

**BOARD OF SELECTMEN  
MINUTES OF MEETING  
MARCH 6, 2014**

**I. CALL TO ORDER BY CHAIRMAN**

The March 6, 2014, Meeting of the Board of Selectmen was called to Order by Mr. Kimball, Chairman, at 7:00 p.m., held in the First Floor Selectmen's Conference Room.

A. ROLL CALL: Mr. Robert W. Kimball, Jr., Chairman; Mrs. Mary T. Steele, Vice-Chair; Mr. Bradford K. Bramwell, Clerk; Mr. Timothy R. Giblin; and Mr. Robert S. Salvo, Sr. were present. Mr. Michael Yunits, Town Manager, was present.

B. Pledge of Allegiance

**II. WARRANTS AND MINUTES**

A. Approve bills Warrant #52, dated February 27, 2014, in the amount of \$1,603,674.24

**MOTION was made by Mr. Bramwell to Approve bills Warrant #52, dated February 27, 2014, in the amount of \$1,603,674.24. Second by Mr. Giblin. Vote: Unanimous.  
MOTION CARRIES.**

- B. Approve bi-weekly payroll for the period ended March 1, 2014, Warrant #53, dated March 1, 2014, in the amount of \$1,041,671.12

**MOTION was made by Mr. Bramwell to Approve bi-weekly payroll for the period ended March 1, 2014, Warrant #53, dated March 1, 2014, in the amount of \$1,041,671.12. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

- C. Approve bills Warrant #54, dated march 1, 2014, in the amount of \$340,493.02

**MOTION was made by Mr. Bramwell to Approve bills Warrant #54, dated March 1, 2014, in the amount of \$340,493.02. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

- D. Approve Minutes – May 23, 2013  
November 14, 2013

**MOTION was made by Mr. Bramwell to Approve the Board of Selectmen Minutes of Meeting, dated May 23, 2013, as written. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

**MOTION was made by Mr. Bramwell to Approve the Board of Selectmen Minutes of Meeting, dated November 14, 2013, as written. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

**III. LICENSES AND PERMITS**

1. Application of Aimee Meier, for a one-day All Alcohol license to be utilized at Everett Leonard Park, August 2, 2014, 12:00 P.M. – 5:00 P.M., for private party

**MOTION was made by Mr. Giblin to Approve the Application of Aimee Meier, for a one-day All Alcohol license to be utilized at Everett Leonard Park, August 2, 2014, 12:00 P.M. – 5:00 P.M., for private party, with no police detail(s) required. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.**

**IV. ANNOUNCEMENTS**

Norton Senior Center – St. Patrick's Day Celebration on March 13.

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Blood Drive to be held on Monday, March 17 from 1-6 p.m. and Tuesday, March 17, at Roche Bros.

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Norton High School Ribbon Cutting to take place March 29 from 1-4 p.m. There will be a half-hour program in auditorium with speakers, etc.

**V. BUSINESS**

**A. NEW BUSINESS**

1. 7:05 P.M. – Thomas J. Scanlon, CPA., Scanlon & Associates, LLC Re: FY 2013 Audit

Mr. Scanlon provided the Town's financial update and highlights, and congratulated Town Accountant, Mr. Puello for the accounting records and reported the Town's financial accounting is in excellent shape.

Mr. Scanlon said there was a Management Letter with every audit. GASBE was discussed, as well as pensions and evaluating to be done in a different way. The Detroit GASBE was referenced; different values on the pension systems. Mr. Scanlon encouraged Mr. Yunits and Mr. Puello to attend meetings regarding this for actuaries in accounting and this goes into effect in 2015. He said it was a good Management Letter which is good to see and the prior year comments have been remedied basically.

Mr. Puello and Mr. Yunits are handling funds in a proper manner.

Mr. Yunits referenced pension on GASBE, when it comes to OPEC account, a Medicare reimbursement use for it so putting something in each year. He also thanked Mr. Puello who was in the audience.

**A. NEW BUSINESS**

1. 7:15 P.M. – Jan Franceschelli Re: Interview for appointment to the Conservation Commission

Ms. Franceschelli is originally from Maine and has resided in Norton during the past few years. She is also a stay at home mom by choice and has a lot of time to be on this Committee. She attended the AEC Conference and the speakers were incredible with knowledge and education. Her reason to serve is to get more involved in community and learn more about the wetlands, sites visits, etc. She also noted the longevity of the people who have served on this Commission is impressive.

Mr. Giblin encouraged her to continue with the conferences, etc.

Ms. Carlino, Conservation Agent, said she was very happy to have a new person on Commission.

**MOTION was made by Mr. Bramwell to appoint Jan Franceschelli to the Conservation Commission, effective March 6, 2014. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

2. 7:25 P.M. – Jennifer Carlino, Conservation Director, Re: Request to vote to accept a donation of land on Lincoln Street Rear, Map 7, Parcel 13 and Map 13, Parcel 7 (portion), approximately 53.2 acres and to sign the Deed

Ms. Carlino explained this was roughly in area of Erikson property; working to continue that large contiguous block. It is 50 acres and there is an adjacent conservation parcel. She spoke of rare species habitat and said it was a very nice property. All Conservation property is passive recreation.

**MOTION was made by Mr. Bramwell to approve Request to accept a donation of land on Lincoln Street Rear, Map 7, Parcel 13 and Map 13, Parcel 7 (portion), approximately 53.2 acres and to sign the Deed. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

3. 7:35 P.M. – Joint meeting with Board of Water/Sewer Commissioners Re:

- . To discuss Inter-Municipal Agreement (IMA), and
- . To discuss Sewer Budget

Ms. Diane McElligott provided update in the supposed final version of the IMA and indicated the attorneys for the three towns were ensuring definitions are consistent. Next meeting is scheduled for March 17, and at that time, expected to be ready to sign.

Mr. Yunits said Mansfield needs to vote at their Town Meeting and Ms. McElligott said Norton is all set/no need to have an article on Warrant.

Mr. Kimball said the Board of Selectmen do appreciate all the effort and time the Water Commissioners put into this.

Mr. Yunits referenced the \$200,000 payment to the Town of Norton annually; some question as to whether that would go to the Sewer Dept. directly and his understanding is that it will not; it will go to general fund revenues. If there is some need for sewer dept. to use some of that money, then they could come before Board of Selectmen and then a vote to be taken by Board of Selectmen/Finance Committee, and then would go to Town Meeting. Other than that, it would not go directly toward Sewer Dept.

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Ms. McElligott said they formed an enterprise fund for the sewer and spoke of the substantial costs associated with this. Norton has a very small user base; \$1500 per year per user. The APN helps to offset the capital cost of Norton's portion of the sewer treatment plant. Message the Water/Sewer Commission had gotten was they should do this in an enterprise kind of way. Plan is in place with Wheaton College coming on board; a new development coming into Town; private users/private holders not taking advantage of that capacity; and finally, annual payment to Norton was added in to make this a viable project. She thought the March 21, 2013 Minutes of Meeting of last year explained this and she had a copy.

Mr. Kimball said he is aware for as long as he has been a Selectmen, he believed it was understood this would not happen.

Mr. Yunits stated he did include this amount in the budget (\$200,000). In future years it increases \$10,000/year; and at year 16 it is at \$350,000/year. Discussion ensued.

Ms. McElligott said that money is raised from sewer users and putting it into the general fund she would think would be in a legal murky area.

Mr. Yunits spoke of intent of payment and said there are very few users of sewer system of Norton; and that payment going to all the other residents in Norton (the taxpayers are putting up with that; as they have no use of it).

Mr. Luke Grant said this going into the general fund would be a problem they would have to further the great work they have done. Ms. McElligott said \$30M of infrastructure has to be installed and if we don't have the infrastructure and pipes, etc., they may as well not get the capacity. If this cannot be ironed out in perpetuity, the only way they can commit to this is to get infrastructure. Funding will help them do little projects and with diligence, planning, etc., it can happen.

Mr. Kimball said if the Commission can make a good case, he would consider it.

Ms. McElligott said the Commission stood here to start the enterprise fund; annual payment to Norton was conceived by Water and Sewer Commission. It is a necessity and they cannot afford to do this project without the money. She disagreed when it is said it was always planned to go into the general fund.

Mr. Kimball said they have a different recollection. There were conflicts from day one as to which way this money was going to go.

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Ms. McElligott said about a year ago, on March 21<sup>st</sup>, they had a “gentlemen’s agreement” at the end of meeting; taxes to go to Norton and APN would go to Sewer Dept.

State Representative Jay Barrows said he stood here eight years ago and has been involved in these meetings and involved in many meetings; and noted there are new folks from Mansfield and new folks from Foxboro. He said Norton and Foxboro were always tenants. Mansfield has agreed and it will be ratified by Town Meeting. One of the challenges has been the payment to Norton. Quite frankly, from his eyes, he believes Norton, once again, as a community needs to make some investment to expand the collection system; the reach of sewer; and the economic part. They would not be filling that industrial park with the companies that are now interested. For the school system it has helped and the old high school moving that around so ample opportunity for the community to have some savings, etc. There is also senior public housing pumping once per week and is a lot of money instead of building more units for people that need them. He said they were hopeful on March 17 it is signed and needs to be as the Town of Mansfield has a warrant for Town Meeting. Rep Barrows said the team/ Norton Commissioners drove a hard bargain. He also referenced potential opportunities at Life Science Center at Wheaton College and other opportunities to be offered. He referenced Route 123 changing; lots of businesses in that area and cannot do much with a septic tank. Therefore, Board of Selectmen said to negotiate and they could receive help by Board, and they said the money should go to them. He spoke of the economic opportunity this will bring; will also bring clean drinking water; clean aquifers; and a better chance of doing this plant. He thanked all who helped.

Mr. Yunits said he cannot speak for Board but what he has heard from Board of Selectmen, he thought there is a good likelihood the Board of Selectmen would be willing to give some money to them; not in perpetuity; but annually as needed. Once Wheaton College is on-line, they can get businesses on and help residents; he was not sure what finances were (\$140 per rate payer he was told from Ms. McElligott). Sewer Dept. can develop something; it is not next year’s budget anyway; it is for year afterward.

Mr. Bramwell said there was a lot of confusion, at first was a payment in lieu of taxes. Discussion ensued. His recollection at last year’s meeting was that the Board of Selectmen was open to considering to what you wanted to do but wanted more

feedback and needed numbers, and still need complete numbers. He did not think Board of Selectmen was 100% on board. He understood to defer expenses to ratepayers.

Ms. McElligott said the annual payment to Norton will cover a good fraction of the plant itself. Wheaton is a big user and will help defray future rate increases, however, they are not a "magic pill".

Mr. Grant said he appreciated Representative Barrows attending this meeting this evening; and shows how important this is to the region. He said they are not currently planning for current users, they are planning for new person that will tie-in.

Mr. Kimball suggested to have the Water/Sewer Commissioners, the Finance Committee, and Board of Selectmen meet. The Finance Committee holds more responsibility of where this money is distributed. There are possibly two 40B's who will be tying into sewer lines also.

Mr. Salvo said he did not want to discuss it all this evening; he still has many questions to ask.

Mr. Giblin said this Board is open to hearing where a portion or where the \$200,000 goes. Board of Selectmen needs more financial info; more general info needed, and Finance Committee should be part of this. More info is needed from his standpoint at least for the rate-holders and the Town.

Mr. Kimball agreed they need more info/more dialogue, and Finance Committee involvement.

Ms. McElligott said they need to have this signed on March 17<sup>th</sup> March and would like any discussions before then.

Rep Barrows said they need to have the agreement done on March 17<sup>th</sup>. He had faith that Water/Sewer Commissioners and Board of Selectmen will do what is best for community, and region is second. He spoke of the \$4M bill; and the need to expand capacity and make room for 40B projects. He said they have less than two weeks and cannot be in 11 ½ hour between the two boards; he asked for it to be tabled at this

point and come back with a three year plan (how much it will cost, etc.) and come to some place where people will afford it and opportunity for economic group.

Mrs. Steele recognized the Water/Sewer Commission worked very hard and doing what is in best interest of Norton. The Board has not had any feedback in almost a year and need numbers on paper and enough time to review it.

Ms. McElligott said they could provide the numbers the following Monday.

Mr. Kimball suggested they meet again on March 13 and also have members of Finance Committee attend, and important they come together with some sort of agreement. Discussion ensued.

Mrs. Steele said her intent is to iron it out between the two boards. This needs to go forward, but need to see where it is more of a burden. At this point, they have invested so much (eight years).

Ms. McElligott said if there is no support to enable the Sewer Dept. on how to fund it; the \$200K; they need a policy commitment by end of meeting on the 13<sup>th</sup>.

Mr. Kimball said it most important to look at the needs of community first; two people from Norton are on committee; it would be a shame if this goes to a vote of 5:2 because Norton cannot agree. He said he also understands the infrastructure concerns.

Mr. Grant asked if they could leave meeting tonight with a positive vote; he asked for Board of Selectmen to have faith in them as commissioners. He apologized for not getting the numbers here first. He asked for a vote of confidence with the Water/Sewer Commissioners' expertise.

Mr. Kimball said he believed the taxpayers have made many votes of confidence in the Commission. He did not know what the vote will do other than show the Board of Selectmen has been supportive now as in the past.

Mr. Yunits said he was confident this Board of Selectmen and Commission will come to an agreement. He would hope this is not held up.

Mr. Giblin reiterated the Board is interested in seeing more numbers and they have been supportive of Commissioners.



**MOTION was made by Mr. Giblin to continue this meeting with Water/Sewer Commissioners to March 13, 2014 at 7:30 and request that Finance Committee members attend session/meeting also. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.**

Mr. Bramwell asked them to send numbers ahead of time.

Ms. McElligott agreed to do this.

Mr. Kimball asked Ms. McElligott to have Finance Committee receive these numbers, also.

4. Vote to sign or authorize Town Manager, Michael D. Yunits, to sign Contract Change Order #5 for Graves Engineering, Inc.,/Norton Board of Appeals Re: Island Brook Comprehensive Permit Application

Mr. Yunits said recently they received a new plan revision and explained.

**MOTION was made by Mr. Giblin to Vote to sign or authorize Town Manager, Michael D. Yunits, to sign Contract Change Order #5 for Graves Engineering, Inc.,/Norton Board of Appeals Re: Island Brook Comprehensive Permit Application. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.**

5. Discussion Re: Island Brook Project

Mrs. Steele asked Board to take this vote.

**MOTION was made by Mrs. Steele to reaffirm vote re: Island Brook Project. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

It was noted this was to reaffirm a vote.

Mr. Yunits said Attorney Taliman is working on Island Brook for some extra support.

6. Vote to Sign Release Deed to Brian Mathew, LLC Re: Discontinued portion of Maple Street, Norton, Massachusetts

Mr. Yunits explained there was never a deed recorded regarding South Shore Millwork.

Mr. Bramwell said if it is a private way, can they at least put a stop sign on main portion because at times when people leaving South Shore Millwork and are going at a fast rate of speed, it is an accident waiting to happen.

**MOTION was made by Mr. Bramwell to vote to Sign Release Deed to Brian Mathew, LLC  
Re: Discontinued portion of Maple Street, Norton, Massachusetts. Second by Mr. Giblin.**

**Discussion: Mr. Kimball asked Mr. Yunits to look into the stop sign as discussed above.**

**Vote: Unanimous. MOTION CARRIES.**

7. Vote to accept the Proposal for Lease of 237 Mansfield Avenue and to Authorize Town Manager Michael D. Yunits to negotiate a Lease

Mr. Yunits said this is response to RFP Town had to property at 237 Mansfield Avenue and Higher Nature responded. This is to see about possibly negotiating a lease for property.

Mr. Kimball said presently it is \$600/month and Town owns it. There is a company that is interested in renting it and further intentions to possibly try to develop an island off the Reservoir. Town has an entity to pay them a minimum of \$21,120/year with a triple net which means they will pay for all of the expenses which Town has been paying and they will also pay property taxes to Town which Town was paying previously. Whether island development is approved or not is an unknown. Issue about island and egress is a totally different matter. Some may say this is the first step; and it could possibly be but it does not mean potential renter will have ability or backing to go forward. Mr. Ken Leavitt, previous person interested in possibly developing island, passed away, but his son is stepping forward. Mr. Kimball said he believed there were abutters/residents in the audience.

Mr. Yunits said \$21,200 is from an appraisal and that was the minimum for that property for leasing.

A resident asked why is this person leasing this property if it does not go hand in hand with the island? Also, to negotiate the lease, if more than three years, does it need to go before Town Meeting?

Mr. Yunits said Town Meeting already gave approval.

Mr. Giblin said they will look at what Mr. Yunits has negotiated, etc.

Mr. Brant Henderson, resident, said many abutters are passionate about this issue. He implored the Board of Selectmen to please exercise due diligence. Applicant and three advisors have 20 yrs. total experience. He noted Powder Ridge, a park he believed was owned by this same family, closed in 2006 and was in bankruptcy. The owners of Powder Ridge sold items for their own personal gain and one of creditors left Town hanging with unpaid property taxes by Powder Ridge. Town had legal costs, liens, interest, and that town was in debt for \$450,000. He said he would not invest his assets and as Selectmen, they are entrusted.

Mr. Kimball said they need to do some financial investigations.

It was noted Powder Ridge has no investors (a timeshare waiting in the wings).

Mr. Henderson said he did not see how it will work. He referenced 200 harnesses and island will need employees. He did not think there will be another 20-30 cars there. He said he was the only one that drove down and saw Powder Ridge (Connecticut). All buildings have blue tarp roofs; unmaintained. He also has a dvd. The Leavitts came in and took it over and drove it into the ground (foreclosure). Town bought it back for \$2.5M.

Mr. Henderson said a fellow that owned Brownstone in Portland, Connecticut, has a zipline in a quarry and bought Powder Ridge back for \$700,000. He said the quarry is a better area as it is not near residential properties. They claim they have investors, which he heard from town, but no name of any investors provided. He encouraged this to be checked out.

Mr. Kimball said he still thinks it is a good idea, however, he was not as confident, since it is not Mr. Leavitt. They did put out an RFP and doing more work.

Mr. Giblin said he agreed to take a look at the possibility of a rental; ensure it is someone who is credible; conduct due diligence, etc. The Town currently has a good tenant there as Mr. Yunits had mentioned previously.

**MOTION was made by Mr. Giblin to accept the Proposal for Lease of 237 Mansfield Avenue and to Authorize Town Manager Michael D. Yunits to negotiate a Lease. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.**

9. Vote to set a Special Town Meeting and Open Warrant

Town Meeting will be held on May 12 at 8 p.m. at the Norton High School Auditorium.

Warrant will open tonight, 3/6/14. Timeline was discussed.

**MOTION was made by Mr. Bramwell to Set a Special Town Meeting and Open Warrant as stated/discussed above. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

**B. OLD LBUSINESS**

**C. TOWN MANAGER’S REPORT**

. Fire Department Appointments

Joshua Wilson and Brian Hurd will be starting at the Academy. A recommendation will also be formally made for Robert Laconte, who is very helpful as an on-call firefighter.

. Norton High School Foreign Student visit

Welcoming of Chinese high school students who will visit Norton March 23 – March 29. On March 24 there will be an open house at 7 p.m. and Board of Selectmen are invited to attend. If there were any hats/shirts/items left over from Town’s 300th celebration they should bring to open house. Mr. Yunits will look into it. Also Mr. Kimball asked Mr. Yunits to post a meeting that night. He also recommended to get the Chinese students’ names and possibly make them an honorary citizen of Norton for the day. It was noted it was also a dinner reception.

. Local Aid MMA request

Mr. Yunits spoke of a notice from MMA on Local Aid. He asked if everyone can contact the state reps and senators, etc., that would be beneficial. Just today, revenues in State are up and lottery receipts are up; there is no reason they cannot increase Local Aid.

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South Shore Millworks is “busting at the seams”, so they are interested in getting an addition done.

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Mr. Yunits said on March 26 he will attend EAEC meeting in Worcester.

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Mr. Yunits commended the Rail Trail Committee and have filed the appropriate forms and it is a lot of work and they are well organized.

Mr. Yunits referenced DCAMM and Board should have a letter in their packets. The point being on Hill Street, when property went for a lot less money than they thought it would, he met with DCAMM, Inspector General, and Attorney General. He communicated this RFP that was done for Bristol County Mosquito Control was a legal RFP so there is a public records request to them on that, etc., to avoid political favoritism and apply same logic as done on Hill Street. New RFP geared to Gateway City. Representative Howitt, Senator Timilty and Representative Barrows were very helpful going to Governors Office on this.

**D. APPOINTMENTS/RESIGNATIONS**

1. Vote to ratify appointment of Catherine VanDyne, Tax Collector/Treasurer

Ms. VanDyne said she was originally from Norton; she currently resides in North Attleboro. Last three years she was employed in the town of Sutton as Treasurer and has been in accounting almost all her life. Her commute is less and she was glad to be working in Norton.

**MOTION was made by Mr. Bramwell to appoint Catherine VanDyne, as Tax Collector/Treasurer, effective March 17, 2014. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

2. Vote to ratify appointment of Elizabeth J. Taylor Rossi, Human Services/COA Director

Ms. Taylor Rossi said she works for the Attleboro Church in the soup kitchens and at St. Vincent de Paul in Norton, and is excited to work for the Council on Aging. She would like to invite more people in to use the senior center and reach out to those people who cannot make it.

**MOTION was made by Mrs. Steele to ratify appointment of Elizabeth J. Taylor Rossi, Human Services/COA Director, effective March 17, 2014. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**

**V. SELECTMEN'S REPORT AND MAIL**

Mr. Giblin thanked those residents who attended Town Meeting last week and for the support to possible local businesses coming into Town.

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Mr. Salvo said many towns are using tablets and have done away with all the paper; he would like to get the Board's input for the future. It would be much more convenient with less paper.

Mr. Yunits said that was actually a discussion he had yesterday; he can look into what other towns have done.

**VI. NEXT MEETING'S AGENDA**

. 7:05 P.M. – Senator James Timilty

. It was noted for joint meeting with Water/Sewer Commission and Finance Committee, it would be beneficial to have meeting room in a u-shape. The cameraman (Shane) will look into sound equipment.

**IX. Adjournment**

**MOTION was made by Mr. Giblin to Adjourn at 9:18 p.m. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.**

Respectfully Submitted by:

Janet A. Sweeney  
Board of Selectmen – Recording Secretary

**BOARD OF SELECTMEN**

**MINUTES OF MEETING OF**

**MARCH 6, 2014**

**ROBERT W. KIMBALL, JR., CHAIRMAN**

**MARY T. STEELE, VICE-CHAIR**

**BRADFORD K. BRAMWELL, CLERK**

**TIMOTHY R. GIBLIN**

**ROBERT S. SALVO, SR.**

**Dated:** \_\_\_\_\_

**Documents Distributed/Reviewed at March 6, 2014, Board of Selectmen Meeting**

- . Letter dated February 25, 2014 addressed to Board of Selectmen from Jan Franceschelli, regarding interest in Conservation Commission
  
- . Letter dated February 28, 2014, addressed to Ms. Martha Goldsmith, Director, Division of Capital Asset Management and Maintenance, One Ashburton Place, Boston, MA 02108, from Michael D. Yunits, Town Manager, Re: Request for Proposals (RFP) on behalf of the State Reclamation Board (SRB), Attleboro, Dighton, Norton, Rehoboth, Seekonk, Somerset, Swansea, or Taunton, Project #201371000.1
  
- . Memorandum dated February 26, 2014, addressed to Robert Kimball, Chairman of Board of Selectmen, and Board of Selectmen from Jennifer Carlino, Conservation Agent Re: Land Donation of land to Conservation Commission – Lincoln Street Rear (Map 7, Parcel 13 and Map 13, Parcel 7 (portion), approximately 53.2 acres) accompanied by Quitclaim Deed and map of property
  
- . Memorandum dated February 26, 2014, addressed to Board of Selectmen, from Town Manager, Michael Yunits, Re: Notice of Appointment of Town Collector-Treasurer: Catherine VanDyne
  
- . Memorandum dated March 3, 2014, addressed to Board of Selectmen, from Town Manager, Michael Yunits, Re: Notice of Appointment of Human Services/COA Director: Elizabeth J. Taylor Rossi
  
- . “Town Reimbursement Services – Water and Sewer” Rev. date 3/5/14 and “Fiscal Year 2015 Budget of Water and Sewer Dept.” Rev. date 3/5/14
  
- . Graves Engineering Change Order #5 (Memorandum dated February 28, 2014, addressed to Norton Zoning Board of Appeals, from Donald J. Graves, P.E., President of Graves Engineering, Inc., Worcester, MA; Re: Comp. Permit Application (40B), Island Brook, 6<sup>th</sup> Peer Review/Project No.: 13700IB
  
- . Timeline of Special Town Meeting Warrant
  
- . “Release Deed” (to be signed by Board of Selectmen) to Brian Mathew, LLC Re: Discontinued portion of Maple Street, Norton, Massachusetts