

**BOARD OF SELECTMEN
MINUTES OF MEETING
JULY 24, 2014**

I. CALL TO ORDER BY CHAIRMAN

The July 24, 2014, Meeting of the Board of Selectmen was called to Order by Mrs. Steele, Chairman, at 7:00 p.m., held in the First Floor Selectmen's Conference Room.

- A. ROLL CALL: Mr. Bradford Bramwell,(Vice-Chair) Acting Chairman; Mr. Timothy R. Giblin, Clerk; Mr. Robert W. Kimball, Jr., and Mr. Robert S. Salvo, Sr., were present. Absent: Mrs. Mary Steele, Chairman. Mr. Michael Yunits, Town Manager, was also present.
- B. Pledge of Allegiance

II. WARRANTS AND MINUTES

- A. Approve bills Warrant #4, dated July 17, 2014, in the amount of \$2,945,936.99

MOTION was made by Mr. Giblin to Approve bills Warrant #4, dated July 17, 2014, in the amount of \$2,945,936.99. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.

- B. Approve bi-weekly payroll for the period ended July 19, 2014, Warrant #5, dated July 24, 2014, in the amount of \$515,005.04

MOTION was made by Mr. Giblin to Approve bi-weekly payroll for the period ended July 19, 2014, Warrant #5, dated July 24, 2014, in the amount of \$515,005.04. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.

- C. Approve bills Warrant #6, dated July 24, 2014, in the amount of \$305,109.28

MOTION was made by Mr. Giblin to Approve bills Warrant #6, dated July 24, 2014, in the amount of \$305,109.28. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.

- D. Approve Minutes – April 17, 2014 Executive Session

MOTION was made by Mr. Giblin to approve the Board of Selectmen Minutes of Meeting of the Executive Session, dated April 17, 2014. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.

III. LICENSES AND PERMITS

1. Application of Fresh Catch on a Roll for a Common Victualler's License to be utilized at 73 West Main Street, Norton, MA 02766

There was no one present in audience to represent Fresh Catch on a Roll, therefore, it was decided this will be postponed to a future or the next Board of Selectmen meeting, as Board of Selectmen has several questions on license, insurance, etc.

Mr. Kimball believed a licensing agreement needed to be done and suggested Mr. Yunits handle that. It was asked that Mr. Yunits report back to Board regarding the status.

2. **7:30 P.M. HEARING** – Application of Norton Commerce Center for a one (1) two-compartment 30,000 gallon underground storage tank containing 24,000 gallons of diesel and 6,000 gallons of gasoline, at 40 Commerce Way – Penske Facility, Norton, MA 02766

Mr. Giblin read aloud legal notice.

Mr. Mark Dibb, of Condyne Engineering Group, was present, representing applicant. He explained this is for the license for fuel storage on site; the license that goes with the property will have necessary permits from Fire Department, etc. He stated they obtained approval from Planning Board regarding site plan and special permits. It is currently in front of Conservation Commission.

Mr. Dibb stated it will meet all local and state requirements and also referenced a detailed review to be conducted by the Norton Fire Department.

Mr. Giblin asked about any annual inspections (state, local, etc.)?

Mr. Dibb responded permit needs to be renewed annually. It is a brand new tank and will be double-walled with monitoring, etc.

Mr. Kimball asked Mr. Yunits to contact Conservation Commission regarding this and any impact on Town's aquifer in case there is any type of plume, etc.

Mr. Yunits responded it is not in that area.

Mr. Giblin asked about life span of this tank?

Mr. Dibb responded he was not certain about life span, but could research that. However, it is inspected annually.

Mr. Salvo commented the tank will last a very long time as the newer technology is excellent.

Mr. Bramwell asked if anyone in audience wanted to speak in favor or not in favor of this Application?

No one in audience responded to this request to speak in favor or not in favor of this Application.

MOTION was made by Mr. Kimball to close the Hearing – Application of Norton Commerce Center for a one (1) two-compartment 30,000 gallon underground storage tank containing 24,000 gallons of diesel and 6,000 gallons of gasoline, at 40 Commerce Way – Penske Facility, Norton, MA 02766. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

MOTION was made by Mr. Kimball to approve the Application of Norton Commerce Center for a one (1) two-compartment 30,000 gallon underground storage tank containing 24,000 gallons of diesel and 6,000 gallons of gasoline, at 40 Commerce Way – Penske Facility, Norton, MA 02766. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

3. Application of Andrea Falciano for a one-day all alcohol license to be utilized at Everett Leonard Park, August 17, 2014, 3:00 P.M. – 8:00 P.M., for private party

Mr. Bramwell noted both the Police and Fire Departments signed off on this.

MOTION was made by Mr. Giblin to approve the Application of Andrea Falciano for a one-day all alcohol license to be utilized at Everett Leonard Park, August 17, 2014, 3:00 P.M. – 8:00 P.M., for private party, with no detail officer(s) required. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.

4. Application of Kristel Cameron for a one-day beer and wine license to be utilized at Everett Leonard Park, August 9, 2014, 12:00 P.M. – 4:00 P.M., for private party

It was noted there will be approximately forty people expected and this was signed off by both Police and Fire Departments, and no police detail was necessary.

MOTION was made by Mr. Giblin to approve Application of Kristel Cameron for a one-day beer and wine license to be utilized at Everett Leonard Park, August 9, 2014, 12:00 P.M. – 4:00 P.M., for private party, with no detail officer(s) required. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.

IV. ANNOUNCEMENTS

V. BUSINESS

A. NEW BUSINESS

1. 7:10 P.M. – Appointment of Assistant Treasurer/Collector

Mr. Giblin read correspondence from Mr. Yunits regarding appointment of Assistant Treasurer/Collector, Jeanne Hanlon, with an August 4, 2014 requested effective date.

Mr. Yunits said Ms. Hanlon had been working with the former Assistant Treasurer and doing various reconciliations, and Town Accountant communicated to Mr. Yunits this was the first time everything balanced out. Ms. Hanlon is very detail-oriented and very helpful with customers. She is a good fit for the job and the Treasurer is looking forward to having her in that position.

It was noted Ms. Hanlon was previously a clerk in the Town Hall and her former position will be advertised.

MOTION was made by Mr. Giblin to approve appointment of Jeanne Hanlon as Assistant Treasurer/Collector for the Town of Norton, with an effective date of August 4, 2014. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.

B. OLD BUSINESS

1. Brian Brady and Colleen Ryan, Water Bodies Committee Members Re: RFQ – Lake/Pond Management Action Plan for four water bodies located in Norton, MA

Mr. Yunits indicated there was one response from ESS Group, however, their cost of \$50,000 is an issue. They could possibly consider taking some items out of this proposal so there is money for treatment available.

Mr. Brady noted the harsh winter had not been beneficial to Town's water bodies. He said to move this along will be important. Mr. Brady communicated they met with Bill Napolitano of SRPEDD and discussed grants; and reviewed 604b grants. Line items were discussed. Long term goals were referenced, however, they are looking at short-term action at this time, and will look toward long-term as they go along. Winnecunnet was about \$5,000 and do not necessarily need to do a weed treatment at this time, so a couple of line items he will be able to negotiate on. It was noted mapping of Chartley and Barrowsville ponds was important. Discussion ensued.

Mr. Kimball suggested to try to reduce the cost as much as possible, and to earmark some of the money for chemicals. Also, will be able to place on Town Meeting Warrant if needed (do not want to lose a whole year on this process). Mr. Kimball said he would like this to be an Article for the October Town Meeting, and asked Mr. Yunits to create a placeholder for this on the Warrant.

Mr. Bramwell said it will also be important to keep grants in mind.

Mr. Yunits said it would be beneficial if Board would grant the authority to hire ESS Group, and let them do the best they can with negotiating.

Mr. Bramwell said he was in favor of this personally.

Mr. Yunits said he will call ESS Group the next day and set something up the first week in August.

Mr. Giblin said it was important to move ahead with this ESS Group.

Mr. Kimball said many of the water bodies are in bad shape (Reservoir, Winnecunnet, and Chartley, etc.) and agreed it was important to keep forging forward; and if they need help, the Board would be glad to help them.

MOTION was made by Mr. Salvo to move forward with this process as discussed above, and let Town Manager and Water Bodies Committee negotiate accordingly. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.

Mr. Bramwell asked Mr. Yunits to advise the Board of Selectmen once he receives the financial figures/information.

C. TOWN MANAGER'S REPORT

Mr. Yunits stated Town Meeting will be scheduled for Monday, October 20, 2014, with location to be either at the Middle School or High School.

Mr. Kimball responded he preferred the High School, and Mr. Bramwell also indicated his preference would be the High School.

Mr. Kimball asked Mr. Yunits to check with Cable Access Commission regarding this, and encouraged him to get process done live if possible.

. Update – Route 123 Roadway Improvements

Mr. Yunits stated he met with Mr. Silver, Highway Superintendent, State Representative Jay Barrows, and some other state officials discussing sidewalks on both sides of road on Route 123. Engineers had concerns before a waiver was filed; and wanted to see State's opinion. He spoke of two sidewalks to hump in road, and continuing to Route 495 with sidewalk on one side. The Rail Trail will be kept in mind with their design. Signalization with crosswalk also is being planned.

. Update – Citizens Energy Corporation Re: Energy Management Services

Mr. Yunits stated he met with Citizens Energy Corporation and it will probably take about 9-12 months. Local permitting needed with Planning Board and Conservation Commission, as well as DEP permits. National Heritage takes approximately 9-12 months and Pilot Agreement will take a warrant article. Mr. Yunits hoped to have a contract for the August 21 meeting for Board of Selectmen to see.

D. APPOINTMENTS/RESIGNATIONS

1. Reappointments

Mr. Bramwell indicated there were several people who responded to the Town's letter regarding their interest in being reappointed.

Cultural Council:

MOTION was made by Mr. Kimball to appoint Rowena Koran to the Cultural Council. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

MOTION was made by Mr. Kimball to appoint Naomi Viglas to the Cultural Council. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

Gold Star Committee:

MOTION was made by Mr. Kimball to appoint William P. Avril, II, to the Gold Star Committee. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

Mr. Bramwell stated several members of these committees/boards who have been contacted have not responded or indicated they did not wish to be reappointed.

Mr. Yunits spoke of multiple vacancies which exist on various boards/committees, and will be advertised on cable, etc. He stated he will confirm if there is an open SRPEDD position as he was uncertain if an opening currently exists. If there is interest in any open position, residents are asked to submit a letter of introduction/statement of qualifications and send to the Board of Selectmen's office, 70 East Main Street, Norton.

VI. SELECTMEN'S REPORT AND MAIL

Mr. Giblin said he spoke to Naomi Viglas, member of Cultural Council, who does a wonderful job and indicated she needs assistance/volunteers. They are interested in coming to a Board of Selectmen meeting hopefully in September.

.....

There was a request from the Lincoln family to name bridge on Bay Road after their uncle, Colonel John W. Lincoln. He believed Mr. Lincoln's nephew was looking into this. Mr. Lincoln was a Taunton resident with half of his property in Taunton and half in the town of Norton; he paid taxes in Norton. Mr. Lincoln also served in the military twice for his country and was highly decorated, as well as a very nice gentleman. He was also very much involved in the Winnecunnet Association. This is something the Board should recognize, however, before they do that, the Historical Society and Veterans Agent should be involved regarding the dedication of this bridge. It is important to ensure "everyone else is on the same page". If memorial is done on bridge, it would be a ceremony with other parties involved.

Mr. Kimball asked Mr. Yunits to reach out to the Lincoln family themselves and see what they are thinking and reach out to Veterans Agent and Historical Society.

Mr. Yunits said they should probably also contact the Veterans Council as well.

.....

Mr. Salvo suggested the Board reach out to Mr. Lopes, Superintendent for Southeastern Regional, for assistance in creating a "Welcome to Norton" sign or an idea for another way to do this.

Mr. Kimball said it would be beneficial to also have the Garden Club involved, etc. Discussion on possibly having more than one sign. Mr. Kimball noted this was just one of those things that "fell through the cracks" and it wasn't realized there were no such signs in the Town of Norton.

.....

Mr. Giblin referenced the five year plan of the Police Department and said Board may want to have Police Chief Clark in during September so he can review his plan with the Board.

VII. NEXT MEETING'S AGENDA

1. Fire Chief Paul J. Schleicher to discuss increase in Ambulance Fees
2. Applications for one-day liquor licenses for the Deutsche Bank Championship Golf Tournament
3. Executive Session to discuss strategy with respect to collective bargaining

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

MOTION was made by Mr. Kimball to Adjourn at 8:00 P.M. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

Respectfully Submitted by:

**Janet A. Sweeney
Board of Selectmen, Recording Secretary**

BOARD OF SELECTMEN

MINUTES OF MEETING OF

JULY 24, 2014

MARY T. STEELE, CHAIRMAN

BRADFORD K. BRAMWELL, VICE-CHAIR

TIMOTHY R. GIBLIN, CLERK

ROBERT W. KIMBALL, JR.

ROBERT S. SALVO, SR.

Dated: _____

Documents Distributed/Reviewed at July 24, 2014, Board of Selectmen Meeting

. Draft Board of Selectmen Minutes of Meeting of Executive Session, dated April 17, 2014

. “Notice of Public Hearing” dated July 7, 2014; and Application of Norton Commerce Center for a one (1) two-compartment 30,000 gallon underground storage tank containing 24,000 gallons of diesel and 6,000 gallons of gasoline, at 40 Commerce Way – Penske Facility, Norton, MA 02766

. Application of Andrea Falciano for a one-day all alcohol license to be utilized at Everett Leonard Park, August 17, 2014, 3:00 P.M. – 8:00 P.M., for private party

. Application of Kristel Cameron for a one-day beer and wine license to be utilized at Everett Leonard Park, August 9, 2014, 12:00 P.M. – 4:00 P.M., for private party

. Memorandum dated July 22, 2014, addressed to Board of Selectmen, from Michael D. Yunits, Town Manager, Re: Notice of Appointment of Assistant Treasurer/Collector

. Letter dated June 18, 2014, addressed to Mr. Michael D. Yunits, Town Manager, Town of Norton, from ESS Group, Inc. (Matt Ladewig, CLM, Project Scientist and Charles J. Natale, Jr., President and CEO), Re: Town of Norton Lake/Pond Management Action Plan – Price Proposal – ESS Proposal No. 15490