



# TOWN OF NORTON CHARTER COMMISSION

Monday, June 15, 2020  
7:00 P.M.

Town Clerk Date/ Time Stamp

RECEIVED  
NORTON TOWN CLERK  
2020 OCT 19 A 8:21

**Remote Participation Only (Public Welcome):**

<https://us02web.zoom.us/j/89518052436?pwd=MIRkUESxR2hid0IwaGJsZjdPR3ppUT09>

**Join via Phone (one tap mobile):**

+19292056099,,89518052436#,,1#,762437# US

**Meeting ID:** 895 1805 2436

## ~MINUTES~

**1. Call to Order: Roll Call, Ask / Announce Recording**

The June 15, 2020 meeting of the Charter Commission was called to order at 7:06 PM, by Ms. Laura Parker, Chair.

Members Present: Ms. Janey Goodwin, Mr. Dave Heaney, Ms. Sandy Ollerhead, Mr. Kevin Schleicher, Mr. Keith Silver, and Mr. David Wrenn.  
Ms. Denise Luciano arrived at 7:08 PM

Members Absent: Ms. Kerry Snyder

**2. Acceptance of prior meeting minutes**

Motion was made by Mr. Wrenn to accept the minutes of June 1, 2020. Seconded by Ms. Goodwin. Vote: Ms. Goodwin - yes; Mr. Heaney - yes; Ms. Ollerhead - yes; Ms. Parker - yes; Mr. Schleicher - yes; Mr. Silver - yes; Mr. Wrenn - yes. MOTION CARRIES.

**3. Discussion of administrative items, if any**

Ms. Ollerhead is looking into the cost and timeline for printing the draft charter to go into the Sun Chronicle as an insert.

**4. Public Comment – Open forum**

No members of the public wished to speak.

**5. Review of first draft of charter with Lauren Goldberg**

The following additions and changes were agreed upon for the draft of the charter:

- Add the language "Council can be reorganized by a vote of 5 members" to Section 2-3a in order to have an option to remove a Council President prior to the expiration of the one-year term
- Add into Section 2-3a language to allow the School Committee to send a designee to the two meetings that are held each year with the Town Council
- Add to Section 2-3c "A vacancy in the office of the Council Vice President shall be filled by the Council until the next regular election occurring at least 64 days following the vote of the Council"
- Prohibit Town Council members from holding any other Town office or position other than a member of an elected Charter Commission or in an *ex officio* capacity (Section 2-12)
- Change the Housing Authority from an elected to an appointed position (Section 3-1c)
- The order in which names of candidates appear on the ballot for each office shall be determined by a drawing, by lot, conducted by the Board of Election

Commissioners at a properly posted meeting for which the matter appears on the meeting notice posted in accordance with the Open Meeting Law (Section 3-3)

- There shall be printed below each question appearing on an annual or special Town election ballot a fair and concise summary thereof prepared by the Town Attorney, including one sentence statements describing the effect of a "yes" vote and "no" vote (Section 3-4)
- Add to Section 3-5 that the body with the vacancy will make the recommendation to Town Council and they will vote jointly
- Change the recall signature requirements to 10% in 21 days
- Under Section 3-6, leave the replacement of a recalled official to the method of replacement defined in the charter
- The Town Manager shall consult with residents, department heads, and/or others concerning the recruitment, evaluation and selection of individuals for appointment and shall strive to make appointments that are inclusive of the diversity of the population of the Town. (Section 4-3c)

Mr. Silver is going to ask the town manager whether there is money in the budget right now for settlements.

Ms. Goodwin questioned whether the Conservation Commission should fall under the DPW umbrella. This discussion will be continued at the next meeting.

**6. Next Meeting: June 25, 2020**

**7. Adjournment**

Motion was made by Mr. Wrenn to adjourn the Charter Commission meeting at 10:16 PM. Seconded by Ms. Luciano. Vote: Ms. Goodwin - yes; Mr. Heaney - yes; Ms. Luciano - yes; Ms. Ollerhead - yes; Ms. Parker - yes; Mr. Silver - yes; Mr. Wrenn - yes. MOTION CARRIES.

Minutes respectfully submitted by: Danah Ollerhead

Minutes approved by the Board or Committee on: 6/25/20

Chairman Signature: Sandra L. Parker