

**BOARD OF SELECTMEN
MINUTES OF MEETING
MAY 9, 2013**

I. CALL TO ORDER BY CHAIRMAN

The May 9, 2013, Meeting of the Board of Selectmen was called to Order by Mr. Kimball, Chairman, at 7:00 p.m., held in the First Floor Selectmen's Conference Room.

A. ROLL CALL: Mr. Robert W. Kimball, Jr., Chairman; Mrs. Mary T. Steele, Vice-Chair; Mr. Bradford K. Bramwell, Clerk; Mr. Timothy R. Giblin; and Mr. Robert S. Salvo, Sr., were present. Mr. Michael Yunits Town Manager, was also present.

B. Pledge of Allegiance

II. WARRANTS AND MINUTES

A. Approve bills Warrant #67, dated May 9, 2013, in the amount of \$358,777.10

MOTION was made by Mr. Bramwell to Approve bills Warrant #67, dated May 9, 2013, in the amount of \$358,777.10. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

B. Approve Minutes – No Minutes were reviewed/approved.

III. LICENSES AND PERMITS

1. Application of Norton High school Parent Advisory Board for a Walk/Run Road Race (Norton High School Graduation Fundraiser), to be held Sunday, June 2, 2013, 9:30 A.M. – 12:00 Noon

MOTION was made by Mr. Giblin to approve Application of Norton High school Parent Advisory Board for a Walk/Run Road Race (Norton High School Graduation Fundraiser), to be held Sunday, June 2, 2013, 9:30 A.M. – 12:00 Noon. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

IV. ANNOUNCEMENTS

Spring Annual and Special Town Meetings to be held Monday, May 13, 2013, 7:00 P.M., in the Norton Middle School Auditorium, 215 West Main Street

V. BUSINESS

A. NEW BUSINESS

1. 7:05 P.M. – Jacqueline Boudreau, Treasurer/Collector Re: Vote to sign documents to borrow for the Solmonese Roof Project

It was noted rate was: .55 for one year rate; total loan \$722,293, and interest cost \$3972.61 per year which is good. This was the lowest bid.

MOITON was made by Mr. Giblin to sign and accept documents to borrow for the Solmonese Roof Project. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

2. 7:15 P.M. – Francis J. Gay, Administrator, GATRA Re: Update on expanded transportation to Norton Commerce Center, Wheaton Transportation, etc.

Mr. Gay stated GATRA is looking to expand to Mansfield Crossing from Town of Norton/Wheaton College. Once schedule is finalized he will get back to Board.

Mr. Gay communicated he met with Andrea Downing, Director of Norton Housing Authority , and they discussed placing a shelter out front of Norton Housing Authority and planning to put shelter in late June.

He also met with Joan DeCosta, Council on Aging, to try to do more with them. A survey was sent out in November, however, there was not a good response from seniors. Also, at that time, they were tied up with Mass DOT, so it was partly their fault, and will do again. In light of whole financing package there is money that could be set aside. He said there was a need for transit authorities to do more public communication, etc., and asked to put survey on Town's website; a need for public transportation. Please provide input if Board would like Mr. Gay to add things to survey, etc. He said they will be working with SRPEDD (census info, growth, and what options within census make sense to provide for public transit).

Over summer, they also did some additional work with Norton Commerce Center, but not a lot of feedback from businesses in Commerce Center in order for GATRA to service their needs. GATRA will look at this again in future. Within the existing schedules now there is not a lot of flexibility to add new service.

Mr. Giblin said when delivering the surveys, possibly have some people to deliver to certain areas in Town. Mr. Kimball said it would also be beneficial to leave some surveys at town hall.

Mr. Kimball spoke of possible Reservoir Street service. Mr. Gay said the conditions on some parts of the roadway were not the best.

Mr. Kimball said the bike paths location may be something to look into.

Mr. Gay said they could add a survey question relating to that.

Mr. Salvo will bring this to Ms. Downing tomorrow and she can distribute it.

3. South Shore Millwork, Maple Street, new application regarding additional ten (10) year EOA (Economic Opportunity Area) designation for the site

Mr. Yunits said Town in the 1990's named it EOA and since it has been ten years it expired and to reestablish it as Maple Street Economic Area (minimum of five years and max of 20 years).

MOTION was made by Mr. Bramwell to extend Economic Opportunity Area (EOA) for Maple Street for an additional ten years, effective today, May 9, 2013. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

4. Vote to approve and sign Superior Police Officers Contract

This is a three year contract and runs until June 30, 2014. All Board members were familiar with contract.

MOTION was made by Mr. Giblin to approve and sign Superior Police Officers Contract. Second by Mr. Salvo. Vote: All members voted in the affirmative with Mr. Bramwell voting present. MOTION CARRIES.

B. OLD BUSINESS

1. Review, Reconsider and /or Vote on May 13, 2013 Annual and Special Town Meeting Warrant Articles

Spring Special Town Meeting Warrant

Article 12: Mr. Yunits spoke of appraisal of \$338,000 that Town received on Daggett-Crandall property. Board of Selectmen were previously awaiting more info on this before taking a position on it.

Mr. Kimball said Town is running out of space with cemetery land. This is one of those times to take a look at it and take advantage of interest rates.

MOTION was made by Mr. Bramwell to support Article 12. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.

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Article 14: Mr. Yunits said Capital Improvements Committee met this evening for a request from High School Building Committee to amend the sum of \$91,000+ and this money to be used for contingency for any unforeseen expenses to happen between now and December. The Board of Selectmen to reopen request for capital plan and Capital Improvements voted 5:0 in favor of this.

Mr. Kimball said he is on Capital Improvements Committee and this money is contingency money. Some issues at high school have arisen. This money is being used as a contingency and may not be used, but if needed it is there. When spending this type of money it is a good idea to have this contingency.

Mr. Bramwell said the Committee does not intend on using this money at this point. It will be put in construction contingency at this point; they have found some issues during construction, such as way flooring was installed, etc. This Committee wants to do things right.

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Article 13:

MOTION was made by Mr. Giblin to Reopen Article 13 for Reconsideration. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

MOTION was made by Mr. Giblin to support Article 13. Second by Mr. Bramwell. Vote: Unanimous. MOTION CARRIES.

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Article 5: This is the Regional Wastewater District Agreement; it is still not ready. Language was not ironed out at Mansfield Town Meeting. An informal vote taken and was overwhelmingly supported by people of Mansfield to enter into the district. Norton does not need to do what Mansfield did at their Town Meeting as Norton already had a vote taken. Mr. Yunits said he understood they are still working on legalize at this point.

Mr. Salvo said he is not happy with the time this is taking on this agreement and he said he is sure other Board members also feel this way.

Mr. Giblin agreed and reiterated what Mr. Salvo communicated. He hoped that Norton and other towns continue to meet regularly to get this done in near future without waiting too much longer.

Mr. Kimball said he agreed and it has been a long six years to get this done. He would still recommend the Board support Article 5, showing the Selectmen continue to support this process.

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MOTION was made by Mr. Giblin to support Article 5. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.

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Article 14: This is the budget. Finance Committee recommended \$ 46,638,439 and Mr. Yunits provided other figures.

Mr. Kimball made a suggestion regarding the derailment of the Crossroads Veterans District issue. Finance Committee suggested \$50,000 for a veteran's agent. On school and town side there are no planned layoffs this year. Currently, there is a part-time person who works 20 hours per week in veteran's office and this person would be most qualified to fill a clerical position that exists under SENA-A for the Council on Aging. and also does fuel assistance program too. Council on Aging is continually mentioning they need a person in that role. The benefits are already in the budget and he hoped he would be supported at Town Meeting. Mr. Kimball will make amended Motion at Town Meeting; \$16,000+ into account for Council on Aging. Mr. Yunits said there is already \$1800 in account (personnel services); therefore amount would be \$15,917. Mr. Kimball stated that will be the Motion; \$39,000 balance still existing.

Mr. Giblin said he will support this. Council on Aging position has not been filled and person they have in mind is very qualified.

Mr. Bramwell echoed Mr. Giblin's comment; it was an excellent idea. The Council on Aging has needed this position filled for a long time.

Mr. Yunits stated person also is certified as a SHINE Councilor. Town provided time for her to do this.

MOTION was made by Mr. Bramwell to authorize Chair of Board of Selectmen to request an additional \$15,017 at Town Meeting into Wages and Salary account for Council on Aging (541-510 personnel services). Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

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Articles 14 and 15: Mr. Kimball said he was disappointed Finance Committee did not support the Selectmen in the amended Articles 14 and 15.

Mrs. Steele said Articles 14 and 15 are very important articles. She recommended residents to come to Town Meeting to support Board re: these two articles. For Town of Norton to gain control re: 40B

programs. Mr. Kimball said he would be standing up regarding these two articles at Town Meeting on May 13.

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Mr. Yunits thanked his assistant, Michelle, for all of her hard work with so many changes to Town Meeting Warrant, and having to keep up with work/adjustments.

C. TOWN MANAGER'S REPORT

1. Request of Craig L. Blake, President, Norton Youth Baseball/Softball, for approval to formally evaluate an improvement project to install irrigation and grass seed at the Everett Leonard Field, and also to determine who will own the long-term maintenance and care after installation

Mr. Kimball said he spoke to Sheri Cohen about it and the field looks nice and some major repairs were done. This is another phase to install a sprinkler system. They would drill their own well.

Mrs. Steele had a question regarding long-term maintenance.

Mr. Yunits said he will sit down with Mr. Blake, the Highway Superintendent (Mr. Silver), and Sheri Cohen to discuss who will take care of the maintenance.

MOTION was made by Mr. Bramwell to approve Request of Craig L. Blake, President, Norton Youth Baseball/Softball, for approval to formally evaluate an improvement project to install irrigation and grass seed at the Everett Leonard Field, and also to determine who will own the long-term maintenance and care after installation. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

Mr. Kimball thanked North Cottage from across the street for helping to make some of repairs at field and various areas in Town. They do volunteer work and are out and about helping Norton.

It was discussed possibly the Board could send them each a thank you note, if Mr. Schneider felt it was okay to provide their names to Board.

Mr. Bramwell said there are carpenters, painters, and so many different people with different expertise at North Cottage who are of such great assistance.

2. **Memorial at Evergreen Beach**

Mr. Kimball said this is for consideration of Ms. Oullette's daughter, who was twelve years old, when she passed away July 2012. Ms. Oullette stated it would be a bench and flowers and at no

cost to Town. It will be a nice place for people and her daughter's friends to go to. She just needs approval for it.

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Mr. Kimball said the Board is very sorry for Ms. Oullette's loss. He agreed this is a pretty location in which to have a Memorial. Mr. Kimball said she should make Conservation Commission aware of this before proceeding.

MOTION was made by Mr. Bramwell to approve request of Ms. Oullette for a Memorial, as discussed and described above, to be at Evergreen Beach. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

3. FY '14 Budget Update

4. Update on Pratt Drive streetlights

Mr. Yunits stated he spoke to Joe Cardinal of National Grid regarding this. Normally when street lights are required in a subdivision, developer meets with National Grid and decision usually made as to where lights will be located. For some reason, the way this developer developed this, it was as if it would be paid for privately as he had his own circuit board; his own meter, etc. Norton accepted subdivision so we Norton will get charged for those street lights. If street lights go out Town will be responsible for changing the bulbs. Nothing is currently in budget for this, but he will follow up with Planning Board regarding this to find out what the process was. There is no bond money, etc. as it was already given to developer.

Discussion on how process works; was something missed? Mr. Kimball said it is important to look at this for future.

Mr. Giblin said when accepting a street, it is necessary to ask a couple more questions and meter should be part of plan he would believe (a sign-off from National Grid prior to accepting it).

Mrs. Steele asked about the possibility of installing regular lights.

Mr. Yunits responded he will speak to Joe Cardinal about that.

D. APPOINTMENTS/RESIGNATIONS

Appointment of Water/Sewer Superintendent

Mr. Yunits' recommendation was Bernie Marshall as the Water and Sewer Superintendent. A Screening Committee was formed and they had three candidates as finalists. Mr. Marshall has good experience and would be a good fit. Salary is \$85,000.

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MOTION was made by Mr. Bramwell to appoint Bernie Marshall as Water/Sewer Superintendent to Town of Norton. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

Mr. Kimball said as soon as Mr. Marshall starts in this capacity, please have him come in and introduce himself to Board.

VI. SELECTMEN'S REPORT AND MAIL

Mr. Bramwell referenced a letter from Boston Police Dept. addressed to Police Chief Brian Clark thanking him for the assistance and support from the Norton Police Dept. in the aftermath of the Boston Marathon bombings.

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Mr. Giblin said since Town was looking for a third VSO (veteran's agent) for district, Town has an opportunity already so they do not have to advertise where they have some names already. He and Mr. Yunits will be working on this during the next week or so.

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Mr. Giblin stated he did not continue with Mr. Yunits' performance review as Chairman and he will ensure it is put on agenda for next meeting.

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Mr. Salvo said in future, he hoped there could be funding within next year or so to see a sign out front that is bent and crooked, possibly replaced with a digital sign. It also would be beneficial to advertise Town's meetings on it. It is not lit and cannot be read easily, and it is bent.

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Mr. Salvo said it is coming up on concert season and would be ideal to have Police Chief Clark come in to advise Board of upcoming popular concerts.

Mr. Kimball said they are prepared and there is also a new police chief in Mansfield , and they may ramp up additional officers from both towns. Mr. Kimball said he believed things will be a bit different this year. Chief Clark can still be invited in if necessary to discuss.

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Norton Cultural Council invited Board to a meeting on the 8th, however, the Board of Selectmen will be having a meeting that evening as well, so possibly Board or some members can attend for a short while before the Selectmen's meeting begins.

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Mr. Kimball said he is observing huge trucks traveling on Pine Street (cargo trucks) going to industrial park or Waste Management. They need to have police/fire chief look at this. There is a curve at top of hill and in order for truck to go around that corner is very dangerous. He is concerned someone who may be a pedestrian will get severely injured or killed.

Mrs. Steele agreed there is no visibility on that curve.

VII. NEXT MEETING'S AGENDA

Board will probably not be meeting on Thursday, May 16 (next week), due to scheduled Town Meeting on Monday, May 13.

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Mrs. Steele said it would be beneficial to speak with Town Planner to ask what procedure currently is regarding street lights and why it fell through the cracks, and what changes will be made for future. This is important enough.

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

MOTION was made by Mr. Giblin to Adjourn at 8:30 p.m. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.

Respectfully Submitted by:

Janet A. Sweeney
Board of Selectmen – Recording Secretary

Documents Distributed/Reviewed at May 9, 2013, Board of Selectmen Meeting

. The Massachusetts Economic Development Incentive Program – Application For Designation Of Economic Opportunity Area(s)

. Request for Parade/Motorcade Permit – Norton High School Parent Advisory Board re: Norton High School Road Race for Norton High School Graduation Fundraiser

. GATRA - “Transportation Needs Survey – Town of Norton”

. Request from Sandra Oullette of 40 Balsam Road, dated May 5, 2013, to Town Manager re: Memorial at Evergreen Beach

BOARD OF SELECTMEN
MINUTES OF MEETING OF
MAY 9, 2013

ROBERT W. KIMBALL, JR., CHAIRMAN

MARY T. STEELE, VICE-CHAIR

BRADFORD K. BRAMWELL, CLERK

TIMOTHY R. GIBLIN

ROBERT S. SALVO, SR.

Dated: _____