

70 East Main Street Norton MA 02766 508-285-0275 RECEIVED NORTON TOWN CLERK

2022 JAN 25 AM 10: 16

https://www.nortonma.org/conservationcommission

Monday January 10, 2022 6:30 pm \*\*Remote Participation Only\*\* Next Meetings: 01-24-22 02-14-22 2-28-22 3-14-22

https://us02web.zoom.us/j/86511527477?pwd=dFRGa0J4ekdlZ0t6M0NqUGd1b3k4dz09. When prompted, enter the **Meeting ID**: 865 1152 7477 **Passcode**: 225714. 1-646-558-8656

## **Chairperson to read about Public Meetings:**

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the **Norton Conservation Commission** will be conducted <u>via remote participation</u> to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found at the end of this agenda.

Members of the public attending this public hearing/meeting virtually will be allowed to make comments if they wish to do so, during the portion of the hearing designated for public comment, <u>by raising their hand virtually or pressing \*9 if participating by phone</u>.

No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Norton Cable website (<a href="https://www.nortonmediacenter.org/">https://www.nortonmediacenter.org/</a>) an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

\*\*Public Hearings and possible Commission deliberations will be taken in order of this Agenda\*\*

# **Minutes**

6:30pm Open meeting

Members Present	<ul><li>Julian Kadish, Chairman</li><li>Kerry Malloy Snyder</li></ul>	<ul><li>Lisa Carrozza, Vice Chair</li><li>Daniel Pearson</li><li>Ronald O`Reilly</li></ul>
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Members Absent	Daniel Doyle, Jr.
Other Representatives	<ul> <li>John Thomas, Conservation Agent</li> <li>Megan Harrop, Conservation Secretary</li> </ul>

#### I. NEW PUBLIC HEARINGS

# A. (DEP#250-1092) - NOI-0 S. Washington Street- Stephen Ross

(Map 25, Parcels 8-11) <a href="https://tinyurl.com/0SWashingtonStreetNOI">https://tinyurl.com/0SWashingtonStreetNOI</a>
The Proposed project is the construction of a billboard within 100ft of a wetland resource area.

Applicant/ Representative Present	Applicant: Stephen Ross, American Outdoor advertising
Representative Present	Representatives: Evan Watson, W Engineering; David Manoogian, Attorney; Rick Reid, Lighthouse Land Surveying LLC

## Document list

- NOI
- Plans labeled "Proposed Billboard Plan of Land" by Evan K. Watson
- Certified abutters list
- USGS Exhibit
- National Flood Hazard Layer FIRMette
- Affidavit of service

<u>Evan Watson:</u> The project is on South Washington street, adjacent to the Myles Standish industrial park, it is on an undeveloped parcel. Where we are looking to put the sign is more or less already cleared. We may need to do a little edge work. The reason we are picking this site is because it pokes up above the trees and we have a great view from both northbound and southbound lanes. The project right now is in front of the planning board and select board to receive this permit, they have a few criteria. Once we get through the local permitting, we then go to the state for their permit. At that level of permitting, is where they have criteria for the exit ramp and distances between signs.

<u>Julian Kadish:</u> To clarify this is not near the 123 on ramp. It's actually very close to the Bay Road exit.



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<u>David Manooqian:</u> That's correct. We have to be 1000 ft or more from the existing sign, which we are. We also have a 1000 ft radius that we have to comply with, so that there are no residences within the 1000 ft radius.

Kerry Malloy Snyder: Is this a standard billboard or electronic billboard?

<u>David Manoogian:</u> Electronic

Evan Watson: So, the billboard doesn't take up a lot of space on the ground. I show here a 200sqft zone. I expanded it more than it will likely be. The foundation will just have to be a 10X10 pad, that is one option. Another option is if we have good soil tests and we have sandy soils, which I expect we will, they will just vibrate the pole, or the pile style foundation into the ground, and we wouldn't need anything other than the actual case coming out of the ground. The billboard itself is planned to be 90ft tall. The reason for that is we won't need to do any vegetation management. The trees around here grow up to 80ft tall max, and the trees around here are a little bit lower than that now. The goal here is to have as little maintenance as possible and as little disturbance to the buffer zone as possible. Within the cleared area we may need to take down a few trees around the periphery. We put proposed erosion controls around the limit of work. In my memo I indicated we would not be creating any new storm water. We are only adding at maximum, the hole itself and maybe a 10X10 pad around it. To do any additional stormwater we would need to cut down trees and disturb the area more. There is no traffic so there is not any TSS brought to the site. It is a pretty benign impact to the buffer zone. This is the ideal site for the billboard as it brings us close to route 495, keeps us away from other billboard signs, keeps us out of the radius of residential properties, and it is mostly cleared already. It is within 50ft of the wetland which is why we are here tonight.

Julian Kadish: John Thomas this looks like a fairly limited impact on the wetland resource issues. Do you have anything you would point out to us with regard to this? From what they propose they have an either-or approach, with how they will be securing this into the ground, depending on soil tests. I am assuming our order of conditions will have to include both possibilities, unless they want to continue until the information is available for which choice they want to use.

<u>John Thomas:</u> That's an option we could put in the order of conditions. We could also limit it to the approved limit of work. Whatever they are doing in that approved area is either option A or option B. The other concern I had with this project is they are going on someone else's property to get access to this. The caveat of this project is the surety that they will be able to gain access through Extended Stay.

<u>David Manoogian:</u> The location where the sign is, is actually on the Musto property. Extended Stay is actually encroaching on the Musto property, so we do not anticipate any access issues. If you were to condition that in any way that is fine also. We would also agree



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with Mr. Thomas that rather than continuing this matter you can just address it with appropriate conditions.

<u>Lisa Carrozza:</u> Can you show me where the access is indeed on the Musto property? Cause right now it looks like it is only abutting the property.

<u>Evan Watson:</u> Right now, we are working on where the final access is going to be. So, the procedure we have to go through, before we can file for that final permit, we need to have all the local permits in place before we go to the state.

<u>David Manooqian:</u> The state, once the local permits are in place, would also have a say with respect to access. So that we would respectfully request that the issue of access could be addressed by this commission as a condition which states that the access as allowed by the Mass Department of Transportation.

<u>Lisa Carrozza:</u> Two different things here. First the access to construct, which it looks like you are accessing it through the abutting property. I'm seeing a property line, and I'm seeing what I think is the edge of the curb to the east of that. Which tells me it's off the property.

When you access it for construction, whose property will you be on?

<u>David Manoogian:</u> I believe we would be on the Musto property.

Evan Watson: The applicant is in talks with the hotel property, to get access to construct. We also front on South Washington street, so if that avenue of getting access from the abutter wasn't available, we could bring in a construction access through South Washington street. However, we didn't go through the design of that yet, because we don't have permission or we don't know if we can secure the permit from the state. Once we have all the details worked out at state level permitting, we will have the final design done, because when we bring in the access road, if necessary, we are going to have to have an access road that can accommodate the type of equipment that can put up the sign. That will all get hammered out once we file for a final permit. If we need to come in through the site within a jurisdictional area, we would have to file a new notice of intent for that.

<u>Lisa Carrozza:</u> You can't get to the construction site without traversing someone else's property, is that not correct?

David Manoogian: That is incorrect.

<u>Lisa Carrozza:</u> You have no permission to access to build it.

<u>David Manoogian:</u> We have no permission from Extended Stay to access the site of the sign through their property. We do have access to the site from South Washington street through the Musto property, which we have a right to access, but we haven't designed it yet, because we don't know which way we will come in.

<u>John Thomas:</u> The simple solution is to show two alternatives with access. Show one having the preferred access, which is from Extended Stay. Then access two or B would be coming off of South Washington and staying outside conservation jurisdiction. So that way it doesn't



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trigger any need for a permit. It looks like you can get very close to the limit of work if you need to.

<u>Lisa Carrozza:</u> You still have a small portion of it in jurisdiction. My recommendation when we issue the order of conditions, is to say that it does not approve any access, and they are to amend the order or come before us with a final access road.

<u>David Manooqian:</u> That's what I was going to suggest. A condition that states that the conservation commission has to approve the construction access for the sign and if it triggers the jurisdiction of the commission, then a new filing will have to be made by the applicant.

Julian Kadish: I think that would satisfy the concerns of everyone.

<u>Lisa Carrozza:</u> Who flagged the plans?

<u>John Thomas:</u> LEC

<u>Lisa Carrozza:</u> If you could add a note to the plan as to who flagged it and the date of flagging. John Thomas, can you add a condition if they decide to go with a 10X10 pad, the need for a concrete washout area. I think we need to clarify the trees to be removed, because on one hand you're showing a new tree limit. But the photo of the site shows it was pretty much cleared, and you said a tree or two will need to be trimmed. What direction is the contractor going to get?

<u>Evan Watson:</u> We do need a bit of elbow room. We have a limit of work staked and our erosion controls staked.

<u>Lisa Carrozza:</u> We need a dimension from the proposed to the new tree line, so the contractor doesn't over-cut, in that area.

<u>Evan Watson:</u> Typically, what I do is have a condition that the erosion control line is staked out as a limit of work line by a survey crew, prior to any work being done. Then a representative can come out and inspect that line.

<u>John Thomas:</u> That's typically how we handle things

<u>Julian Kadish:</u> If you use the vibratory method of driving the support into the ground, you may not have to clear at all. Is that a possibility?

Evan Watson: I still think that we will want a little bit of elbow room.

<u>Lisa Carrozza:</u> Do you need to tap into the grid anywhere or an existing utility? Is that shown on the plan?

<u>Evan Watson:</u> It is not shown. We do have three phase power on South Washington Street so would we be able to run that right in. My intent was to design that along with the construction access that we have. We have to work with the utility company to see if they need any additional infrastructure, like a transformer along the road.

<u>Lisa Carrozza:</u> Ok so John Thomas, can we add provisions for utility connections, along with access.



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<u>David Manooqian:</u> We respectfully ask that you close this public hearing, and issue your order of conditions in due course.

<u>Lisa Carrozza:</u> You don't think there is anything that is going to come out of the planning board process that would dictate an update to this plan?

<u>David Manoogian:</u> No, we told them that it really needs to go in this spot. The only thing we need to address with the planning board is the light emanating from the sign and an explanation of the louver process. Once that issue is addressed, we expect the hearing to close. We don't expect the sign to change locations for several reasons. If we move the sign further west, we will have more wetland problems and we are outside the 1000ft radius for residences at this location.

<u>Lisa Carrozza:</u> I would just ask that you would add the reference note for the date of the delineation and the company for the final plan.

<u>Julian Kadish:</u> John do you have any hesitation or objection to closing tonight? <u>John Thomas:</u> I have none. Per receiving the updates to the plan to the office, we can condition this and the commission can vote on this.

<u>Dan Pearson:</u> Is there an environmental difference between an electronic billboard versus a standard billboard?

<u>Julian Kadish:</u> Most billboards have lighting. The concern is excessive light that could disrupt migrations, but that is also covered by the planning board.

<u>David Manoogian:</u> We have louvers that will be installed to control the direction of the light emission. We do have more control of the lights.

Motion to close made by	Seconded by: Kerry Malloy Snyder	
Lisa Carrozza	Roll Call Vote: Aye - Kerry Malloy Snyder, Ronald O'Reilly,	
	Daniel Pearson, Lisa Carrozza, Julian Kadish	
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	Motion Carries	
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# II. CONTINUED PUBLIC HEARINGS

# A. DEP#250-1091-NOI-64/66 West Main Street- Norton High School

(Map22, Parcel 98/90) <a href="https://tinyurl.com/NortonHighschoolNOI">https://tinyurl.com/NortonHighschoolNOI</a>
The proposed project is the reconstruction of two athletic fields, a running track, and a tennis court. The area of work being located within 100ft of Bordering Vegetated Wetland. (Continues from 12/13/2021)



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Applicant/	Applicant – Norton High School	
Representative Present	Representative- Bree Sullivan, GALE Associates	
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#### Document list

- WPA 3-NOI
- Stormwater report
- Wetland Resource Area Analysis Report
- USGS Topographic Map
- Aerial Orthophoto Map
- FEMA Flood Insurance Rate Map
- MASSDEP BVW Delineation Field Data Form
- Geotechnical Engineering report
- Description of Field Exploration logs
- Laboratory Test Reports
- Pre and Post Development Condition Maps
- Pre and Post Development Hydrology
- Operation and Maintenance Plan
- Notification to abutters
- Certified abutters list
- Affidavit of Service
- Maps name "Athletic Campus Improvements Norton High School" by GALE

<u>Bree Sullivan:</u> I received the peer review comments 45 minutes ago. I haven't had a chance to review them as well as, comment and make changes to the plans. I was looking at some of the commission's comments. I was out at the site today; I was looking at the fence line and the tree removal requirements. I am hoping that I would be able to get everything done by next Tuesday for the 1/24/22 meeting. Does Gale have permission to contact, directly, the peer reviewer? <u>John Thomas:</u> In most circumstances we have done that before and it seems to work more efficiently.

<u>Bree Sullivan:</u> Then I will work directly with the peer reviewer. Other than that, I don't really have anything to present tonight, I want to do that all at once.

<u>Dan Pearson:</u> I have a comment. The fill/artificially turf, I think we cannot allow it to go in, it has noxious chemicals such as PFAS. I certainly wouldn't vote for anything that has carcinogens. I



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also saw that some of the rubber bits can make their way into the drinking water. Not the whole pellet, you don't need the whole pellet to create a problem, these things can get into the body in various ways. I would suggest for the moment that you would consider lining the field with coconut, or something that is natural. Or even use real grass instead of artificial turf. I wouldn't want to see a carcinogen go in there. It could be problematic.

<u>Julian Kadish:</u> John Thomas, I am assuming this concern falls under pollution control of a project?

<u>John Thomas:</u> That seems reasonable.

Julian Kadish: I think this is a valid concern of the commission. I am assuming this is also a concern of the parents and students who would participate in the utilization of this. I'm not certain what the process was in regard to choosing this material. Maybe it can be revisited?

Bree Sullivan: We have reached out to the school about the options available. They are interested. So, we have started that conversation with them. We have designed and provided all the alternative infills in the time GALE has been working with fields. The rubber that we typically use in fields and are used in communities around Norton. The SBR rubber is not for everybody and we will give the community what they would want to see. We do a presentation on alternative infills for our clients.

<u>Julian Kadish:</u> It seems this issue needs to be addressed for successful resolution to the project. <u>Bree Sullivan:</u> I will convey the commission's concerns to the school.

<u>Sheri Cohen</u>: Hi, I am Sheri Cohen. I am a member of the Norton school committee. Bree or someone for the school that is on, do you know what Wheaton College uses for their turf? <u>Aaron Sumner:</u> They use the rubber that they are talking about.

<u>Sheri Cohen:</u> So, Wheaton college uses the same rubber and that is not an issue with the town? <u>Julian Kadish:</u> I am presuming that it has to do with proximity to wetlands, with regard to Wheaton College's facility.

<u>Dan Pearson:</u> I can speak for myself, I can't speak for the other members, when I say I don't remember Wheaton field coming before me in the time I have been here. But rest assured if that matter does come, I would be saying the exact same thing. I think it is reasonable to not want a carcinogen on the field.

<u>John Thomas:</u> I will take a look through the files and see when the project for the Wheaton fields was done, and supply the public and the commission the information.

<u>Lisa Carrozza:</u> Regardless of when it was approved and who approved it, science has advanced in the last 5 to 7 years. There are now lawsuits. They are doing testing of the water quality



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around crumb rubber-based fields and they are no longer recommending it. If you look at towns inside of 128 in Massachusetts, they are no longer allowing it. The commission doesn't have a preference. I think the town needs to make an informed decision.

<u>Dan Pearson:</u> This is a conservation matter because it affects drinking water. We can argue to the extent of which that's the case. You can argue that other towns use it, but I don't care what other towns use, if it's wrong it's wrong. I read that there was a study of high school goalies that got cancers from this. They spend the most time on the turf because it's part of their job as good goalies.

<u>Julian Kadish:</u> I think the point that the information base is changing and advancing is a valid point to make. That they were considered fine until new information was available, which is impacting this discussion.

<u>Aaron Sumner:</u> Hello, Aaron Sumner athletic director at the high school. Our students, right now, are playing on fields with crumb rubber, almost every time they play at another school. Taunton is putting in a brand-new field right now with crumb rubber. To say that you can't put it in, or that towns aren't allowing it to happen, it's a choice they are making. I just want you to know our students are playing on these fields all the time.

<u>Lisa Carrozza:</u> Absolutely, but that doesn't mean it's the best product for our kids. That's what we need you to consider. I have no vested interest in this, it's not my kid playing on it. The town just needs to make an informed decision.

<u>Dan Pearson:</u> It would be great if we were known as the one town that had a field covering that was not carcinogenic.

Julian Kadish: To add to that, just because other towns are doing it doesn't really insulate you from class action suits when things become more defined about this material. We have to be mindful that it could come with perhaps significant liabilities in the future, that might dwarf current concerns of the costs of alternative materials. Just to consider in your discussions.

Sheri Cohen: I understand what you are saying, I have Googled it and have seen things on both sides of this so it is really hard to know what is accurate. Especially when other towns do make certain decisions. We have to be cognizant of the fact that the town has voted at a certain budget. We have to keep in mind that there is a cost associated with these things. We have had to put more money into doing a peer review, which fine we understand, we will do that. Bree, do you have any information to help us make an informed decision?

<u>Bree Sullivan:</u> There has been a lot of research done on this, and I can provide that to the commission and they can make their own decision. As Lisa said the research has been refined in



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the last few years according to her research. I have not looked at those studies, I certainly will. We will do whatever the school wants to do, we have done all the infills available, we have specified on different projects throughout the years.

Julian Kadish: In regards to town meeting budget allocation, a reasonable question is, was it presented at town meeting that these concerns are out there? Some studies show no concerns and some show there are concerns. Did the voters at town meeting have full awareness of the studies that show potential concern? Maybe the voters of Norton would like to revisit that, and see if a little bit of extra taxpayer dollar expenditure now would address a lot of people's potential concerns.

<u>Sheri Cohen:</u> We held numerous community forums, pre-covid, so we had in person forums and we also did some virtual forums and that concern was brought up. We did discuss it and we did address it.

<u>Julian Kadish:</u> It sounds like this will be an ongoing discussion, along with the peer review information. Unless there are other pressing comments, we can continue this hearing until the next meeting which is January 24<sup>th</sup>.

<u>Sheri Cohen:</u> What would a timeline for this look like? We wanted to get this out to bid and it seems like this is going to stall us.

Julian Kadish: We obviously have to go over the peer review issues for the wetland's protection act concerns. I think this material issue will be a problematic sticking point, unless there can be some kind of a remedy. As Lisa said I will have no direct concerns, as I will not have any children or grandchildren playing on those fields. But this is a general town concern. There are many school children who will be on those fields and many parents expressing concerns as time unfolds.

<u>Sheri Cohen:</u> Understood. Is this something you guys vote on, how does this work going forward?

Julian Kadish: Well, if there are members of the commission that feel strongly about it enough that this is not an acceptable material, then they will decline to support the project. Then it's a question of will the majority of members say let's take a chance and put that material on the field. I can't predict how that is going to unfold.

<u>Dan Pearson:</u> Bree do you have, off the cuff, what the difference would be between rubber and coconut, or something that comes from the earth?

Bree Sullivan: It varies widely.



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Motion to continue till next meeting on 1/24/22 made by Daniel Pearson	Seconded by Lisa Carrozza Roll Call Vote: Aye - Kerry Malloy Snyder, Ronald O'Reilly, Daniel Pearson, Lisa Carrozza, Julian Kadish Motion Carries
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**B.** (DEP# 250-1070) Notice of Intent - 0 Rear Eddy Street - Widak/Sher Corp. LTD (Map 32, Parcel 31) <a href="https://tinyurl.com/rearEDDYSherCorp">https://tinyurl.com/rearEDDYSherCorp</a> (Continued from 1/25/2021, 2/8/2021, 3/8/2021, 3/22/2021, 4/12/2021, 5/10/2021, 6/14/2021, 7/26/21, 8/30/2021, 9/27/2021, 10/18/21, 11/8/2021, 11/22/21, 12/13/2021)

The proposed project is to construct a common driveway with associated stormwater management, septic system, utilities, retaining walls and grading for 4 duplex units within 100 feet of bordering vegetated wetland.

Applicant/ Representative Present	Applicant – Sam Widak
	Representative- Tim McGuire, Goddard Consulting and Scott Goddard, Goddard Consulting

Tim McGuire emailed a request for a continuance till 1/24/2022

Motion to continue till 1/24/22	Seconded by Ronald O'Reilly	
meeting made by Daniel Pearson	Roll Call Vote: Aye - Kerry Malloy Snyder, Ronald	
	O'Reilly, Daniel Pearson, Lisa Carrozza, Julian Kadish	
	Motion Carries	

# III. REQUEST FOR PARTIAL/ CERTIFICATE OF COMPLIANCE

# A. (DEP#250-1078)-COC-Wheaton College- Jamie Smith

(Map 17, Parcel 14 & 93)

The proposed project is to install electrical conduits within 100 feet of bordering vegetated wetland. https://tinyurl.com/WheatonCollege250-1078

Applicant/ Representative Present	None attended



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John Thomas: Based on my observation out there, it looks like everything was in compliance with what was originally permitted.

Motion to issue a full certificate of compliance by Lisa Carrozza	Seconded by Ronald O'Reilly Roll Call Vote: Aye - Kerry Malloy Snyder, Ronald O'Reilly, Daniel Pearson, Lisa Carrozza, Julian Kadish
	Motion Carries

IV. SIGN AND ISSUE ORDER OF CONDITIONS/ORDER OF RESOURCE AREA DELINEATION

## **V.REVIEW DRAFT MINUTES**

12/13/2021

Motion to accept minutes as discussed motion made by Lisa Carrozza	Seconded by Kerry Malloy Snyder  Aye- Kerry Malloy Snyder, Ronald O'Reilly, Daniel Pearson, Lisa Carrozza, Julian Kadish
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# VI. NEW/OLD BUSINESS

- Site Inspections
- Report from Staff
- We have a person interested in joining the commission, I am waiting on the formal letter from them. That way the board of selectmen can appoint the person at the next meeting.
- We have received word on the Island Brook case. There was an agreement made by the DEP and the applicant. I am guessing we should be receiving something soon, their engineer is sending over John Chessia new revisions. Hopefully they will be able to provide that information to the commission on the February 14<sup>th</sup> meeting.
- We just received the rail trail project today, which spans from Mansfield to Norton, and we received some other new permit applications.

## VII. BILL SUMMARY



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12/13/2021-1/10/2022			
Name	Amount	Account number	Account name
Pare Corp- Norton	\$		
Reservoir Dam inspection	2,765.00	001-171-614-6015-11-13	Norton Reservoir Dam
W.B. Mason	\$ 8.20	001-171-570-5420	Office supplies
W.B. Mason	\$ 2.71	001-171-570-5420	Office supplies
McGregor & Legere, P.C.	\$820.75	242-171-100-5700	WPF - Island Brook Appeal
			Maintenance of Conservation
Amazon	\$37.96	001-171-570-5308	Areas
			Maintenance of Conservation
National Grid	\$24.55	001-171-570-5308	Areas

## VIII. RATIFY LAST MEETING'S OPEN SESSION (TOPICS NOT ANTICIPATED 48 HOURS IN ADVANCE)

# IX. OPEN SESSION (TOPICS NOT REASONABLY ANTICIPATED 48 HOURS IN ADVANCE)

Meeting closes at 7:45pm

# X. PUBLIC REMOTE PARTICIPATION PROCEDURE

For this meeting, members of the public who wish to participate in the meeting may do so in the following manner:

- 1. To participate in the meeting, we recommend downloading the zoom app before the meeting. (This may not be necessary because you can click the link below but we have found that this makes logging in to the meeting easier.)
- 2. <u>Join the Zoom Meeting at 6:30pm</u>. Using your computer or smart phone go the Zoom app and click "join a meeting" or click on:



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- 3. <a href="https://us02web.zoom.us/j/86511527477?pwd=dFRGa0J4ekdlZ0t6M0NqUGd1b3k4dz09">https://us02web.zoom.us/j/86511527477?pwd=dFRGa0J4ekdlZ0t6M0NqUGd1b3k4dz09</a>. When prompted, enter the **Meeting ID**: 865 1152 7477 **Passcode**: 225714. 1-646-558-8656
  - The site can be a little tricky so if it doesn't work the first time, try again. Try copying and pasting the link into a google chrome browser if internet explorer or another browser doesn't work for you.
  - Using "connecting to video and audio through the computer" has been the easiest method. So make sure your computer's video/audio is on.
  - If you cannot hear, you may need to phone in by calling 1-646-558-8656, same meeting ID and password as above. If it asks for a participant id you can just hit #. Please put your phone on mute until the Chairman asks for your comments.
  - Everyone will be placed on mute at the beginning of the meeting as you sign in but you should be able to hear. We will unmute you when we reach the public question and answer portion of our meeting.
- 4. If, for some reason, neither option is working for you, you can email the Conservation Commission at <a href="mailto:conservation@nortonmaus.com">conservation@nortonmaus.com</a> to ask your questions. We will read your email address, name and comments into the public record.
- 5. The standard procedure for a public hearing is a presentation by the applicant's representative, questions and comments by the Conservation Commission and Director, then opening questions and comments to the abutters. Please be patient and wait for your turn to participate.
- 6. If there are no additional questions by the Conservation Commission or Director, the hearing would typically close; however, to ensure adequate opportunity for public participation, those specific hearings will be continued until the next meeting. This will be announced. You will have until the next meeting to provide your comments and questions before the Commission closes the hearing and makes a decision.