

**BOARD OF SELECTMEN
MINUTES OF MEETING FOR
JULY 14, 2011**

I. CALL TO ORDER BY CHAIRMAN

- A. Roll Call-all present
- B. Pledge of Allegiance

II. WARRANTS AND MINUTES

A. Approve first-half of split payroll for FY2011, for the period Sunday June 26th through Thursday, June 30, 2011, Warrant #79, dated June 30, 2011, in the amount of \$142,755.03

MOTION was made by Mr. Giblin to Approve first-half of split payroll for FY2011, for the period Sunday, June 26th through Thursday, June 30, 2011, Warrant #79, dated June 30, 2011, in the amount of \$142,755.03. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.

B. Approve bills Warrant #80, dated June 30 2011, in the amount of \$801,082.18

MOTION was made by Mr. Giblin to Approve bills Warrant #80, dated June 30, 2011, in the amount of \$801,082.18. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.

C. Approve bills Warrant #81, dated June 30 2011, in the amount of \$82,981.94

MOTION was made by Mr. Giblin to Approve bills Warrant #81, dated June 30, 2011, in the amount of \$82,981.94. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.

D. Approve bills Warrant #1, for FY2012, dated July 7 2011, in the amount of \$2,817,837.63.

MOTION was made by Mr. Giblin to Approve bills Warrant #1, for FY2012, dated July 7, 2011, in the amount of \$2,817,837.63. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.

E. Approve second-half of split payroll for FY2012, for the period Friday, July 1st through Saturday, July 9, 2011, Warrant #2, dated July 14, 2011 in the amount of \$324,788.88

MOTION was made by Mr. Giblin to Approve second-half of split payroll for FY2012, for the period Friday, July 1st through Saturday, July 9, 2011, Warrant #2, dated July 14, 2011 in the amount of \$324,788.88. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.

F. Approve bills Warrant #3, dated July 14, 2011, in the amount of \$727,285.07

MOTION was made by Mr. Giblin to Approve bills Warrant #3, dated July 14, 2011, in the amount of \$727,285.07. Second by Mrs. Steele. Vote: Unanimous. MOTION CARRIES.

G. Minutes – No Minutes were reviewed/approved.

III. LICENSES AND PERMITS

7:05 P.M. - Application of TPC Boston/Brad Williams for one-day all alcohol licenses, to be utilized at Tournament Players Club of Boston Golf Course, 400 Arnold Palmer Blvd., Norton, MA 02766, as follows:

. Deutsche Bank Sky Chalet #18, Wednesday, August 31, 2011 – Tuesday, September 6, 2011, 8:00 A.M. - 8:00 P.M., for private party

. Deutsche Bank Hospitality Pavilion, Monday, August 29, 2011 – Tuesday, September 6, 2011, 8:00 A.M. - 8:00 P.M., for private party

STIPULATIONS: (1) DETAILS AS REQUESTED BY CHIEF OF POLICE; (2) APPROPRIATE SIGNAGE STATING TWO (2) DRINK LIMIT PER PERSON

Mr. Williams said this event is about 6 ½ weeks away and there are no major changes, and they are looking forward to a good event.

MOTION was made by Mrs. Steele to Approve Application of TPC Boston/Brad Williams for one-day all alcohol licenses, to be utilized at Tournament Players Club of Boston Golf Course, 400 Arnold Palmer Blvd., Norton, MA 02766 as follows:

Deutsche Bank Sky Chalet #18, Wednesday, August 31, 2011 – Tuesday, September 6, 2011, 8:00 A.M. - 8:00 P.M., for private party

Second by Mr. Giblin

Discussion: Mr. Kimball referenced the stipulations noted above per Police chief which must be followed.

Vote: Unanimous. MOTION CARRIES.

IV. ANNOUNCEMENTS

The Board extended its condolences to the family of Mrs. Suzanne Pompei who recently passed away and was an outstanding teacher and person with a very positive personality. A scholarship is planned and donations can be made to Suzanne C. Pompei School Fund, c/o North Easton Savings Bank, P.O. Box 495, Norton, MA 02766

V. BUSINESS

A. NEW BUSINESS

1. 7:10 P.M. - Judith M. Leroux Re: Interview for appointment to the Council on Aging. Appointment would be for the term ending June 30 2013, due to the resignation of Joan Cote, effective July 5 2011

Ms. Leroux said she has been a resident of Norton since 1967 and was asked if she would be interested to serve on COA.

Mr. Kimball stated the Sheriff's Dept. plan to paint building end of August/beginning of September for COA. They should estimate /figure out amount and type of paint/supplies needed and beneficial to try to powerwash building beforehand.

The Board thanked Ms. Leroux for her interest.

MOTION was made by Mrs. Steele to appoint Judith M.Leroux to the Council on Aging and appointment would be for the term ending June 30, 2013 (as noted above). Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

2. 7:15 P.M. - Daniel M. Rich, Chairman, Tri-Centennial Committee, Re: Tri-Centennial Parade; Tri-Centennial Picnic

Mr. Rich appreciated the help the Board of Selectmen provided and for marching in parade. Picnic is planned to be held August 14 at Yelle/High School complex, and there will be a fireworks display at 9 p.m. Dr. Ansary was thanked aslo for her assistance. Planned at picnic are ganes for kids; possibly tethered balloon rides, there will be food courts and people may bring their own food. Sturdy is donating ice cream, and popcorn machine is being donated by Mr. Kimball. He hoped bands would be playing also. They are still seeking donations and volunteers. They plan to have a video of parade and of picnic and will try to produce dvd's and will order a certain amount of them.

Mr. Kimball said he would like to have one night dedicated to appreciate Tri-Centennial volunteers.

Time capsule was discussed. Mr. Kimball suggested to have time capsule put in high school (in town of Mansfield they have it in a hallway in town hall with a plaque). Donations can be sent to: North Easton Savings Bank, c/o Norton Tri-Centennial/donations.

The Board thanked Mr. Rich and all other volunteers.

3. 7:30 P.M. - Duane Knapp, Water/Sewer Superintendent Re: Mansfield Avenue Water Main Update

Mr. Knapp stated Mansfield Avenue project was going along well and a lot of water mains have been laid and to be done by August 10, before TPC event, if all goes well. Agreement is also all “cleaned up”.

Mr. Knapp explained a situation on the previous evening on Bay Road at outlet at Winnecunnet Pond which a water main break occurred. Flow restrictions in area and fire protection concerns, and another break before river also occurred. He reviewed this with town manager and ConCom doing “directional drilling”. Eight inch pvc pipe to go all way up Plain Street and to 12 inch pipe at Leonard Street. Fire Dept. is aware of reduction in pressure, etc. Discussion ensued.

Mr. Kimball stated it would be important to keep the drilling out of river.

Mr. Salvo said this area was paved last year and need to ensure it is in condition it was in previously.

Mr. Kimball asked if Mr. Knapp needed any action taken by Board, however, Mr. Knapp said he did not believe any action was required by Board of Selectmen.

4. 7:45 P.M. - NCAC Re: Status of proposed location for Cable Studio

*This was rescheduled to July 28, 2011.

5. Planning Board Re: Expenditure of surety to reconstruct the previously existing wall and the proposed new wall for the Subdivision “Autumn Park”, located off Essex Street, per request of the Norton Planning Board

It was discussed the Board needed to table this agenda item this evening.

6. Boards, Commissions, Committees, Reappointments:

- . Samuel J. Arena, Jr. to the Historic District Commission;
- . Christen Foote to the Historic District Commission;
- . Christen Foote to the Historical Commission.

MOTION was made by Mr. Kimball to Reappoint the following individuals to their respective Board, Commissions, Committees:

- . Samuel J. Arena, Jr. to the Historic District Commission;**
- . Christen Foote to the Historic District Commission;**

. Christen Foote to the Historical Commission

Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

7. Vote Re: Transfer of Line Item Appropriations

Mr. Yunits stated FinCom voted the previous evening to approve transfers (released on July 11, 2011 the state aid numbers). There is an increase in state aid. Transfers all reviewed by town accountant. Request of Board of Selectmen “salaries” of \$800: Charter Review Commission and part-time secretary. Board of Selectmen expenses of \$50/ town clerk salaries. He reviewed various items and explained. There is an employee overseas, and training happened last month of year. Also, there are some extended illnesses. All were approved by Finance Committee. Discussion ensued.

Mr. Salvo asked Mr Yunits to check street lights number.

Mr. Kimball referenced salaries – Fire Dept.; and asked if it was mostly overtime?

Mr. Yunits said it appeared to be in \$700,000 range in overtime

Mr. Kimball asked why would Town have spent that amount of money? Taxpayers need to know.

Mr. Yunits said he will ask for a report so the Board is aware of this (will also ask if sick time was used, etc.). Mr. Yunits said he will check into this.

Mr. Kimball said even if a couple more firefighters are hired next year with benefits it won't be \$700,000. If this is happening next year at this time this needs to be reigned in and work with Fire Chief on this.

Mr. Giblin questioned what is break-even point; does Town need to add another firefighter? Need a direct answer and need info on staffing.

Discussion on the \$700,000 amount in overtime and ways to fix problem going forward.

Mrs. Steele asked if this was in the fire dept.'s budget?

Mr. Yunits said he will need to check on Mrs. Steele's question; there was a transfer for \$80,000.

Mrs. Steele asked Mr. Yunits to find out how this is being budgeted.

Mr. Bramwell wanted to take it a step further and receive an update from fire chief on a monthly basis as to how budget is going so there are no surprises at the last minute.

Mr. Kimball agreed with Mr. Bramwell and said an update on a regular basis is needed from police and fire departments, and town manager. It is important to be more proactive. Discussion ensued.

Civil service was discussed. Mr. Kimball said police and fire departments should “take heat” on certain candidates Town is getting. When doing report on this issue, it is important to include how it was spent and recommendations. Need to know for Fall Town Meeting if Town needs to hire additional personnel. Also in report, look at change between now and October meeting and to add if needed.

Also Mr. Kimball stated Town should think of utilizing call firefighters and auxiliary police officers.

MOTION was made by Mrs. Steele to approve transfers as outlined by Town Manager, Mr. Yunits. Second by Mr. Giblin. Vote: 4:1 (Mr. Kimball opposed and all other members voted in favor of Motion). MOTION CARRIES.

8. FY11 Elevator Contract

9. FY12 Elevator Contract

C. TOWN MANAGER'S REPORT

Goosebrook Garage license was referenced: all barrels were removed. Title V Inspection at site and testing well. Two trailers loaded with tires are now removed.
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Mr. Yunits said Highway Dept. is paving various roads (Fordham Drive, North Worcester Street, and Richardson Avenue) is plan; then probably Newland, Maple Street, and others.
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New deck built by tenant on back of town owned property. A projector pump also installed. Dead rodents were taken out of attic and an asset to have building fixed up and Recreation has been in touch with tenant to use building.
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On Jult 19, there is a planned Shpack meeting at Norton Library.
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Regarding High School Project: basecoat for track has been put on; it must sit for two weeks and then rubber and then footing installed in October.

Mr. Yunits stated there were six companies bidding on High School project thus far. Next spring is when project starts. That committee is very knowledgeable and an asset to Town.
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It was noticed there was a sign on Hill Street property that on 7/26/11 land is being auctioned off by state.

D. APPOINTMENTS/RESIGNATIONS

. Resignation of Joan Cote from the Council on Aging effective July 5, 2011

. Resignation of Kathleen Giblin from the Conservation Commission effective June 30, 2011

It was noted any interested parties wishing to serve on ConCom can send interest letter to Board of Selectmen at 70 East Main Street, Norton, MA.

The Board asked that a thank you letter be sent to Ms. Cote and Mrs. Giblin for their service to the Town.

.Appointment of Shawn R. Simmons, FF-EMTP, to the position of Fire Captain in the Norton Fire Departments

Mr. Yunits said Mr. Simmons became a firefighter/paramedic in 1998 and was the number one graduate in his class. Mr. Simmons is married with two children. Fire Chief Gomes recommended appointment. Al Briand retires on July 16, 2011 and this is the replacement for Al Briand. Appointment to be effective on July 17, 2011.

MOTION was made by Mrs. Steele to approve appointment of Shawn R. Simmons, FF-EMTP, to the position of Fire Captain in the Norton Fire Department, effective July 17, 2011. Second by Mr. Giblin.

Discussion: Mr. Kimball said the comment he will make is no reflection on Mr. Simmons as he will do a good job as captain. However as a Town, they need to do something different as there was only one candidate applying for job. Mr. Kimball had said in past they should consider looking outside for a fire chief. Civil service exam is archaic and asked how many people took exam for the captain position.

Mr. Yunits responded it was a list of one.

Mr. Kimball said fortunately Mr Simmons will do a good job.

Mr. Kimball said they need at least four candidates to take test and he asked Town Manager to develop a police and fire force to move up and continue to grow (to develop a process/plan).

Mr. Kimball asked Mr. Yunits to work with police and fire chiefs and develop a plan which can be used so more than one person is taking the test as trying to get the best fit for a particular position. He hoped Board of Selectmen supports him. Wants to ensure there are a number of candidates so if a position needs to be filled there are people to choose from.

Mr. Giblin agreed with Mr. Kimball and referenced report and call firefighters and auxiliary police officers. It was noted there were not a lot of call fire fighters and auxiliary police in a while and not taking away from this individual before Board.

Mr. Bramwell said he understood Mr. Giblin and Mr. Kimball's reasoning. He said it would be great if they can stimulate more people to take exams and ensure employees are moving up the ranks and background of logic for potential candidates who don't make themselves available for it.

MOTION was made by Mr. Kimball to appoint Shawn R. Simmons, FF-EMTP, to the position of

Fire Captain in the Norton Fire Department. Second by Mr. Giblin. Vote: Mr. Salvo voted “present” and All Other Members Voted In Favor of Motion. MOTION CARRIES.

. Appointment of Paul J. Schleicher, Deputy Fire Chief, to the position of Provisional Fire Chief in the Norton Fire Department

Mr. Yunits stated there was no list from civil service for chief and this is a provisional appointment of Deputy Fire Chief Paul J. Schleicher.

MOTION was made by Mr. Kimball to appoint Paul J. Schleicher, Deputy Fire Chief, to the position of Provisional Fire Chief in the Norton Fire Department, effective 7/29/11. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.

Discussion: It was noted on March 19 tests were given and taken and results have not yet arrived as of July 14, 2011.

Mr. Kimball spoke of civil service being archaic, etc.

Vote: Mr. Salvo voted “present” and all other Board members voted in Favor of Motion. MOTION CARRIES.

VI. SELECTMEN'S REPORT AND MAIL

Mr. Giblin said letter from Commonwealth of Massachusetts official confirmation stating Town meets requirements of MGL Ch 54 redividing Town into different precincts.

Mr. Yunits said town clerk would like one polling place vs. three and she will attend a Board of Selectmen meeting in near future regarding this.
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Mr. Kimball said water and sewer tech not on agenda; appointment made on 7/14/11 (today) and next Board of Selectmen meeting 7/29/11.

Mr. Yunits apologized as he did not bring this up earlier. Mr. Yunits stated he met with Mr. Knapp on this and has been interviewing since February and a qualified candidate has been found.

Mr. Knapp said gentleman is a graduate of Norton High School and has water and sewer experience/blacktopping, however, he is not certified. He is the best qualified person and has a CDL and hydraulic license. Candidate was also a foreman for construction project for water and sewer. Mr. Knapp said previous tech retired last December. On July 25 new tech could start if possible, or on August 1<sup>st</sup>.

**MOTION was made by Mr. Kimball to appoint Christopher Perry upon recommendation of Town Manager as water and sewer tech effective 7/25/11. Second by Mr. Giblin. Vote: Unanimous. MOTION CARRIES.**



Mr. Bramwell discussed the Norton High track. As of now the fencing/tower has been removed where press-box is and plans to move concession stand for ADA compliance. Bids now for Construction Manager at Risk and plan through Pynck and Co. for three finalists he believed on 7/25/11. Need person hired to review architectural plans before submitted to MSBA.

VII. NEXT MEETING'S AGENDA

1. Richard Leitch, Selectmen's Representative to the GATRA Advisory Board Re: Recent Advisory Board Meeting Update
2. Rita Kelleher Re: Presentation on Dei.Cura Adult Day Health Facility, 184 West Main Street, recently opened in Norton

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

**MOTION was made by Mr. Kimball to Adjourn at 8:22 p.m. Second by Mr. Salvo. Vote: Unanimous. MOTION CARRIES.**

Respectfully Submitted by:

Janet A Sweeney  
Board of Selectmen – Recording Secretary

**Documents Viewed/Distributed at Board of Selectmen Meeting of July 14, 2011**

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**STIPULATIONS: (1) DETAILS AS REQUESTED BY CHIEF OF PLICE; (2) APPROPRIATE SIGNAGE STATING TWO (2) DRINK LIMIT PER PERSON**

**BOARD OF SELECTMEN  
MINUTES OF MEETING OF  
JULY 14, 2011**

Bradford K. Bramwell, Chairman

Mary T. Steele, Vice-Chair

Timothy R. Giblin, Clerk

Robert W. Kimball, Jr.

Robert S. Salvo, Sr.

**Date Approved:**\_\_\_\_\_