



# MINUTES

## TOWN OF NORTON

Town Clerk Date/ Time Stamp

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NORTON TOWN CLERK

2019 FEB -6 A 11:57

Board/ Committee: Board of Assessors

Meeting Date: January 08, 2019 Time: 4:45 p.m.

Meeting Location: Norton Town Hall, 70 East Main St, 2<sup>nd</sup> floor

Members & Staff Present: James Riley, Chairman; Cheryll-Ann Senior, Member; Carolann McCarron, Clerk and Denise Ellis, Director of Assessing

Members Not Present:

The meeting was called to order at 4:50 p.m. and adjourned at 5:38 p.m.

Minutes from the December 4, 2018 meeting were reviewed and accepted. The next meeting date is scheduled for Jan 22nd @ 4:45pm. Cheryll-Ann motioned to approve Minutes as written, and Jim seconded the motion. All in favor

### *Meeting Motions / Actions and Summary of Discussions:*

Old Business: None

### New Business

1. Motor Vehicle Excise Warrant & Commitment #6 – Signed by all
2. Certificates for Chapter Land 61/61A & 61B (two) – Signed by James
3. Vendor Bills – (Assessor mileage & MLS quarterly subscription reimbursement; Paul Kapino's – Annual software fees; Verizon – Assessor's cell phone) – Reviewed and signed by all
4. Revised Monthly List – October 2018 – Reviewed and signed by all
5. December 2018 Monthly Lists – Reviewed and signed
6. 41-A Tax Deferral Certificates FY-19 (two) – Reviewed and signed
7. Statement of Entry into Tax Deferral & Recovery Agreement – Reviewed and signed
8. FY 2019 Real Estate Tax Exemption Applications-
  - 7 - Veteran Applications
  - 2 – 41 D Senior
  - 2 – 17 E Senior
  - 2 – 41 A Deferrals

Cheryll-Ann motioned to approve all exemptions and Jim seconded – All in favor

9. FY 2019 Warrants & Commitments – Real Estate, Personal Property, Water and Sewer Liens and Betterments – Signed
10. Real Estate Tax Abatement Applications FY 19 – Reviewed, approved and signed
  - 1 – Real Estate
  - 2 – Personal Property
11. Board members completed a Campaign Finance Report
12. Payroll Warrant – Weeks ending 1/5/2019 & 1/12/2019– Reviewed and signed

**Other Business:** Topics not reasonably anticipated 48 hours in advance

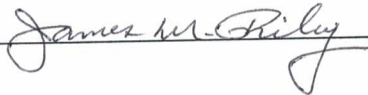
**List of Documents and Other Exhibits used at Meeting:**

- December 4, 2018 Meeting Minutes
- MV Excise Warrants & Commitments
- Certificates for Chapter Land
- Vendor Bills
- Monthly Lists – Revised October 2018 and December 2018
- 41-A Tax Deferral Certificates FY 19
- Statement of Entry into Tax Deferral & Recovery Agreement
- FY 19-Real Estate Tax Exemption Applications
- FY 19-Warrants & Commitments – RE, PP, Water & Sewer Liens and Betterments
- FY 19-Real Estate Tax Abatement Applications
- Campaign Finance Report
- Payroll Warrant – Weeks ending 1/5/2019 & 1/12/2019

Minutes respectfully  
submitted by:

Chairman Signature

**James M. Riley**

A handwritten signature in cursive script, reading "James M. Riley", written over a horizontal line.