



TOWN OF NORTON

Norton Cable Access Corporation

MINUTES

Date: October 9, 2015 Time: 11:00PM

Location: Norton Media Center
Norton Crossing 184 West Main St – Suite 8 2nd Floor

Members & Staff Present: Jason Benjamin, Ray Cord, Sue Morgado, Michael Kramer, Paul Driscoll, and Victor Rodriguez

Members Not Present: Charlene Fisk

The meeting called to order at 11:23 PM.

Meeting Motions / Actions and Summary of Discussions:

Review of Septembers Meeting Minutes

The Board reviewed September's meeting minutes.

Two corrections were needed, the number of events was incorrect (Switched from 19 to 70 events) and a misspelled name.

Motion made by Sue Morgado to accept the September meeting minutes with corrections.

Motion seconded by Paul Driscoll.

Motion approved unanimously, without discussion.

Treasurer's Report

Ray reviewed the profit/loss July and August

No concern were raised over the studio's current financial status.

Motion made by Sue Morgado to accept the Treasurer's two reports dated July 31 And the other August 30.

Motion seconded by Paul Driscoll.

Motion approved unanimously, without discussion.

Station Manager's Report

Summary of Event Coverage

Eleven (11) events were covered from 9-23 to 10-9

New digital town office sign

The sign has been ordered. Expected delivery date is 4 weeks. This will allow the next phase of the project to begin which is the construction of a frame to hold the sign.

Library Documentry

The Norton Democratic Committee has put together a sub committee for video production. This committee will be working with the studio to produce a documentary on the Norton Public Library

High School News

Several students from Norton High TV Media program will get training and support from the studio to create segments for a news program for the High School. The high school TV media program was a recipient of a grant last spring. It's great to see the High Schools program beginning to develop and collaborate with Norton Media

Southeastern Regional Advisory Board

Jason Benjamin attend the Southeastern Advisory Board meeting. This new program is in the final steps of getting accreditation. This program has been use to inspire other students in Norton. This appears to be the beginning of a great opportunity for both Norton Media and Southeastern to develop some programs together.

High School Live Install

The fiber optic transmitted for the high school has been ordered. This will give Norton Media the ability to broadcast live meetings from the High School.

Wheaton Update

Norton media was invited to cover the student faculty concert at Wheaton College. This is the first of many art events that Norton Media will be covering with Wheaton College.

Motion To approve: Paul Driscoll

Seconded by : Mike Kramer

New Business

Introduction

Sue Morgado introduced the Ellen Kane. Ellen is Sue's recommendation for the Wheaton College Representative. Ellen is member of the Wheaton College faculty. Ellen has a vast amounts of experience in media production. Ellen gave the board a brief summary of her experiences in media production. The board is excited to have Ellen as part of the board.

Letter of Resignation

Sue Morgado submitted her letter of resignation. This letter will be turned in to the town next week.

With no further business before the board, Ray Cord made a motion to adjourn. Paul Driscoll seconded the motion.

Next meeting is scheduled for Wednesday, November 20th at 11am.

Meeting adjourned at 11:47 PM.

List of Documents and Other Exhibits used at Meeting:

- **Station Manager's Report**
- **Treasurer's Reports**

Minutes Approved by Committee on: _____.

Respectfully submitted,

Signatures:

Secretary _____
Mike Kramer, Norton Media.

Chairperson _____
Charlene Fisk, Norton Media