



MINUTES

TOWN OF NORTON



Board/ Committee: Board of Assessors

Meeting Date: May 22, 2018 Time: 4:30 p.m.

Meeting Location: Norton Town Hall, 70 East Main St, 2nd floor

Members & Staff Present: James Riley, Chairman; Clerk; Cheryll-Ann Senior, Member; and Denise Ellis, Director of Assessing

Members Not Present:
Carolann McCarron, Clerk

The meeting was called to order at 4:30 p.m. and adjourned at 5:00 p.m.

Minutes from the April 26, 2018 meeting were reviewed. Jim motioned to approve Minutes as written, and Cheryll-Ann seconded the motion. All in favor.

Meeting Motions / Actions and Summary of Discussions:

Old Business:

The May 8th BOA Meeting was rescheduled to today, May 22, 2018.

New Business:

1. Reviewed/signed Sewer (WINN) Betterment Payoff Warrant & Commitment
2. Reviewed/approved vendor bills (Verizon, W.B Mason & Law Office of Ellen Hutchinson. Jim motioned to approve bills and Cheryll-Ann seconded. All in favor.
3. Reviewed/signed Monthly Lists – Abatements for month of April 2018.
4. Reviewed/signed Partial Release Land Tax Lien (Chapter 61A).

Other Business: Assessor notified this Board that a Chapter Land parcel own has not yet responded to our correspondence and/or request to make the necessary information changes on subject parcel's Forest Management Plan.

Next two BOA Meetings are set for Tuesday, June 5, 2018 at 4:30 p.m. and Tuesday, June 26, 2018.

List of Documents and Other Exhibits used at Meeting:

- April 26, 2018 Meeting Minutes
- Sewer Betterment Payoff Warrant & Commitment
- Vendor Bills
- Monthly Lists-Abatements (April 2018)
- Partial Release Land Tax Lien (Chapter 61A)

Minutes respectfully
submitted by:

James M. Riley

Chairman Signature
