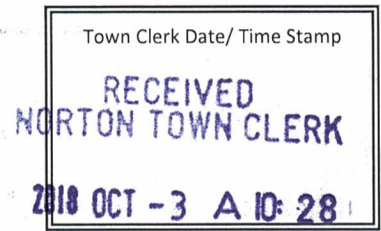




# MINUTES

## TOWN OF NORTON



Board/ Committee: Board of Assessors

Meeting Date: September 11, 2018 Time: 4:45 p.m.

Meeting Location: Norton Town Hall, 70 East Main St, 2<sup>nd</sup> floor

Members & Staff Present: **James Riley, Chairman; Carolann McCarron, Clerk; and Denise Ellis, Director of Assessing**

Members Not Present: Cheryll-Ann Senior, Member

The meeting was called to order at 4:52 p.m. and adjourned at 5:29 p.m.

Minutes from the August 7, 2018 meeting were reviewed. Carolann motioned to approve Minutes as written, and Jim seconded the motion. All in favor.

### *Meeting Motions / Actions and Summary of Discussions:*

Old Business: None

### New Business:

1. Reviewed/approved vendor bills (Verizon-Assessor's cell phone, Bristol Country Print Shop-office envelopes). Carolann motioned to approve bills and Jim seconded. All in favor.
2. Reviewed/signed Monthly Lists-August 2018.
3. Payroll Warrant (signed by Jim on 9/5/18).
4. Two Motor Vehicle Excise Warrants & Commitments (\$133,420.56 & \$1,700.00).
5. Chapter Land 61-B Application with Notice of Action. Application discussed. Carolann motioned to deny and Jim seconded. All in favor.
6. Real Estate Tax Exemption Application (Veterans -22) with Notice of Action. Carolann motioned to deny and Jim seconded. All in favor.

7. Discussed new Veteran's Tax Work-Off Program and recent changes to the Brave Act for Veterans, as well as the increase in the minimum wage for 2019 and will address changes for next year.
8. Discussed Tax Rate Setting Process Update from the DOR.

Other Business:

Assessor's Clerk (part-time) has been hired and is scheduled to start work on September 24, 2018.

Next BOA Meeting is set for Tuesday, September 25, 2018 at 4:45 p.m.

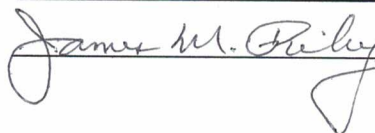
**List of Documents and Other Exhibits used at Meeting:**

- August 7, 2018 Meeting Minutes
- Vendor Bills
- Monthly Lists – August, 2018
- Payroll Warrant (already signed by Jim on 9/5/18)
- Two Motor Vehicle Excise Warrants & Commitments
- Chapter Land 61-B Application & Notice of Action
- One Real Estate Tax Exemption Application (Veterans 22)
- Chapter Land Reference material.
- Print-out from DOR regarding Tax Rate Setting Process Update

Minutes respectfully  
submitted by:

Chairman Signature

**James M. Riley**

A handwritten signature in cursive script, reading "James M. Riley", is written over a horizontal line.