

TOWN OF NORTON
BOARD OF SELECTMEN
MUNICIPAL CENTER,
70 EAST MAIN STREET, NORTON, MA 02766
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**BOARD OF SELECTMEN
MINUTES OF MEETING
AUGUST 25, 2016**

I. CALL TO ORDER

The August 25, 2016 Meeting of the Board of Selectmen was called to Order by Mr. Giblin, Chairman, at 7:00 P.M., held in the First Floor Conference Room.

A. ROLL CALL: Mr. Timothy R. Giblin, Chairman; Mr. Robert K. Kimball, Jr., Vice-Chair; Mr. Robert S. Salvo, Jr., Clerk; Mr. Bradford K. Bramwell; and Mrs. Mary T. Steele were present. Mr. Michael Yunits, Town Manager, was also present.

B. Pledge of Allegiance

II. LICENSES AND PERMITS

1. Application of Chanpiseth Heng d/b/a Bagels & Cream, for a Common Victualler License to be utilized at 57 West Main Street, Norton, MA 02766

Mr. Chanpiseth noted there would mainly be coffee, bagels, croissants, cinnamon rolls, and breakfast sandwiches, and he will be the baker. Hours will be Monday to Saturday: 6 A.M. to 6 P.M. and Sunday from 6:30 A.M. to 4 P.M. There will be no drive-thru.

Mr. Salvo stated he had the opportunity to see inside this restaurant and it something Norton will be proud of between the available wi-fi and layout, it is gorgeous.

Mr. Chanpiseth said a lot of time and effort went into this and where it is near Wheaton College it will attract a lot of college students.

MOTION was made by Mr. Salvo to approve the Application of Chanpiseth Heng d/b/a Bagels & Cream, for a Common Victualler License to be utilized at 57 West Main Street, Norton, MA 02766. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.

2. Application of Stephanie Worthley for a one-day Beer and Wine License to be utilized at Everett Leonard Park, Saturday, August 5, 2017, 12:00 Noon - 6:00 P.M., for private party

Mr. Giblin indicated there would be about 50 people attending this event and was signed off by appropriate Town departments.

MOTION was made by Mrs. Steele to approve Application of Stephanie Worthley for a one-day Beer and Wine License to be utilized at Everett Leonard Park, Saturday, August 5, 2017, 12:00 Noon - 6:00 P.M., for private party. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.

III. ANNOUNCEMENTS

The Board of Selectmen extended their condolences to the family of Duane Knapp, the former Water & Sewer Superintendent. Mr. Knapp made many improvements to the water/sewer system.

Mr. Giblin stated Mr. Knapp was a very good man and he extended a lot of effort to the Town of Norton.

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Norton Reservoir Cleanup Day to be held on September 11, 2016 from 8:30 A.M. to noon.
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Mr. Kimball referenced a phone scam occurring in Town and other areas, where the scammer states he is from the IRS and threatens a lawsuit. He learned a resident received this type of call and he, personally, received the same message on his phone. The IRS will send a registered letter if they want to contact anyone; it will not be a phone call. Mr. Kimball said they also spoke

to the Police Department and this does appear to be an ongoing situation. No one should send money orders, gift cards, etc., and should not respond to a phone call.

Representative Howitt, who was in the audience, also mentioned another scam where the scammer will call and take over a person's computer and hold it hostage.

IV. BUSINESS

A. NEW BUSINESS

1. GATRA: Updates on current service and extension of service possibilities

It was noted GATRA was not present this evening.

2. Representatives F. Jay Barrows and Steven S. Howitt: Legislative Updates

Representative Barrows thanked the Board for having he and Representative Howitt in this evening. Next Tuesday morning Governor Baker will attend a Chamber of Commerce meeting at the TPC Boston in Norton, and he will walk around and see Tent City at TPC and the success of this venue. It has been 14 years this venue has been here. He will also visit Xfinity with him to see how communities work together for parking. In regard to the TPC, volunteers start at the Norton High School at 5:15 a.m., and the schools look magnificent.

Representative Barrows extended his sympathies to the family of Duane Knapp. He said Mr. Knapp represented the Town very well and spent countless hours with some of the Town's major projects.

Representative Barrows wanted to commend Mr. Yunits for doing a great job on the water project and noted Norton negotiated a payment in lieu of taxes. It started at \$200,000 and goes up \$10,000 each year, which is significant.

Mr. Kimball referenced the aquifer and the need to get it back up on high end of Canoe River and back into system. In future, they could possibly take same pipeline from one way and run it the other way.

Mr. Barrows agreed with Mr. Kimball and said as they advance with technology, etc., they were able to follow some legislation by design of plan in creating a substantial reduction in disposal. He noted 62% of their project is at zero percent. It would be beneficial to go back into aquifer.

Representative Barrows said Representative Howitt and he, along with Representative Betty Poirier, worked with Senator Timilty as well to advocate and respond to the Board/Town and they did work together.

Representative Howitt stated they play off of the strengths of each other. He referenced the TIFs and how Horizon Beverage, a recipient of a TIF, has been generous to the community and how nice of a facility it is. Also, New England Ice Cream is moving onto Route 140 and they are distributors of Ben and Jerry's, and bought Bliss Bros. also, and they are a wonderful organization to have in Town. Representative Howitt indicated he spoke to the owner and discussed Norton's Halloween Parade and are thinking of doing something for this parade. He also noted Alnylam Pharmaceuticals which is moving into the Town of Norton and held a groundbreaking with the Governor. The companies coming into Town really have a stake-hold in Norton and is a reflection on the Board of Selectmen and Town Manager for bringing these companies into Norton. As TIF diminishes, additional monies will be incoming into Town.

Mr. Giblin said this Board is strong and all Town departments do a lot of work on these TIF's. Also, Waste Management is another newer company in Town, and smaller businesses have survived here in Norton and have done well, too. The Town needs to try to support these businesses.

Representative Howitt noted some of the smaller businesses, such as Bog Iron Brewery, as well as Down Town Pizza, which is under new management, and Home Plate on Route 123.

Representative Barrows stated Norton is "open for business", and he commended all involved and the department heads, and in order to move up that tax contribution, they need to be quicker and more nimble than other communities, and he knows there are other businesses coming down the pipeline. He said unemployment rates to be below four is excellent. Also, there are great results in the school community, athletics has changed dramatically, and the Town has a beautiful new high school, and noted the Board worked hard and congratulated them. He said this was also observed by other communities too.

Mr. Kimball noted Houghton Farms may be developed off of Route 140 which should have a minimal impact to neighborhoods, and he was excited about that process and was hopeful of developing that in the future.

Representative Barrows said they are supposed to get the Town a traffic light in that location also.

Mr. Kimball stated they need some help with traffic in this community; also Myles Standish Development Park is being further developed and Norton is being impacted by this additional development. There are a lot more companies with large trucks travelling through the Town.

Representative Howitt noted Plain Street needed a Home Rule Petition for the Plain Street bridge and spoke of the two-way to one-way roadway by Library Square. He spoke of possibly providing some power to Town on speed limits and another area regarding Assessors is going from three years to five years on assessments, because assessment costs money, so this will be a savings for the Town. Another area of change in the law is raising the amount of money before the Town has to go out to bid.

Representative Barrows also referenced the proposed Bike Trail in Town and in 2018 will be on the Transportation Improvement Plan and will be planned to be a \$4,000,000 project and still looks solid. They are also working with Mansfield as well and it will be a place where people can stop and park and be able to enjoy a park-like setting. He noted the Bike Trail runs from Mansfield to Foxboro and they have no complaints by neighbors as people usually use it to exercise.

Mr. Salvo thanked them both for what they have done in the last few years for the Town. He said the addition of the traffic light will be beneficial. It did bother him that when the Town Manager needs something done by Mass Highway, he needs to go through the state reps. He felt there should be better communication with Mass Highway so the state reps don't have to "strongarm" with Mass Highway.

Mr. Barrows said that area was cut back near Route 123/Route 495. It does sometimes require state reps to get involved because it is a big bureaucracy to get things done and they do a good job.

Mr. Barrows also referenced the corridor study and explained what happens in the Roche Bros. Plaza area has an effect on Norfolk Boulevard by Home Depot in Mansfield.

Mr. Salvo noted the other task the Board tried to get Mass Highway to do was related to the traffic lights at Routes 140 and 123, to retime the lights, and Mr. Yunits received a response letter from Mass Highway stating the Town would need to engineer that intersection.

Representative Barrows said it was difficult and provided the example where one community needed a crosswalk and needed to do a sidewalk first, etc. Whatever regulation is in place, they need to have a study.

Representative Barrows spoke of setting aside \$25,000 for improvements (re-engineering/resyncing of lights). He said it was a challenge during peak hours and high rates of speed before you can get to the Wheaton ball field.

Mr. Giblin said it was a safety concern.

Representative Barrows said hopefully they can be pointed in the right direction for this study. This will help and someone else is paying for it.

Mr. Yunits commented it is a very unique relationship. He receives a call weekly from state reps and noted where he previously worked, he hardly spoke to the state reps. Regarding curb cuts for New England Ice Cream/Campanelli building, there was involvement by state reps, as well as grant funding for sewerage treatment which is helpful.

It was also noted there was a sign in front of the Norton post office and they were able to move sign's location through DOT as a visually impaired person who lived in Town needed this done. They wanted to ensure individuals in Town are aware they can also contact the state reps for government needs. Discussion ensued.

Representative Barrows said he enjoyed representing the community and getting to know folks around the community. He noted the various events in Town such as the Town's 300th Anniversary; Founder's Day; various parades, etc. He said those leading the community have done a great job and was excited to see more to happen. He said he never thought 20 years ago, driving down Route 123, he'd see such beautiful homes, condos, etc. He was also excited for the Houghton Farm potential development which was a great area, near highways, etc.

Representative Howitt said it was wonderful to see a lot of volunteerism in the community such as the annual Halloween Parade ensuring children and residents have an enjoyable day. He said the Town of Norton was one of the few communities that has a Halloween Parade.

Mr. Kimball referenced manufactured housing, and said in past years, the Town has looked into this to see if it could be counted as Ch40B, but was told it does not count. Manufactured homes are far more affordable than whatever else that could be built. Mr. Kimball encouraged Representatives Barrows and Howitt to still consider this.

It was noted a recent meeting was held with SRPEDD regarding the regionalization program of Towns.

Representative Howitt responded they are not in favor of it.

Mr. Kimball stated he had a major issue with sharing money with the State of Rhode Island and he urged them to continue to stay on top of that.

Representative Barrows referenced the various businesses coming into Town and said these companies are smart biotech companies and there are calls being received by the Chamber of Commerce regarding companies seeking space. He said he can almost guarantee another biotech company will be coming into Town. Discussion ensued.

Representative Barrows said and with many of the biotech companies similar to Alnylam, they are not a group of employees running around in white suits and gloves. It is a good mix of jobs which are available and provides good diversity in the community. Representative Barrows said Norton is the best kept secret, but it is not a secret any longer.

Mrs. Steele thanked them for coming in this evening. She said the Town was fortunate to have two state reps, but also to have them both personally as their state reps. She said they are proactive and involved with the Town's Halloween Parade, the schools, and the senior center. She believes they have taken ownership of the Town, for her as a member of the Board of Selectmen, she takes her charge seriously to do what is best for taxpayers and was glad to have these state reps to work for the Town.

Representative Barrows noted one of the former state reps for the Town of Norton, Betty Poirier, has not missed a beat and is very energetic

Mr. Yunits said Ms. Poirier had indicated she does miss everyone in the Town of Norton.

3. Discussion on Boating By Law

Mr. Yunits said this was in draft form and he emailed it to the Water Bodies Committee and actually received some good ideas from people on Water Bodies Committee. The plan was to clean water bodies up next spring, so it will be all in place when that happens.

Mr. Giblin asked if they could include fines in this by law as well? He said there is a concern where some boats, especially from out of town, are bringing invasive plants into the Town's water bodies and need to avoid this as much as possible.

Mr. Kimball said he was sympathetic to residents/neighbors near these water bodies with the loud motors and noise.

Mr. Yunits noted there are no jet skis permitted on Lake Winnecunnet after 4 P.M.

Mr. Bramwell suggested the limitation of horsepower item should be taken out.

Mr. Yunits said also the distance between boaters and swimmers was less than what State had, so they made a change to that.

Mr. Bramwell referenced Section E1, Personal Watercraft: no operation between dusk and 10 A.M., however, he believed, if it was a hot day, some people may want to get out in the water early. If people are spending money to use these waterways, they should be able to utilize them. If necessary, it can be patrolled by environmental police.

Mr. Yunits responded he will check on this as it may have something to do with an issue that was happening on Lake Winnecunnet before. Discussion ensued.

Mr. Bramwell suggested possibly there could be a residents' price and a non-residents' price to discourage any issues.

Mr. Kimball stated also a hose would be beneficial to wash boats before entering water, etc.

Mr. Bramwell said they probably wouldn't want them to clean/wash boats before putting in water near water bodies as it could runoff.

Mr. Yunits responded there may be some grant money available for that (washing of boats).

Discussion ensued on whether they could charge money for people using the Reservoir.

Mr. Kimball said people would be using Town land to enter into the Reservoir.

Mr. Salvo said in the past, the Reservoir and Lake Winnecunnet were both beaches and were clean. Many people that use these water bodies litter and leave fish hooks scattered, etc.

Mr. Giblin asked the Board to submit any changes to Mr. Yunits.

Mr. Salvo said it would be a benefit to have someone like a harbor master to patrol area; possibly even look into volunteers from the senior work program for this.

4. Review future Selectmen's Meeting Schedule

It was noted the month of September will start a weekly schedule for the Board of Selectmen meetings; beginning September 8.

Mr. Kimball said in the past there was discussion of having bi-weekly meetings (meetings every other week). He said he would not object to going to an every other week meeting schedule because these meetings are becoming shorter and shorter because there was not as much business recently. But he was concerned about giving up that Thursday night and would propose canceling if nothing was on the schedule. Mr. Kimball said he was torn between this; also maybe hold the Selectmen meetings on a different evening of the week.

Mr. Giblin said he would prefer to not go to a bi-weekly meeting schedule because of that reason; because the present Board of Selectmen is very responsible and works well together. Discussion ensued.

Mr. Kimball said it did not work when they tried this years ago where every other week would be a workshop, but it was not successful. Discussion ensued.

Mr. Kimball stated as they get closer to Town Meeting, he would like to advise residents on the Articles/information of what is upcoming and continue with weekly meetings.

Mrs. Steele said she sees both points of view and recommended they take a step and try to meet every other week, but reserve each week just in case they need to meet and relook at this in six to nine months to see if they mostly meet weekly or bi-weekly. She said she would be uncomfortable meeting bi-weekly at this time. Discussion ensued.

Mr. Kimball said he would not object to trying it for three months. He noted also, there are state level and other similar meetings which always seem to be held on a Thursday evening which conflicts with the Board of Selectmen meetings.

Mr. Bramwell felt it would be a good idea to wait until Fall Town Meeting is over because, especially with the holidays coming up, they will be skipping meetings.

Mr. Giblin said if this did come to fruition they would need to advise the residents they are meeting bi-weekly instead of weekly.

Mr. Kimball agreed with Mr. Bramwell to have the Board meet weekly until Fall Town Meeting and then readdress this.

Mr. Kimball said with the proposed various Articles like rezoning of some parcels of land, such as Houghton Farm, etc., residents may have questions and want to have discussions regarding this.

B. OLD BUSINESS

C. TOWN MANAGER'S REPORT

. Update Municipal Modernization Legislation

Mr. Yunits provided an update on this Legislation.

Governor Baker held signing ceremony for Municipal Modernization Act, a comprehensive set of policies intended to aid cities and towns across the state, on August 9, 2016.

. Update on Town Center Sewer Project

Mr. Yunits said the L.G. Nourse School is now tied-in. The gas company is installing a gas line and, when they are finished, then the binder coat will be done and will be Spring 2017 when paving occurs.

Mr. Kimball said he thought this would have been done before school starts.

Mr. Yunits responded it was supposed to be done, but needed to wait for gas company's installation first.

Discussion ensued on where gas company has been; it was delayed because of them.

Mrs. Steele asked if they were opening road again?

Mr. Yunits responded, yes, once road is paved and referenced septic system and in October will be paving areas of parking lot of L.G. Nourse.

Mr. Yunits said the bad news is they are behind on pump station, therefore, it won't be done before children go back to school. He noted Wheaton College is behind a bit, but they will try to catch up on this.

Mr. Yunits also noted the bid package is going out for tree clearing and contract to be awarded in November.

. Update Route 140 - Reservoir Street Rezoning

Mr. Yunits referenced Route 140, Reservoir area, and they held a meeting with residents, not abutters. Signs are being posted in that area for the rezoned properties. He believed some residents came in with some preconceived ideas and hopefully most of them left meeting with more knowledge. Some people had concerns and questions regarding the value of their properties, and he noted village commercial on West Main Street and he did not believe anything changed as far as value of properties, etc.

Mr. Yunits said someone could build a three-story building now without changing the zoning, so any height concern would not be affected with the rezoning.

Mr. Yunits said on other property on Leonard Street and East Main Street, a resident came in to see him and it was a good conversation; they live behind the property on the east side of Leonard Street and resident questioned why Selectmen wanted those lots included and Planning Board did not. Mr. Yunits indicated he explained if a bylaw is proposed, you can take lots out but you cannot add lots in later. Also, there are a lot of wetlands in that area that would be a buffer and through site plan review a requirement can be made to have a buffer around a building, but cannot do that if someone builds a Ch40B/residential housing. He was sure developer would rather have a buffer also. Mr. Yunits said he may put this on September 8 Board of Selectmen's meeting to discuss. The public hearing is scheduled for September 20, and advertised in newspaper.

Mr. Kimball said this parcel of 80 acres will be sold and someone will develop it. The Town would have more control over this if was industrial vs. it being a Ch40B.

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Mr. Yunits indicated the police received a complaint of possible construction at New England Ice Cream this past weekend, however, it was locked up and secure and no one was on-site.

Mr. Salvo said it was possible some of the noise may have originated from TPC Boston.

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Mr. Kimball asked Mr. Yunits if he could put this info on commercial property on Mansfield Avenue on Town website.

D. APPOINTMENTS/RESIGNATIONS

1. Request from Kelly Goff, Assistant Professor of Art, Wheaton College, for appointment to the Norton Cultural Council

Mr. Salvo read aloud the letter of interest from Ms. Goff.

Mr. Giblin stated Ms. Goff appeared to be well qualified and residing in the Town of Norton and would be a good candidate for this Council.

MOTION was made by Mr Kimball to appoint Kelly Goff, Assistant Professor of Art, Wheaton College, for appointment to the Norton Cultural Council. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

V. SELECTMEN'S REPORT AND MAIL

Mr. Salvo asked Mr. Yunits about the Plain Street Bridge and when it will be completed?

Mr. Yunits responded he will check on the status/the expected completion date.

Mr. Salvo said it would be beneficial to find out the cost of what a sleeve would cost and what it would cost for them to put it in?

Mr. Giblin commented while it's open it makes sense.

Mr. Salvo said they would need to find out if it is possible or not.

Mr. Salvo stated he spoke to Mr. Silver, Highway Superintendent, recently regarding 274 East Main Street and installation of the sidewalks.

Mr. Yunits responded the plan was to have this done before TPC happened.

Mr. Salvo said he has not seen anything yet and school will start again. He asked Mr. Yunits to please check into this.

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Mr. Bramwell said Dale Bishop's pig roast function is tomorrow night at Down Town Pizza to raise funds for prosthetics for "Save the Veterans"; the cost is \$20 to attend or a contribution can be made and this is an excellent fundraiser.

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Mr. Bramwell said for a future meeting, they will plan to schedule a discussion with the charter schools with the School Committee and/or Superintendent Baeta and will speak with Board of Selectmen on potential effect that would have on the school department.

Mr. Kimball read aloud the vacancies on the Town boards/committees. If anyone is interested in serving, they should send a letter of interest to the attention of the Board of Selectmen's Office, 70 East Main Street, Norton, MA 02766. in town boards he read aloud.

Mr. Kimball said he has heard rumbles about the senior center building and how inadequate it is; the facility has outgrown itself. As the Town looks at a new town hall and senior center, possibly they can look into Fernandes Park, which could be a senior center out in the woods with a pond. He is aware there are a lot of wetlands but they can look into it. They would probably need permission from the Fernandes family to look into it.

VI. WARRANTS AND MINUTES

- A. Approve bi-weekly payroll for the period ended August 13, 2016, Warrant #10, dated August 18, 2016, in the amount of \$550,461.13

MOTION was made by Mr. Salvo to Approve bi-weekly payroll for the period ended August 13, 2016, Warrant #10, dated August 18, 2016, in the amount of \$550,461.13. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.

- B. Approve bills Warrant #11, dated August 18, 2016, in the amount of \$560,105.87

MOTION was made by Mr. Salvo to Approve bills Warrant #11, dated August 18, 2016, in the amount of \$560,105.87. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.

- C. Approve bills Warrant #12, dated August 25, 2016, in the amount of \$297,005.44

MOTION was made by Mr. Bramwell to Approve bills Warrant #12, dated August 25, 2016, in the amount of \$297,005.44. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.

- D. Approve Minutes - June 23, 2016

MOTION was made by Mr. Bramwell to Approve the Board of Selectmen Minutes of Meeting, dated June 23, 2016, as written. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.

VII. NEXT MEETING'S AGENDA

Bd. of Selectmen Minutes

August 25, 2016

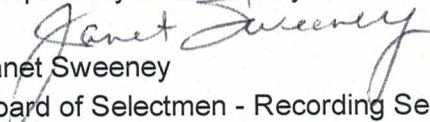
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VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

MOTION was made by Mrs. Steele to Adjourn at 8:56 P.M. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

Respectfully Submitted by:


Janet Sweeney
Board of Selectmen - Recording Secretary

Documents Presented at August 25, 2016 Board of Selectmen Meeting

- . Application of Chanpiseth Heng d/b/a Bagels & Cream, for a Common Victualler License to be utilized at 57 West Main Street, Norton, MA 02766

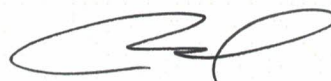
- . Application of Stephanie Worthley for a one-day Beer and Wine License to be utilized at Everett Leonard Park, Saturday, August 5, 2017, 12:00 Noon - 6:00 P.M., for private party

- . Document: "An Act to Modernize Municipal Finance and Government: Section by Section Summary of Final Bill to Be Signed on August 9, 2016"

- . "Boats and Waterways" Bylaw

- . Letter of Interest addressed to Board of Selectmen from Kelly Goff, Assistant Professor of Art, Wheaton College, dated August 12, 2016, for appointment to the Norton Cultural Council

**BOARD OF SELECTMEN
MINUTES OF MEETING
AUGUST 25, 2016**

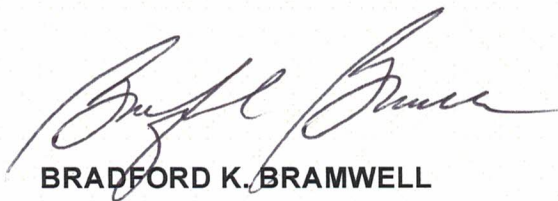


TIMOTHY R. GIBLIN, CHAIRMAN

ROBERT W. KIMBALL, JR., VICE-CHAIR



ROBERT S. SALVO, SR., CLERK



BRADFORD K. BRAMWELL

MARY T. STEELE

Dated: _____

11/3/16