



Norton Conservation Commission

70 East Main Street

Norton MA 02766

508-285-0275

508-285-0277 fax

conservation@nortonmaus.com

NOTICE OF INTENT (NOI)

APPLICATION CHECKLIST - Applications must contain the boxed items to be deemed complete.

- ☐ Completed **NOI** application with all questions answered and legibly signed by property owner
Plans signed and stamped by a registered professional engineer or registered land surveyor.
- ☐ Plans must show, at a minimum,
Entire parcel, lot lines and distances
 - Numbered flags for all resource areas with date and name of person performing the delineation
 - Certified and potential vernal pools, Estimated and Priority Habitat areas
 - All streams, perennial (with mean annual high water mark) and intermittent (with bank)
 - All isolated wetlands
 - All buffer zones and riverfront areas
 - The minimum 25-foot no disturbance area
 - Existing and proposed contour elevations
 - Distances to proposed structures from the wetland and from sediment controls
 - Limit of work
 - Erosion and sediment control in plan view and with a detail
 - Location of septic systems, wells, other utilities, other significant features
 - Storm water management BMPs
 - All fill/replication and restoration areas
- ☐ **Locus (USGS) and FEMA Flood Insurance Rate Map (F.I.R.M.)**
- ☐ **Natural Heritage and Endangered Species Program (NHESP) map**
- ☐ Completed **Affidavit** of service form
- ☐ **Certified Abutters List** from Assessor's Office
- ☐ Copy of **Abutter Notification Form**
- ☐ Copies of stamped **white Certified Mail Slips or the Certificates of Mailing**
- ☐ Completed **Fee Transmittal Form** with a **Check** for town fee and copy of check for state fee

*****Incomplete applications will not be accepted and may be returned. Delays due to incomplete applications are not the responsibility of the Conservation Commission.

Sept. 2011

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Other items that must be included in the application packet if they are applicable:

- ☐ Storm water management form, drainage calculations, TSS calculation worksheet, Operation and Maintenance Plan prepared, signed and stamped by registered professional engineer
- ☐ Wetlands report with replication schedule, planting plan, and narrative prepared by wetland scientist or botanist
- ☐ Erosion and sedimentation details, narrative, Storm water pollution prevention plan (SWPPP) according to EPA 2012 Template and Notice of Intent application to the Environmental Protection Agency (EPA)
- ☐ Economic alternatives analysis is required for all projects within the Riverfront Area

SUBMITTAL REQUIREMENTS:

One (1) original and four (4) copies of the application plus **seven (7)** copies of the plans shall be submitted to the Conservation Commission a minimum of two (2) weeks prior to the regularly scheduled public hearing date.

One copy of the application packet and plans shall be sent to DEP, Southeast Regional Office, 20 Riverside Drive, Lakeville MA 02347.

All legal notices for the (Attleboro) Sun Chronicle will be completed by the Conservation Commission and applicants should bring a check and all Certified Mail Green Cards with them to the public hearing.

Please also refer to the adopted Policies of the Conservation Commission

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