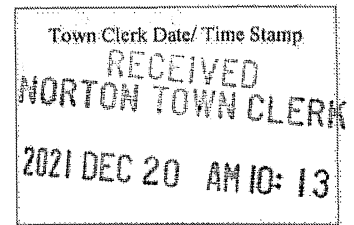




MINUTES

TOWN OF NORTON



Board/ Committee: COUNCIL ON AGING

Meeting Date: DECEMBER 10, 2020 **Time:** 3:30PM

Meeting Location: ZOOM MEETING

Members Present: MaryAnn Dempsey, Kathy Eno, Sharyn Stedman, Pat Zwicker, Joan DeCosta, Ruth Schneider, Robyn Lovering

The meeting was called to order at 3:33PM and adjourned at 4:39PM.

SECRETARY REPORT: October and November meeting minutes were accepted. Pat made motion to approve, Ruth seconded, voted – all in favor to accept.

TREASURER'S REPORT: November report accepted – Pat made motion to approve, Sharyn seconded, voted - all in favor to accept.

SENIOR CENTER UPDATE

Bob Briscoe shared DBVW's initial drawing of new center. Discussion ensued regarding the building and the following comments/concerns were made. Need access to offices and conference room from corridor

- Need waiting area for appointments
- More parking, need additional parking for bus trips, bus access
- Durable medical equipment storage area / private space for doctors and health care (blood pressures, flu shots etc)
- Giant truck needs to have access to food pantry loading area, configuration of driveway so that there is easy in and out
- One way entrance and one way exit to make it easier for senior drivers
- May be better to move food pantry to side where kitchen is
- Running driveway around the building would solve access issues of large truck and bus movement but would take away from the aesthetics and space for outdoor activities
- Fridge and freezer storage space looks small
- COVID – 19 has created more need for food storage space
- Need to know capacity for each room
- Is there enough storage area?

Upcoming meeting on Permanent Building Committee on December 14th. Gloria from the Cupboard of Kindness should be invited to get her input regarding the food pantry. Beth will forward information to Gloria.

FRIENDS UPDATE

The Friends are still reaching out to members to help them feel connected. Debbie has been creating and sending out word searches and other puzzles.

DIRECTORS UPDATE

- *Thanksgiving meal delivery* – over 50 meals were delivered, partnered with Veteran's Agent, United Way, St. Vincent de Paul to give out baskets
- *Medicare* – Open enrollment just finished
- *Christmas meals* – for senior shut-ins will be provided, 55 on the list already, working with Homeplate
- *Police toy drive* – Police department doing a toy drive, helping to identify families that have missed the cutoff
- *Boy Scout Gift Drive for Seniors* – to be held at the Yelle School parking lot
- *Tax Preparation* – one on one appointments will be set up, two appointments at a time. AARP used center as a model for other centers with regards to set up for tax preparation

4:39pm – motion to adjourn made by Pat, seconded by Kathy – All in favor.

Minutes Approved by Committee on: 1/14/21

Chairman Signature: 