

Steven H. Corr PE, Chairman  
Robert B. Medeiros Sr., Vice-Chairman  
Diane Battistello, Clerk  
Leon J. Dumont, Health Agent  
Phyllis Drayton, Assistant Health Agent  
Donna Palmer, Public Health Nurse  
Phone: (508) 285-0263  
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**TOWN OF NORTON**  
*Commonwealth of Massachusetts*  
**Board of Health**  
70 East Main Street, Norton, MA 02766



**MINUTES OF BOARD OF HEALTH MEETING**  
**January 6, 2014**  
**Regular Meeting**

The Norton Board of Health held a regular meeting on Monday, January 6, 2014, at 6:32 PM in the 2<sup>nd</sup> Floor Conference Room of Town Hall. The following members were present: Chairman Steven Corr, Vice-Chairman Robert B. Medeiros, Clerk Diane Battistello and Health Agent Leon J. Dumont.

**Call to order:**

Mr. Medeiros ran the meeting until the Chairman Corr arrived at 6:40. Mr. Medeiros called the January 2014 Board of Health meeting to order at 6:32 PM.

**Approval of the January 2014 minutes:**

A motion was made by Ms. Battistello to approve the December 2013 minutes. Mr. Medeiros seconded the motion.

Vote 2 -0

**Consent agenda:**

All matters listed under Consent Agenda are considered to be routine by the Board of Health and are enacted by an automatic motion with an automatic second. If discussion is desired, that item is removed for the Consent Agenda and considered separately.

Ms. Battistello moved to remove from the consent agenda Title 5 license renewal for 2014-51 David Congdon, and move this to the New Business of the meeting.

Mr. Medeiros seconded the motion

Vote 2-0

**Old Business:**

**417 Old Colony Road**

Agent Dumont has no new information on the status of the case. Attorney Winner and Attorney Czerwonka are corresponding regarding a list of names Mr. Richard Silver could choose from for the TV inspection of the septic system.

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### **377 Old Colony Road**

The registered letter receipt that was received from the post office had no date stamped on the receipt. The Health Office is in receipt of the post office notification of delivery of that letter on Dec. 20 2013. Ms. Devlin has 60 days from the day of receipt to submit a plan to replace the onsite system per the BOH approval. Mr. Medeiros questioned the steps involved in the process of shutting down the facility. Mr. Corr stated concern about the legal process of closing the facility. Agent Dumont will call the State MDPH and the Department of Environmental Protection regarding the process.

### **Woodland Green**

There are five contractor bids for the replacement of the leaching system and upgrading of the onsite system. The Association is in the process of choosing a contractor.

Woodland Green has a meeting tonight to pick the contractor and are expected to retain Beta as the engineering group. The due date to have them present a contract to Agent Dumont is January 17, 2014. If they do not meet this timetable, the Board has voted to require them to turn the system into a tight tank.

### **New Business:**

**Next BOH meeting:** February 3, 2014.

**Health Agent Monthly Report from December 2013:** The Board reviewed the monthly report from Health Agent Dumont.

**Assistant Health Agent Monthly Report from December 2013:** The Board reviewed the monthly report from Assistant Agent Drayton.

**Nurse's Monthly Report from December 2013:** The Board reviewed the monthly report from Nurse Palmer.

**Inspector of Animals Report from December 2013:** The Board reviewed the monthly report of Inspector Plante.

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**Title 5 Renewal- David Congdon**

Ms. Battistello moved to renew the Title 5 license, # 2014-51 David Congdon. Mr. Corr  
seconded the motion  
Vote 2-0, 1 abstention

**Informational**

Mr. Corr assisted Agent Dumont with the preparation of a new Health Agent job description.  
The Town will post the Health Agent position in-house this week,. Agent Dumont will seek  
clarification on the interviewing process.

Agent Dumont updated the Board on imputed mileage for the Health Agent's vehicle.

**Vote to Adjourn**

Mr. Medeiros motioned to adjourn. Ms. Battistello seconded.

Vote 3-0, Approved.

The meeting adjourned at 7:35PM.

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Steven H. Corr, E.E., Chairman

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Robert B. Medeiros, Vice-Chairman

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Diane Battistello, Clerk

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