



TOWN OF NORTON

Norton Cable Access Corporation

MINUTES

Date: March 16, 2012 Time: 1:30

Location: Norton Cable Access Studio – 66 W Main St

Members & Staff Present: Sue Morgado, Kathy Ebert-Zawasky, Charlene Fisk, Paul Driscoll

Members Not Present: Victor Rodriguez, Ray Cord, Aimee Kolf

Guest – Brad Greenstein, North Easton Savings Bank

Brad Greenstein, Assistant Manager of the North Easton Savings Bank gave a brief presentation to the board outlining the services available at the bank.

The meeting was called to order at: 2:07 pm

Meeting Motions / Actions and Summary of Discussions:

January and February meeting minutes were reviewed with no adjustments by the entire Board.

Motion made by Sue Morgado to accept January and February meeting minutes as written.

Motion seconded by Paul Driscoll.

Motion approved unanimously with no discussion.

Treasurer's Report

Treasurer's Report was reviewed and approved by the Board.

Cash position balance is \$248,503.83

The Board reviewed the monthly charges.

Motion made by Sue Morgado and seconded by Paul Driscoll to accept the Treasurer's report.

Motion approved unanimously with no discussion.

Station Manager's Report (see attached report)

Items in the report:

- Event Coverage Summary
- Quarterly Funding Updates
- New Location Updates
- Emergency Regional Meeting
- Budget for Relocation
- Studio Tours

Quarterly Funding Update

Jason stated the quarterly funding check from Comcast was received last week.

New Location Updates

Jason met with the architect for the new space to discuss project timeline and room layouts. The building owner and architect were advised of the Board's decision regarding the exclusive entryway and its use as a storage/conference area. The architect noted that the existing bathrooms in the space are not ADA compliant and will need to be brought up to code. Tentative move-in date is August 2012.

Emergency Regional Meeting

February 29 Jason and Charlene attended a public ceremony at the Attleboro DoubleACS studio to announce the opening of the Attleboro Regional Emergency Access System (AREAS). This system is a partnership between DoubleACS and WARL 1320AM to broadcast emergency announcements during weather or other emergencies. WARL's coverage area includes all of Norton. Citizens may get emergency updates by tuning in to 1320AM on any vehicle and/or battery powered radio.

Budget for Relocation

A tentative budget for the move including storage, cleanout and swing space rental was discussed. Dave Pinhero will also need to be contacted on the mechanics of the move account wise.

Studio Tours

Jason reported that this week the studio hosted 4 different community groups in the studio:

- Destination Imagination from the Yelle School mixed a film score for their competition.
- Southeastern Regional for a site visit to get ideas for construction of a small studio at the school.
- Two groups of Norton Boy Scouts working for their merit badge in Communications.

New Business

Relocation Issues

Dr. Ansay requesting a timeframe for removal of the existing storage trailer near the entrance to the Cable Access Studio.

Com-Tract will need to be contacted for an estimated cost of the fiber run from the building to the nearest splice bag on 123.

List of Documents and Other Exhibits used at Meeting:

- Station Managers Report
- Treasurers Report

Meeting was adjourned at 3:01 pm.

The next meeting is tentatively scheduled for Friday, April 27 at 12:30 pm at the Norton Cable Studio.