held against unpaid taxes, tax titles, bad debts for each year. New State law notes overlay surplus that is not spent in the fiscal year must revert to free cash, E&D.

Review of STM article 4.

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Meeting minutes

D. Ward moves that the minutes of the December 11, 1989 meeting be accepted.

K. Eagan seconds  
correction - typo

Unanimous

B. Kimball moves that the minutes of the November 16, 1989 meeting be accepted

D. Ward seconds

Unanimous

R. Nugent notes receipt of transfer request from Building Inspector for mileage.

B. Kimball requests Department head to go to Town Manager.

R. Nugent notes S. Lombard approved Building Inspector to come before Committee.

B. Kimball requests S. Lombard to review and let the Committee know his recommendation.

R. Nugent notes can discuss with Building Inspector at January 29th budget hearing.

Review of budget expenses

Letter to be sent to R. Hebert requesting records, expenditures, logs, and balances in each category.

R. Nugent notes receipt of Assessor's letter.

R. Nugent notes letter to C. MacQuown from Town Clerk.

P. Helmreich notes principle of members sitting on special Committees.

Review of Charter.

STM on January 31st.

ATM warrant closing on February 5th. ATM to be held on May 7 1990.

R. Nugent notes liasons may want to contact their department heads regarding budget preparations.

P. Helmreich notes process of Town Manager Screening Committee. Five applicants were provided to the Selectmen with one candidate dropping out.

The meeting was adjourned at approximately 8:50 pm until 1-17-90 at approximately 7:30 pm.