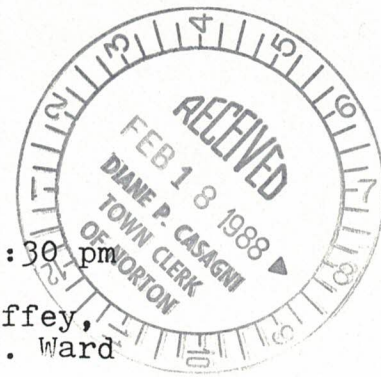


FINANCE COMMITTEE MEETING MINUTES
February 1, 1988



The meeting was called to order at approximately 7:30 pm

Present: R. Anderson, M. Brown, J. Doherty, J. Gaffey,
P. Helmreich, B. Kimball, C. MacQuown, D. Ward

P. Helmreich notes correspondence received:

1. Cemetery recommendations approvals by the Personnel Board
2. Letter noting STM to be held on 2-29-88 at 7 pm
3. letter from Evelyn Murphy inviting to 'Blueprint 2000 Regional hearing' at Wheaton College on 2-18-88 from 6:30 - 8 pm in Science Center

P. Helmreich notes S. Lombard's request to include one Finance Committee member in regards to purchase of the Town Hall computer system. A. Smith is interested and will contact S. Lombard.

SOUTHEASTERN REGIONAL SCHOOL

Overall school budget increase is 8.34%, \$35,179
Increase dropped due to additional State aid to be received
Increase due to 1. increase in enrollment (80 students as of 10-1-87) (students moving into Norton and currently attending) 2. increase insurance costs (Plymouth County Blue Cross)

The Town pays for services already received not for future services

Schedule III

assessment - \$71,443

cherry sheet reimbursement - \$107,693

F89 assessment - \$106,000

cherry sheet reimbursement - \$107,693 minimum

Southeastern has not reached the State average of 85% per pupil costs

School can accomodate 1200 high school students and 200 technical institute students

A. Smith notes the potential for budget to mushroom if State aid is decreased.

Review of School set up and Town percentages

P. Helmreich notes that problem of going over quota

\$1,380 per pupil cost

Review of pupil screening prior to acceptance to School

HANDICAPPED COMMISSION

No attendance

SCHOOL

P. Myers notes that the budget is not finalized because there has not yet been a public meeting and there are additional changes not yet discussed among members.

Total budget \$8,396,009; increase of \$467,300; increase of 5.89%

Professional staff members (only change in staffing)

2 less high school teachers (business, economics)

1 more middle school teacher (computer)

Textbook area reflects all requested items

3000 - 2nd year of 3 year contract
4000 - Maintenance of equipment, 2nd year of 5 year plan
School Committee does have a 5 year Capital
improvement plan as well as curriculum improvement
plan

7000 - New mini bus

Line items broken down per State report line items

Also broken down as -

---100 = Elementary

---200 = Middle School

---300 = High School

Budget Review:

1000 Administration Costs

6.35% increase

Superintendent - 8.6%, well within the range of area Superintendents'

12002 Clerical increase 6% increase. Increase excludes one
clerical salary which was reassigned to another area.

110004 includes School committee legal expense for negotiations,
arbitration

2000

Postage - 100% increase in Elementary level, increase in Middle
level funded for High level

Middle School increase due to reading program and purchase
of books. Elementary level shows true reflection of need

Staff includes 4 Supervisors; 7 Principals

Teaching area decrease of 1 teacher due to decrease of
class size

No regulations on minimum or maximum class size

Average class size per grade - kinder-21; grade 1-23; 2-34;

3-27; 4-23; 5-21; 6-20; 7-22; 8-23

School population projected increase of 6 students, projected F89
for 2299. F88 pop - 2293. F87 pop - 2325

Projected increase in Elementary grade. Smallest grade is
12th.

83% of budget is salaries.

73% of the teachers are at the maximum step.

2400 Textbooks

relects all requests. Note: increases last year because
of purchases

2500 Library Services

High School - \$10,000 includes purchase of computer for
services - provide inventory control and access to circulation
outside the school building

Supplies includes purchase of books. High School books
are \$60 average per book

2600 Audio Visual

F88 purchase-science computers

2700 Guidance

includes 5 professionals, 2 clerical employees

2800 Psychological

includes 1 employee

TOTAL 2000 - 5.96%

Contracts not yet negotiated:

Clerical, Confidential Secretaries (4), Cafeteria

3000

3200 Health Services includes 3 nurses. Requesting one more nurse - has not been decided upon by the School Committee

3300 Transportation

3 year contract. 13 buses on the road with 2 spare. The Town owns 4 buses and 2 vans for special Education
1 town-owned bus will be replaced this year
Gasoline is included in bus contract

3500 Other Activities

includes Band, National Honor Society, Art Club, Science club

TOTAL 3000 - 1.39%

4000 Maintenance

includes 24 custodial personnel

Electricity, water and oil - level funded. Balance F87 - 148,000 expended. Average of last several years

4200 maintenance of plant

Request for new tractor to maintain grounds

includes trash removal

4230004 Service contracts

includes elevators, alarms, clocks, PA system. All contracts are bid

Also includes \$13,000 for removal of asbestos. All regulations have not been finalized from State but this will start the process

Contracted services - Capital improvements

updating wings of LG

replacement of Solmonese swings

High School gym floor

updating of offices and conference rooms of Solmonese

replacement of Middle School blackboards

upgrade of High School sound system

A. Smith requests these types of main expenses be broken out of budget to allow the Finance Committee to see more clearly the expenses

TOTAL 4000 - 1.58%

5000 Fixed Charges

reflects actual costs of Insurance (to protect people who carry money)

7000 Acquisition of Assets

Guidance computer

Math and Social Science area maps and weather station

Special Ed - computer

7300228 purchase of replacement mini bus - \$24,000

High School - replacement of some cafeteria equipment and classroom equipment (desks, chairs)

7400 Replacement equipment

Middle school - six grade replacement of desks and chairs

High School - replacement of typewriters. Home Ec replacement of refrigerator and sewing machines

TOTAL 7000 - 15.12% increase NOTE: Decrease of 24% in F88

9000 Tuition Costs for Special Ed

24.19% increase

Increase due to number of children moving into community,
number of children identified within community,
Note problem of rate being set after budget is prepared.

Discussion of cost per pupil

At 83% of State average. Norton will be only 78.6% of
State average according to Chapter 181

Deadline to reach 85% average is by 1989. If not State
aid will be directed towards the School not Government

Discussion of mandate to reach 85% of State average.

Discussion of School roof replacement and window replacement
the Schools will receive 76% reimbursement.

CAFETERIA

Requesting \$20,000.

The Cafeteria has funded itself since 1982

This figure may be reduced before Town Meeting

State Aid reduction of \$8000 is expected

Contract still pending with cafeteria workers

Meals tax for adults only

ATHLETIC

P. Helmreich notes that traditionally the budget has
been broken out but is actually part of the general school
budget; not a limited separate line item.

Includes one new sport - JV softball. Reflected throughout
transportation, equipment areas

No salaries reflected in this budget

Coaches are contractual

Discussion of costs involved in relationship to using
school buildings for recreation use.

The School committee has agreed to wave all costs of
running the buildings.

Custodian needed at all times for monitoring and maintenance.

The School Committee will support an article for the

Town meeting for Custodial expense for supporting recreation.

The School buildings and grounds are now very heavily used
after school and there is a question of availability for
the Recreation Dept.

The School PE classes do use the Burchill field which is
Recreation Dept property.

The School Dept is under contract to pay custodians for extra
details.

Discussion of minimum teacher's salary.

The problems with a mandated raised minimum

Request further breakdown of 4000's and 7000's series in
the School budget.

Review of recommendation process

The meeting was adjourned at approximately 10 pm until
2-3-88 at approximately 7:30 pm