

**BOARD OF SELECTMEN  
MINUTES OF MEETING  
JUNE 26, 2014**

**I. CALL TO ORDER BY CHAIRMAN**

The June 26, 2014, Meeting of the Board of Selectmen was called to Order by Mrs. Steele, Chairman, at 7:00 p.m., held in the First Floor Selectmen's Conference Room.

- A. ROLL CALL: Mrs. Mary T. Steele, Chairman; Mr. Bramwell, Vice-Chair; Mr. Timothy R. Giblin, Clerk; Mr. Robert W. Kimball, Jr., and Mr. Robert S. Salvo, Sr., were present. Mr. Michael Yunits, Town Manager, was also present.
- B. Pledge of Allegiance

**II. WARRANTS AND MINUTES**

- A. Approve bills Warrant #76, dated June 19, 2014, in the amount of \$358,504.39

**MOTION was made by Mr. Giblin to Approve bills Warrant #76, dated June 19, 2014, in the amount of \$358,504.39. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.**

- B. Approve bi-weekly payroll for the period ended June 21, 2014, Warrant #77, dated June 26, 2014, in the amount of \$560,567.82

**MOTION was made by Mr. Giblin to Approve bi-weekly payroll for the period ended June 21, 2014, Warrant #77, dated June 26, 2014, in the amount of \$560,567.82. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.**

- C. Approve bills Warrant #78, dated June 26, 2014, in the amount of \$789,266.52

**MOTION was made by Mr. Giblin to Approve bills Warrant #78, dated June 26, 2014, in the amount of \$789,266.52. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.**

- D. Approve Minutes – March 13, 2014

**MOTION was made by Mr. Giblin to Approve Board of Selectmen Minutes of Meeting, dated March 13, 2014, as written. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.**

III. LICENSES AND PERMITS

1. Application of Shelby and Dylan Ribeiro for a one-day All Alcohol license, to be utilized at Everett Leonard Park, July 19, 2014, 1:00 P.M. – 4:00 P.M., for private party

It was noted this was signed off by all appropriate Town departments; no police detail required.

**MOTION was made by Mr. Kimball to approve application of Shelby and Dylan Ribeiro for a one-day All Alcohol license, to be utilized at Everett Leonard Park, July 19, 2014, 1:00 P.M. – 4:00 P.M., for private party. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

1. Application of Elizabeth Butler for a one-day Beer and Wine license, to be utilized at Everett Leonard Park, September 6, 2014, 2:00 P.M. – 5:00 P.M., for private party.

It was noted all appropriate Town departments signed off on this. Also, no police detail required.

**MOTION was made by Mr. Kimball to approve application of Elizabeth Butler for a one-day Beer and Wine license, to be utilized at Everett Leonard Park, September 6, 2014, 2:00 P.M. – 5:00 P.M., for private party. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

**IV. ANNOUNCEMENTS**

Congratulations to James Murray, Eagle Scout!

**V. BUSINESS**

**A. NEW BUSINESS**

1. 7:05 P.M. – Joint Meeting with Board of Water/Sewer Commissioners Re: Interviews for appointment to the Board of Water/Sewer Commissioners:

. Steven P. Bishop  
. Steven L. Wiseman

Mr. Bishop introduced himself and said he was a resident of Norton since he was four years old. He has been employed by the Town of Mansfield for 30 years in the Water Department. He is interested in this position as he would like to become involved in the Town of Norton.

It was noted Mr. Bishop is the chief operator in charge of meter reading, treatment plants and overseeing many things along with his manager. He has some financial experience but generally deals only with water.

Mr. Kimball had some concerns with conflicts of interest, etc., which Mr. Bishop may have.

It was noted the Town of Mansfield Water Department is a different department than Mansfield's Sewer Department.

Mr. Giblin said he agreed with Mr. Kimball also as one of his concerns would be a conflict of interest.

Mr. Bishop stated he would remove himself if there was any type of conflict of interest. He indicated he had taken the ethics courses also.

Ms. McElligott, Chair, and Mr. Luke Grant, Vice-Chair, of Water & Sewer Commission were also present. Ms. McElligott explained any conflict of interest concern would be a minor issue as Mr. Bishop is a government employee and needs to abide by all the rules of ethics, therefore, they see it as less of an issue than if it was a profitable business in Town. She also noted she did not foresee Mr. Bishop recusing/removing himself very often from meetings.

Mr. Grant stated also there is no crossover employees in Mansfield; Mr. Bishop is only employed by the Mansfield Water Department; not the Sewer Department of Mansfield.

Mr. Wiseman

Mr. Wiseman stated he was on this Commission in past, and was out of office for 14 months, as job tasks conflicted with his daytime job. He said he was directly involved with college as part of the contract. He indicated he had made it known to other commissioners that he did not want it to be an impairment.

Mr. Wiseman described his background and had experience with water and sewer with a company he had worked for many years ago.

Mr. Wiseman stated he had attended many meetings for the district and the negotiations with Wheaton were in progress and he was very familiar with that. He said he believes he is familiar with what is ongoing.

**MOTION was made by Mr. Kimball to nominate both candidates: Mr. Bishop and Mr. Wiseman. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

Votes:

Ms. McElligott voted for Mr. Bishop

Mr. Grant voted for Mr. Bishop

Mr. Salvo voted for Mr. Bishop

Mr. Kimball voted Mr. Bishop

Mr. Giblin voted for Mr. Bishop

Mr. Bramwell voted for Mr. Bishop

Mrs. Steele voted for Mr. Bishop.

Vote was In Favor of Mr. Bishop (Vote- 7:0).

Congratulations were extended to Mr. Bishop by the Board of Selectmen.

Mrs. Steele thanked Mr. Wiseman for his interest in this position and his past service to the Town of Norton.

Mr. Kimball suggested the Water & Sewer Commission consider expanding their Commission possibly to five members, especially with a municipal agreement with Mansfield, etc.

Ms. McElligott stated it is a rather technical board and is a lot of work. In principle, they do not object.

Ms. McElligott stated it was a very momentous occasion this evening as Norton was the last town to apply signatures to district, and they will now have a Regional Wastewater Treatment Agreement once it is signed.

2. Continuation of Hearing – Petition of National Grid/Verizon Re: Pole locations on Strawstone Lane, Norton, MA 02766

**MOTION was made by Mr. Kimball to take this off the Table and Open Public hearing. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

Mr. Matthew of National Grid was present.

Mr. Matthew explained situation; pole wants to go a certain way and would like to remove tree guy in case tree rots out.

Mrs. Steele stated there was a resident present at last meeting, but from what she recalled, had no specific concerns, just concern of what work National Grid was actually doing. Discussion ensued.

**MOTION was made by Mr. Bramwell to close the Public Hearing of Petition of National Grid/Verizon Re: Pole locations on Strawstone Lane, Norton, MA 02766. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

**MOTION was made by Mr. Bramwell to approve the Petition of National Grid/Verizon Re: Pole locations on Strawstone Lane, Norton, MA. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

3. 7:45 P.M. – Continuation of Hearing – Petition of National Grid/Verizon Re: Pole locations on Newbury Street, Norton, MA 02766

**MOTION was made by Mr. Kimball to take this off the Table and Open Public Hearing. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

Mr. Matthew stated this was a similar situation to Strawstone Lane as discussed above, taking place on Newbury Street.

A resident from audience commented she had a 40' right of way and Mr. Matthew assured her no guy wires or anything else would be put in the right of way.

**MOTION was made by Mr. Bramwell to close Public Hearing to approve Petition of National Grid/Verizon Re: Pole locations on Newbury Street, Norton, MA 02766. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

**MOTION was made by Mr. Bramwell to approve Petition of National Grid/Verizon Re: Pole locations on Newbury Street, Norton, MA 02766. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

4. Vote to sign the Tri-Town Intermunicipal Agreement

Mrs. Steele stated each Board member should have a copy of it and asked if there were any questions or comments.

Mr. Kimball said it is a six year project and the Board of Selectmen has reviewed it many times.

**MOTION was made by Mr. Bramwell to vote for the Board of Selectmen to sign the Tri-Town Intermunicipal Agreement. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

5. Reappointments

**MOTION was made by Mr. Kimball to reappoint all parties on document dated 6/24/14, as noted, with exception of those noted who did not wish to seek reappointment or who did not respond to request. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

**MOTION was made by Mr. Kimball to reappoint Mr. Robert Salvo, Sr., to the Industrial Development Commission. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

6. Amended Town Hall Hours of Operation Policy effective July 1, 2014

It was discussed Friday hours would be 8:30 A.M. to 12:30 P.M.; Monday, Tuesday, and Wednesday hours would be 8:30 P.M. to 4:30 P.M.; and Thursday hours would be 8:30 A.M. to 7 or 7:30 P.M.

Mr. Kimball stated he would be opposed to this policy at this time. He noted there were ongoing union negotiations and would be premature to change at this time. In previous years, to change hours was to decrease manpower hours. He did not have a copy of policy in his packet so he did not know what the policy was. He would need to read it over and in order for him to support the policy, he would need reassurances that all offices would be opened and opened at all times. Also, he felt Town Manager must mandate an employee in office at all times if hours are modified. In years prior, many employees were not in favor of this when Town was cutting their hours; but now with no less hours, it appears many employees are in favor of it.

Mr. Kimball recalled the Board tried to do this before and the union stopped them. It must be ensured every union in Town Hall agrees with this.

Mr. Yunits said ASCME and SENA-A has ratified contracts; SENA-B is only other one not yet ratified. In their existing contract, it states that the Town can put hours into a 4 ½ day work-week (already in the contract).

Mr. Kimball responded it is still necessary to receive Town Meeting approval, and he still believed they were being premature on this policy at this time.

Mr. Giblin agreed with Mr. Kimball to hold off on this until ratification of contracts is conducted. He believed it would need to go through a full process before approving this.

Mr. Yunits said the employees agreed to hours; it is the discretion of the Board, not Town Meeting to establish Town Hall hours.

Mr. Kimball said he believed no members of the Board of Selectmen have a copy of this policy.

Mr. Kimball said it does not say Town Hall will be manned; each department head is responsible for this Town Hall when it is open, an employee needs to be in the Town Hall in any office, public or not. It is necessary to be clear on this policy and he did not believe it is clear.

Mr. Yunits stated it was the same policy as 2008, except for hours being changed.

Mrs. Steele stated two contracts have already been approved by this Board; today is June 26 and policy would start July 1. She asked if the Board could make a Motion with changes they want to see in it.

Mr. Kimball said he personally did not recall approving the second one; possibly Board of Selectmen approved it, but he did not recall doing so.

Mr. Bramwell said he believed from discussions from previous contracts, the Board already indicated a willingness to change the hours and because there were two contracts ratified, he felt the Board had to honor the hours for those two groups and believed the Board should at least change the hours temporarily and have Mr. Yunits come back with information on staffing guarantees at a later date and the Board can amend the new hours as outlined here. He said they already committed as a Board and cannot go back now.

Mr. Kimball responded no union contract is ratified until Town Meeting vote. Whatever agreements were made have not been ratified by the public. Town Meeting could disagree with this, therefore, the Board is not bound by anything at this point. Mr. Kimball stated he was not saying the Board should not consider doing this, but need to have "ducks in order" before making a final decision. Discussion ensued.

Mrs. Steele stated the Board has discussed this for the last several months. It will be important there will be no abuse on Friday and offices not closing earlier than Board agreed to. She said they also have Town Manager to oversee this, and said she is in favor of this.

Mr. Salvo stated he will vote for this and recommended to relook at this in six months from July 1.

Mrs. Steele responded once it is in a contract, it cannot be taken out.

Mr. Giblin asked if all public and non-public offices would be open.

Mr. Yunits responded, yes, they all will be open. He stated many neighboring towns do this and there is no outcry in those towns that people are not getting the service.

Mr. Kimball said it needs to be in the best interest to the public, not the employee, and he was not satisfied with the outcome of negotiations.

Mrs. Steele said the Board had plenty of executive sessions to discuss this.



Mr. Kimball said he recalled asking for certain sections to be readdressed for a contract.

**MOTION was made by Mr. Giblin to approve the Town Hall hours of operation, effective July 1, 2014, and Mr. Yunits will ensure all Town Offices will be staffed and open to the public as discussed. Second by Mr. Bramwell. Vote: All In Favor, except for Mr. Kimball who voted Not In Favor of Motion (4:1). MOTION CARRIES.**

**B. OLD BUSINESS**

**C. TOWN MANAGER'S REPORT**

. Update – Solar RFP

Mr. Yunits updated the Board regarding the Solar RFP.

. Update – Water Bodies RFQ

Mr. Yunits indicated there was only one response received regarding this RFQ.

. Update – Plain Street Bridge Project

Mr. Yunits discussed bid and construction proposed to begin in Fall of 2015; and completion in 2017. The bridge won't be closed that entire time; there will be about a six month closure on Plain Street.

Mr. Kimball said at the meeting, it was discussed to have a warrant Article on for Water Department per Water Superintendent. He asked Town Manager, through Mrs. Steele, to put this Article on for Water Commission per their recommendation.

.....

Mr. Yunits stated a resident called Town Hall regarding Waste Management trucks using Hill Street and said reason for this was because of construction being done on Robert Boynton Road and thus reason why trucks were using Hill Street.

**D. APPOINTMENTS/RESIGNATIONS**

**1.Appointment of Special Police Officer Jenna Cetrone**

Police Chief Clark stated Ms. Cetrone is an Easton resident and earned her college degree at Bridgewater State College, and has experience working with TSA and Stonehill Police.

**MOTION was made by Mr. Giblin to appoint Jenna Cetrone as Special Police Officer for the Town of Norton, with an effective date of July 1, 2014. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.**

Chief Clark stated there are six special police officers in the department currently; it is important to find the right people, and also there is a cost associated with it.

The Board congratulated Ms. Cetrone on her appointment.

**2. Appointment of Full-Time Civil Service Police Officer Jarrad Morse**

Police Chief Clark stated Jarrad Morse is a member of the National Guard and served in Afghanistan. He possesses a Bachelor's Degree from Fitchburg state College and was the department's top candidate. Mr. Morse will enter the Plymouth Police Academy in September with Board's approval.

**MOTION was made by Mr. Giblin to appoint Jarrad Morse as a Full-Time Civil Service Police Officer for the Town of Norton, effective September 15, 2014. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.**

The Board congratulated Mr. Morse on this appointment.

.....

Police Chief Clark also introduced Steven Loud and Nick Precourt to the Board of Selectmen. Officer Precourt has been a Special Police Officer for quite a few years and Patrolman Loud has prior experience in Nantucket, and they are replacing two retirements.

The Board congratulated these two officers.

.....

Police Chief Clark wanted to have Lt. Jackson and Patrolman Winters speak to Board about accreditation. In 2012, Norton Police Department became a certified police department. It was noted

Patrolman Winters took on this task and it was quite a task to do this. Award was shown to Board: "Norton Police Department Certificate of Accreditation".

Lt. Jackson stated he gives all the credit to Officer Winters, as without his work they wouldn't have been able to get this done.

3. Appointment of Parks and Recreation Part-Time Coordinator Laura E. Bamford

Ms. Bamford said she has been the Treasurer of the Parks and Recreation Department, and noted this department is run by volunteers.

**MOTION was made by Mr. Giblin to appoint Laura E. Bamford as the Parks and Recreation Part-Time Coordinator, effective July 7, 2014. Second by Mr. Kimball. Vote: Unanimous. MOTION CARRIES.**

The Board of Selectmen thanked Ms. Bamford and the Parks and Recreation Department for the assistance to the Town.

4. Resignation of Steven F. Macek, from the Board of Assessors, effective June 19, 2014

It was noted correspondence was received from the Town Clerk's Office regarding this resignation.

Mr. Yunits noted this opening will need to be posted to Town website. Discussion ensued.

**VI. SELECTMEN'S REPORT AND MAIL**

The Board thanked the Parks and Recreation Commission and everyone else involved for doing another great job on the Founder's Day celebration. Also, a thank you to everyone on Goldstar Committee which raised about \$2700 at Founder's Day for the Ball Drop, and prize winner won \$1,000. \$1700 will go to future upkeep and maintenance.

.....

A letter dated June 19, 2014, addressed to the Board of Selectmen, was received from Penelope Murray, parent of James Patrick Murray III, a member of Annawon Council Troop 12 of Norton, Massachusetts, who has recently achieved the Boy Scouts of America's highest rank of Eagle Scout.

**VII. NEXT MEETING'S AGENDA**

**VIII. EXECUTIVE SESSION**

- . To consider the purchase, exchange, taking, lease, or value of real property; and
- . To discuss strategy with respect to collective bargaining

**IX. ADJOURNMENT**

**Declaration of the Chairman at 8:38 P.M.: Under G.L. c30A, Section 21(b)(3) and (4), the purpose of the executive session will be discussion to consider the purchase, exchange, taking, lease, or value of real property; and to discuss strategy with respect to collective bargaining, as a discussion of these strategies in open session could compromise the purpose for the executive session; and the Board shall not return to open session at the conclusion of the executive session.**

**Motion to Convene Executive Session:**

**MOTION was made by Mr. Kimball at 8:39 P.M. that the Board of Selectmen enter into executive session, under G.L. c.30A, Section 21(a)(3), regarding discussion of strategy to consider the purchase, exchange, taking, lease, or value of real property, and to discuss strategy with respect to collective bargaining, and not to return to open session. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

Respectfully Submitted by:

Janet A. Sweeney  
Board of Selectmen – Recording Secretary

**BOARD OF SELECTMEN**

**MINUTES OF MEETING OF**

**JUNE 26, 2014**

**MARY T. STEELE, CHAIRMAN**

**BRADFORD K. BRAMWELL, VICE-CHAIR**

**TIMOTHY R. GIBLIN, CLERK**

**ROBERT W. KIMBALL, JR.**

**ROBERT S. SALVO, SR.**

**Dated:** \_\_\_\_\_

**Documents Distributed/Reviewed at June 26, 2014, Board of Selectmen Meeting**

Draft Board of Selectmen Minutes of Meeting dated March 13, 2014

Application of Shelby and Dylan Ribeiro for a one-day All Alcohol license, to be utilized at Everett Leonard Park, July 19, 2014, 1:00 P.M. – 4:00 P.M. , for private party

Application of Elizabeth Butler for a one-day Beer and Wine license, to be utilized at Everett Leonard Park, September 6, 2014, 2:00 P.M. – 5:00 P.M., for private party

Correspondence from Steven Bishop, dated May 15, 2014, to Board of Water Commissioners, Re: Interest in vacancy on Board of Water/Sewer Commissioners

Correspondence from Steven L. Wiseman, dated May 22, 2014, to Board of Water/Sewer Commissioners Re: Interest in Vacancy on Board of Water/Sewer Commissioners

Agreement Establishing The MFN Regional Wastewater District-Final 6/17/14 (Tri-Town Intermunicipal Agreement)

Petition of National Grid/Verizon Re: Pole locations on Strawstone Lane, Norton, MA 02766

Petition of National Grid/Verizon Re: Pole locations on Newbury Street, Norton, MA 02766

Letter dated June 19, 2014, addressed to the Board of Selectmen, from Penelope Murray, parent of James Patrick Murray III, a member of Annawon Council Troop 12 of Norton, Massachusetts, who has recently achieved the Boy Scouts of America's highest rank of Eagle Scout.

Memorandum to Board of Selectmen, dated June 20, 2014, addressed to Board of Selectmen, RE: Resignation of Steven F. Macek; Board of Assessors, Effective June 19, 2014, Term expires April 2015 with attached resignation of Mr. Macek, dated June 19, 2014, addressed to Lisa Cathcart, Director of Assessors